

## *Evaluation*

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The performance of substitutes will be evaluated by the principal (or designee) and/or teacher, and reported to the Personnel/Substitute Office in written form. Substitute receiving unsatisfactory performance evaluations may be dropped from the substitute roster after notification. Substitutes who wish to discuss evaluations may arrange a conference with the Assistant Superintendent of Human Resources and/or the Assistant Superintendent of Educational Services.

It is also necessary and important to obtain the substitute teacher's comments concerning their assignment in the classroom. A form will be provided to the substitute at the end of the workday, and should be turned in to the site principal before leaving.



## *Staff Development*

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The Amador County Public Schools encourages professional growth and staff development. Courses maybe offered throughout the year, are open to substitutes as well as regular staff. Although pay may be offered to teachers for attendance at staff development functions, as a substitute you are not entitled to pay. However, there will be no cost to you (except possibly lunch) if you attend. For further information, please call the Curriculum Office at (209)257-5334.