Amador County Unified School District / Amador County Office of Education
Request to Surplus

School Site/Department: Special Ed  
Date: 7-30-2020

Name of Person Completing Form: Anne Stewart

<table>
<thead>
<tr>
<th>Item I.D. # and Inventory Sticker</th>
<th>Description of the Item Including: Brand, Model, Year Purchased</th>
<th>Reason for Surplus Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>None on unit</td>
<td>hp desktop s/n: MXL8210QSE</td>
<td>Obsolete because of age</td>
</tr>
<tr>
<td>AMADOR C.O.E.</td>
<td>Dell laptop Latitude E5500 s/n: 40GKNKL</td>
<td></td>
</tr>
<tr>
<td>None</td>
<td>Dell Monitor s/n: CN-0JWGRMG-6Y180-389-11LL 2013</td>
<td></td>
</tr>
</tbody>
</table>

Administrator's Signature: [Signature]  
Date: 8-3-2020

DISTRICT USE

Received by Superintendent's Office Delma Haouih  
Date: 8-3-2020

Superintendent's recommendation for value and disposal method:

Board Approval sent to site:  
Date:

Final Method of Disposal:  
Date:

Responsible Employee's Signature:  
Date: 8/2015