

**AGENDA**  
**AMADOR COUNTY OFFICE OF EDUCATION**  
**BOARD OF TRUSTEES**  
Wednesday, April 25, 2018  
IMMEDIATELY FOLLOWING ACUSD MEETING

**Meeting Location: Amador County Administration Building, 810 Court St, Jackson, CA**

NOTE: If you need a disability-related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the Superintendent's Office at 209-257-5353 at least 24 hours before the scheduled Board meeting. {Government Code §54954.2} [Americans with Disabilities Act of 1990, §202.]

NOTE: A copy of the Board agenda and backup materials is available for inspection and review at Amador County Office of Education, 217 Rex Ave., Jackson, CA during regular business hours. In addition, this agenda has been posted on the Amador County Unified School District Website at [www.amadorcoe.org](http://www.amadorcoe.org). An audio recording of the Board Meeting is made.

**OUR MISSION:** Enriched by the diversity and deep traditions of our unique community, Amador County Public Schools will prepare, support, and inspire each student to achieve career and college success in a rapidly evolving world through highly engaging teaching, rigorous learning and innovative pathways supported by strong partnerships in a safe, caring and collaborative environment.

1.0 **CALL TO ORDER**

2.0 **BOARD MEMBERS**

- [ ] Susan Ross – Board President
- [ ] Kandi Thompson – Board Clerk
- [ ] Bob Laurent
- [ ] Rose Oneto
- [ ] Janet White
- [ ] Lauren Armstrong – Student Board Member
- [ ] Vanessa Kristoffersen – Student Board Member
- [ ] Eric Dennis – Student Board Member

3.0 Roll taken by the Secretary to the Governing Board

4.0 **ADDITIONS/DELETIONS OR CORRECTIONS TO THE AGENDA**

5.0 **PUBLIC COMMENTS**

*Anyone may address the Board regarding any item that is within the Board's subject matter jurisdiction. NOTE: If you wish to address the Board please complete a speaker card and give it to the Board clerk. This part of the Board's meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action. A speaker is limited to three (3) minutes. This agenda item will be limited to twenty (20) minutes. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting. The Board will not discuss or take action on an item introduced during this portion of the agenda, as this would constitute an illegal act on the part of the Board.*

6.0 **CONSENT AGENDA**

The Board of Trustees received these items under separate cover as an addendum. Public copy available during regular Board meeting and on the district website at [www.amadorcoe.org](http://www.amadorcoe.org).

6.1 **Minutes**

6.1a Board Meeting – April 11, 2018

Pg. 1

6.3 **Business** (Mr. Critchfield)  
6.3a Warrants issued between April 3, 2018 and April 13, 2018- \$51,061.07 Pg. 3

6.5 **Donations/Contributions**  
6.5a Shenandoah Valley School received Sunset Garden Book, Treated wood to level shed more Garden Books, Ammo box for seed storage, wooden toy box, treated lumber and Art books with a combined value of \$ 522.00. Pg. 5

7.0 **INFORMATIONAL ONLY**

7.1 Personnel

7.1a Personnel Items approved by COE Superintendent Pg. 7

7.2b Sunshine Proposal from Special Educators of Amador County (SEAC) to Amador County Office of Education (ACOE) for the 2018-2019 School Year Successor Agreement Pg. 8

7.3c Amador County Office of Education (ACOE) Sunshine Proposal to Special Educators of Amador County (SEAC) for the 2018-2019 School Year Successor Agreement Pg. 10

7.3c Public Hearing: California School Employees Association (CSEA) Chapter 827 Sunshine Proposal to Amador County Office of Education for the 2018-2020 Successor Contract Initial Proposal Pg. 12

8.0 **REPORTS**

8.1 **Report from Superintendent** (Dr. Slavensky)

8.2 **Reports and Remarks from Board Members**

9.0 **FUTURE MEETINGS**

9.1

9.2

10

.0 **NEXT MEETING**

**ACUSD Regular Meeting: Wednesday, May 9, 2018, 2018, Amador County Administration Building, 810 Court St., Jackson, CA. Open Session at 6:30 PM. ACUSD Board Meeting immediately following.**

12.0 **ADJOURNMENT**

\* The Amador County Unified School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (209) 257-5353.

All efforts will be made for reasonable accommodations.

\* Any writings or documents that are provided to the governing board in open session will be made available for public inspection at the meeting or at the Amador County Public Schools District Office located at 217 Rex Avenue, Jackson, CA during normal business hours.

**MINUTES**  
**AMADOR COUNTY OFFICE OF EDUCATION**  
**BOARD OF TRUSTEES**  
Wednesday, April 11, 2018  
IMMEDIATELY FOLLOWING ACUSD MEETING

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OUR MISSION: Enriched by the diversity and deep traditions of our unique community, Amador County Public Schools will prepare, support, and inspire each student to achieve career and college success in a rapidly evolving world through highly engaging teaching, rigorous learning and innovative pathways supported by strong partnerships in a safe, caring and collaborative environment.

- 1.0     **CALL TO ORDER** 8:02
- 2.0     **BOARD MEMBERS**  
[X]     Susan Ross – Board President  
[X]     Kandi Thompson – Board Clerk  
[X]     Bob Laurent  
[X]     Rose Oneto  
[X]     Janet White  
[ ]     Lauren Armstrong – Student Board Member  
[ ]     Vanessa Kristoffersen – Student Board Member  
[X]     Eric Dennis – Student Board Member
- 3.0     Roll taken by the Secretary to the Governing Board
- 4.0     **ADDITIONS/DELETIONS OR CORRECTIONS TO THE AGENDA**  
Request for Allowance of Attendance Due to Emergency Conditions.
- 5.0     **PUBLIC COMMENTS**  
*Anyone may address the Board regarding any item that is within the Board's subject matter jurisdiction. NOTE: If you wish to address the Board please complete a speaker card and give it to the Board clerk. This part of the Board's meeting is set aside for members of the public requesting to address the Board on general items which are not agenda items calendared for action, which are not first readings listed in the agenda, and are not items previously referred to committee and not yet returned to the Board for action. A speaker is limited to three (3) minutes. This agenda item will be limited to twenty (20) minutes. Anyone whose name remains on the speakers list at the end of the allotted time will be granted time at the end of the regular meeting. The Board will not discuss or take action on an item introduced during this portion of the agenda, as this would constitute an illegal act on the part of the Board.*
- 6.0     **CONSENT AGENDA**  
The Board of Trustees received these items under separate cover as an addendum. Public copy available during regular Board meeting and on the district website at [www.amadorcoe.org](http://www.amadorcoe.org). Board Member Oneto moved to approve the consent agenda. Board President Ross seconded the motion. **The motion passed 5-0 with 1 advisory vote in favor of the motion.**

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*The Board may not take action on any item which is not on this agenda, except when (1) an emergency situation exists, (2) there is need to take immediate action and the need for the action came after posting, or (3) the item was posted for a prior meeting within specified time limits.  
[Government Code §54954.2*

- 6.1 **Minutes**
  - 6.1a Board Meeting – March 28, 2018
- 6.2 **Personnel (Mr. Critchfield)**
  - 6.2a Revised 17-18 Amador County Office of Education Administrative & Confidential Salary Schedules
- 6.3 **Business (Mr. Critchfield)**
  - 6.3a Warrants issued between March 30, 2018 and April 3, 2018 – \$359,412.58
  - 6.3b Payroll issued between March 1, 2018 and March 30, 2018-\$887,078.11
  - 6.3c Unreconciled Cash Balances as of March 31, 2018
- 6.4 **Surplus**
  - 6.4a Sharp Cash Register-Triglia-outdated
  - 6.4b Royal Cash Register-Triglia-outdated

7.0 **INFORMATIONAL ONLY**

- 7.1 Personnel
  - 7.1a Personnel Items approved by COE Superintendent

8.0 **REPORTS**

- 8.1 **Report from Superintendent (Dr. Slavensky)**  
Dr. Slavensky commented about the California County Superintendents’ Educational Services Association (CCSESA) quarterly meeting coming soon on April 22-24, 2018.
- 8.2 **Reports and Remarks from Board Members**  
No reports.
- 8.3 **Budget/Financial Updates (Mr. Critchfield)**  
Mr. Critchfield explained how to read the financial report. He reported that we are right where we should be for this time of year.

9.0 **FUTURE MEETINGS**

- 9.1 Community School Report
- 9.2 Workability Program Report

11.0 **NEXT MEETING**

**ACUSD Regular Meeting: Wednesday, April 25, 2018, Amador County Administration Building, 810 Court St., Jackson, CA. Open Session at 6:30 PM. ACUSD Board Meeting immediately following.**

12.0 **ADJOURNMENT**

8:15 PM

\* The Amador County Unified School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent’s Office by calling (209) 257-5353. All efforts will be made for reasonable accommodations.  
\* Any writings or documents that are provided to the governing board in open session will be made available for public inspection at the meeting or at the Amador County Public Schools District Office located at 217 Rex Avenue, Jackson, CA during normal business hours.

## WARRANTS

<u>Warrant #</u>	<u>Description</u>	<u>District</u>	<u>Date</u>	<u>Amount</u>
60043323	DIVISION OF STATE ARCHITEC	3	4/5/2018	19,250.00
60043324	AMERICAN RIVER BANK/PETTY	3	4/13/2018	4.18
60043325	ATTAINMENT CO	3	4/13/2018	96.59
60043326	CSM INC.	3	4/13/2018	3,625.00
60043327	DUN & BRADSTREET	3	4/13/2018	1,399.00
60043328	ELLIOTT, MARIE	3	4/13/2018	2,006.00
60043329	ENTERPRISE FM TRUST	3	4/13/2018	3,406.02
60043330	GUIDING HANDS SCHOOL	3	4/13/2018	15,886.00
60043331	HUNT & SONS INC	3	4/13/2018	3,310.39
60043332	LINGUI SYSTEMS	3	4/13/2018	162.80
60043333	LONGERO, RAMONA	3	4/13/2018	669.26
60043334	NASCO	3	4/13/2018	269.98
60043335	NORTHERN CALIF PREPARATORY	3	4/13/2018	403.75
60043336	OCCUPATIONAL THERAPY CHILD	3	4/13/2018	90.00
60043337	REHABMART.COM	3	4/13/2018	608.83
60043338	ROOTS,PATRICIA	3	4/13/2018	3,276.00
60043339	SOLIANT HEALTH	3	4/13/2018	1,575.00
60043340	TOTAL COMPENSATION SYSTEMS	3	4/13/2018	1,530.00
60043341	TRAFFIC MANAGEMENT INC	3	4/13/2018	1,899.55
60043342	TRI SIGNAL INTEGRATION INC	3	4/13/2018	5,236.00
60043343	WELLS FARGO BANK PETTY CAS	3	4/13/2018	31.36
60043344	WELLS FARGO BANK PETTY CAS	3	4/13/2018	38.00
60043345	COSTLESS FOOD CO.	3	4/13/2018	46.65
60043346	OFFICE DEPOT	3	4/13/2018	137.54
60043347	OTC BRANDS	3	4/13/2018	71.11
60043348	SAM'S CLUB	3	4/13/2018	219.50
60043349	WELLS FARGO/PETTY CASH	3	4/13/2018	26.00
60043350	ACES WASTE SERVICES INC	3	4/13/2018	149.67
60043351	AT&T	3	4/13/2018	159.16
60043352	AT&T LONG DISTANCE	3	4/13/2018	25.67
60043353	CITY OF JACKSON	3	4/13/2018	212.98
60043354	CITY OF PLYMOUTH	3	4/13/2018	124.99
60043355	PACIFIC GAS & ELECTRIC CO	3	4/13/2018	1,416.04
60043356	VOLCANO TELEPHONE CO	3	4/13/2018	44.22
60043357	AT&T	3	4/13/2018	40.76
60043358	VOLCANO TELEPHONE CO	3	4/13/2018	101.12
60043359	ACSA REGION VII	3	4/13/2018	350.00
60043360	ADAIR, JOHN	3	4/13/2018	179.85
60043361	BIANCHI, CHRISTINA	3	4/13/2018	179.85
60043362	DICKEY, DENISE	3	4/13/2018	865.67

60043363	ERICSON, KARIN	3	4/13/2018	14.17
60043364	FLINT, CRIS	3	4/13/2018	10.90
60043365	FULLER, JENNY	3	4/13/2018	40.88
60043366	GALVEZ, HEIDI	3	4/13/2018	136.80
60043367	HELMER, REGINA	3	4/13/2018	159.53
60043368	KIEKHAEFER, CHRISTINE	3	4/13/2018	59.95
60043369	LANDERGEN, CYNTHIA	3	4/13/2018	69.38
60043370	LARSEN, CYNTHIA	3	4/13/2018	340.08
60043371	LEIBOLD, DAWN	3	4/13/2018	50.69
60043372	REID, SARAH	3	4/13/2018	56.01
60043373	SANDERS, KELLI	3	4/13/2018	17.33
60043374	SCHULT, ALISON	3	4/13/2018	65.95
60043375	TUCKER, ALYSSA	3	4/13/2018	118.81
60043376	VALDEZ-SHAW, LISA	3	4/13/2018	52.10
				<u>51,067.07</u>

If there are any questions regarding any of the payments, please contact  
Jared Critchfield @ 257-5375 or Nancy Kohlman @ 257-5333

**AMADOR COUNTY PUBLIC SCHOOLS**  
Acknowledgment of Donation of Gift/Contribution to District

Date: 1/9/18

School Site/Department: Shenandoah Valley School

Name of person completing this form: Anne Stewart

Description of Gift/Contribution: Sunset Garden Book - \$20, Treated wood to level shed - \$60, More Garden Books - \$100, Ammo box for seed storage - \$10, More gardening books and wooden toy books - \$100, More Treated lumber - \$50, Art books - \$182

No goods or services were provided by Amador County Public Schools in return for the contribution.

Does the gift/contribution require Maintenance Department services for installation? [ ] Yes [ X ] No

<i>If yes, Maintenance Department completes this section.</i>	
<i>Required materials for installation:</i>	_____
<i>Labor costs of installation:</i>	_____
	<i>Total:</i> _____ **
<i>Maintenance Director's Signature:</i>	_____

Name of Donee/Contributor: Michael Spinetta

Mailing Address: P.O. Box 805

Town: Plymouth Zip: 95669

Telephone No.: 209-418-9319

Have you acknowledged receipt of gift/contribution with a thank you letter? [ X ] Yes [ ] No  
(If yes, please attach a copy of thank you letter.)

**\*\*Note:** If maintenance and material costs for installation are unbudgeted or prohibitively high, the Superintendent may recommend Board rejection of the gift/contribution.



**AMADOR COUNTY OFFICE OF EDUCATION  
SHENANDOAH VALLEY SCHOOL**

10010 Shenandoah Rd Plymouth, CA 95669 (209) 245-4284 FAX 245-3864

4/10/18

Michael Spinetta  
P.O. Box 805  
Plymouth, CA 95669

Dear Michael,

On behalf of the Shenandoah Valley Charter School staff and students, please accept our grateful appreciation for your continued support. Thank you for the various art books with the combined value of \$182. Thank you for the gardening books, wooden toy books and seed storage box worth \$230. Thank you also for the treated wood to level shed, etc. valued at \$110.

Your involvement in our school is a testament to the good will that occurs between the community and Shenandoah Valley Charter School.

Thank you again for all your support and generosity on behalf of Shenandoah Valley Charter School.

Sincerely,

Anne Stewart  
Administrative Assistant  
Shenandoah Valley Charter School



**Amador County Office of Education**  
**217 Rex Avenue, Jackson, California 95642**  
**(209) 223-1750 Fax: (209) 223-1733**

*Human Resource Items approved by COE Superintendent  
April 25, 2018*

**CURRENT CONSIDERATIONS**

**Certificated~Leave of Absence (2018-2019)**

Lanita Cerqueira, Jackson Elementary, .5 FTE

**Certificated~Loan to District (2018-2019)**

Lanita Cerqueira, Jackson Elementary, .5 FTE

**Classified~Unpaid leave**

Dawn Gyde, Bus Driver, 7 hours, Transportation, effective March 29, 2018

Laura Delaney, 6 hour, Instructional Aide, Argonaut High, effective January 1, 2018 thru June 1, 2018

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

# Amador County Public Schools

District X County

DATE: April 25, 2018

AGENDA ITEM #: \_\_\_\_\_

Motion: \_\_\_\_\_  
Second: \_\_\_\_\_  
Vote: \_\_\_\_\_

**SUBJECT:**

Sunshine Proposal from Special Educators of Amador County (SEAC) to Amador County Office of Education (ACOE) for the 2018-2019 School Year Successor Agreement

**BACKGROUND INFORMATION:**

Pursuant to Government Code Section 3547, the following steps must be completed prior to negotiations between the Special Educators of Amador County (SEAC) and Amador County Office of Education (ACOE):

1. The SEAC proposal officially presented (sunshine) at a public meeting of the Governing Board on April 25, 2018; and
2. Schedule a public hearing on the May 9th, 2018, Governing Board meeting to receive public input regarding the proposal.

SEAC submits the following proposal for a new successor collective bargaining agreement with the Amador County Office of Education.

- Article VI Work Days and Hours
- Article VII Class Size and Student Information
- Article XIV Compensation
- Article XVI Fringe Benefits

**FISCAL IMPLICATIONS**

Unknown at this time.

**RECOMMENDATION**

It is recommended that the Governing Board schedule a public hearing on the next regularly scheduled Board meeting on May 9th, 2018 for the purposes of receiving public comment to the SEAC sunshine proposal.

**PRESENTED BY:**

David Vicari, Assistant Superintendent, Human Resources & Labor Relations

April 16, 2018

TO: Amador County Office of Education Superintendent

From: Special Educators of Amador County/CTA/NEA Negotiations Team

The Special Educators of Amador County/CTA/NEA hereby propose to negotiate the following  
openers for the 2018-19 contract:

ARTICLE VI-WORK DAYS AND HOURS

ARTICLE VII- CLASS SIZE AND STUDENT INFORMATION

ARTICLE XIV- COMPENSATION

ARTICLE XVI- FRINGE BENEFITS

Thank you very much for your time and consideration on these matters.

SEAC Negotiations team

cc: Dave Vicari  
Jared Critchfield  
Mitzi Faulkner  
John Stevens CTA Regional uniserv Rep

# Amador County Public Schools

District       County

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**DATE:** April 25, 2018

**AGENDA ITEM #:** \_\_\_\_\_

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**Vote:** \_\_\_\_\_

**SUBJECT:**

Amador County Office of Education (ACOE) Sunshine Proposal to Special Educators of Amador County (SEAC) for the 2018-2019 School Year Successor Agreement

**BACKGROUND INFORMATION:**

Pursuant to Government Code Section 3547, certain steps must be completed prior to negotiations between the Amador County Unified School District and the Amador County Teachers Association:

1. The ACOE proposal officially presented (sunshine) at a public meeting of the Governing Board on April 25, 2018; and
2. Schedule a public hearing on the May 9th, 2018, Governing Board meeting to receive public input regarding the proposal.

ACOE submits the following proposal for a new successor collective bargaining agreement with the Special Educators of Amador County (SEAC) in effect through June 2017.

- Article 6      Work Day and Hours
- Article 8      Evaluation
- Article 18     Professional Accountability

Proposed New Article:

- TBD            Teacher Collaboration

**FISCAL IMPLICATIONS**

Unknown at this time.

**RECOMMENDATION**

It is recommended that the Governing Board schedule a public hearing on the next regularly scheduled Board meeting on May 9th, 2018 for the purposes of receiving public comment to the ACOE sunshine proposal.

**PRESENTED BY:**

David Vicari, Assistant Superintendent, Human Resources & Labor Relations

**Amador County Office of Education**

**Dr. Amy L. Slavensky, Superintendent**

**April 18, 2018**

The Amador County Office of Education submits the following proposal for a new successor collective bargaining agreement with the Special Educators of Amador County (SEAC) in effect through June 2017:

Article 6      Work Day and Hours

Article 8      Evaluation

Article 18     Professional Accountability

Proposed New Article:

TBD            Teacher Collaboration

# Amador County Public Schools

District

X County

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DATE: April 25, 2018

AGENDA ITEM #: \_\_\_\_\_

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

**SUBJECT:** Public Hearing: California School Employees Association (CSEA) Chapter 827  
Sunshine Proposal to Amador County Office of Education for the 2018-2020 Successor Contract  
Initial Proposal

**BACKGROUND INFORMATION:**

Pursuant to Government Code Section 3547, the following steps must be completed prior to negotiations between the Amador County Office of Education (ACOE) and California School Employees Association (CSEA) Chapter 827

1. The CSEA 827 proposal officially presented (sunshine) at a public meeting of the Governing Board on April 25, 2018; and
2. Schedule a public hearing on the May 9, 2018, Governing Board meeting to receive public input regarding the proposal.

California School Employees Association (CSEA) Chapter 827 submits the following proposal for a new successor collective bargaining agreement.

- Article 3 Terms of Agreement
- Article 4 Organizational Rights
- Article 7 Hours and Overtime
- Article 8 Transfers and Vacancies
- Article 10 Health and Welfare Benefits
- Article 12 Vacation
- Article 16 Salary and Fringe Benefits
- Article 27 Transportation

**FISCAL IMPLICATIONS**

Unknown at this time.

**RECOMMENDATION**

This item is being provided to the Board of Trustees as information only. The Administration is requesting the Board to allow for an opportunity for the public to address the CSEA 827

sunshine proposal at the next regularly scheduled Governing Board Meeting on May 9, 2018, in accordance with Government Code Section 3547.

**PRESENTED BY:**

David Vicari, Assistant Superintendent, Human Resources & Labor Relations

**2018-2020 Successor Agreement Initial Proposal**

**California School Employees Association and its Amador COE Chapter 827**

**To Amador County Office of Education**

**ARTICLE 3.....TERMS OF AGREEMENT**

*A new 3-year term from July 1, 2018- June 30, 2021*

**ARTICLE 4.....ORGANIZATIONAL RIGHTS**

*The Chapter President will appoint representatives to interview panels for each site.*

**ARTICLE 7.....HOURS AND OVERTIME**

*Classified Employees may Backfill for other employees when a position is vacant or an employee absent. Remove Transportation language found in Article 7, and place it in new Article 27, Renumber Article 7 sections as appropriate. Compensatory time is available for all employees.*

**ARTICLE 8.....TRANSFERS AND VACANCIES**

*Improvement on Involuntary Transfer Language*

**ARTICLE 10.....HEALTH AND WELFARE BENEFITS**

*Increase the Employer contribution to Health and Welfare Benefits*

**ARTICLE 12.....VACATION**

*Improve vacation language to include cash out provisions when appropriate.*

**ARTICLE 16.....SALARY AND FRINGE BENEFITS**

*A fair and equitable increase to the salary schedule, compensate all employees no less than the 50<sup>th</sup> Percentile Statewide Ranking on the CSEA/ACSA 2018 Compensation Survey.*

**NEW ARTICLE**

**ARTICLE 27.....TRANSPORTATION**

*New Transportation language will incorporate all language in contract pertaining to Transportation (Article 7) and be renumbered accordingly.*