IMMEDIATELY FOLLOWING JOINT MEETING

Meeting Location: Amador County Building, 810 Court Street, Jackson. Remote meeting via Zoom for public access.

NOTE: Due to COVID-19 this meeting will be available to the public via Zoom and following the meeting recorded audio will be available on our website. Zoom offers closed captioning during live conferences for disabled persons. To access the meeting online join the Zoom meeting via https://us02web.zoom.us/j/88592518469?pwd=MTQyanM0bmlvMnZGQXIrOFdpd3NNZz09

Meeting ID: 885 9251 8469
Passcode: 092320
One tap mobile
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NOTE: A copy of the Board agenda and backup materials is available for inspection and review at Amador County Office of Education, 217 Rex Ave., Jackson, CA during regular business hours. In addition, this agenda has been posted on the Amador County Unified School District Website at www.amadorcoe.org. An audio recording of the Board Meeting is made.

Board of Trustees meetings are meetings of the Board in public, as per the Brown Act open meeting law. All five Board Members may not have discussion outside an open meeting. This meeting is their opportunity to have discussion in order to conduct their business. Board Meetings are not meetings for the public to interact informally with the Board. Members of the public may speak formally to the Board by completing a speaker card and giving it to the Board Clerk.

OUR MISSION: Enriched by the diversity and deep traditions of our unique community, Amador County Public Schools will prepare, support, and inspire each student to achieve career and college success in a rapidly evolving world through highly engaging teaching, rigorous learning and innovative pathways supported by strong partnerships in a safe, caring and collaborative environment.

1.0 CALL TO ORDER

2.0 BOARD MEMBERS
  [ ] Susan Ross – Board President
  [ ] Kandi Thompson – Board Clerk
  [ ] Deborah Pulskamp
  [ ] James Marzano
  [ ] Janet White
  [ ] Ian McMahan, Amador High School, Student Board Member
  [ ] Kate Johnson, Argonaut High School, Student Board Member

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(Government Code §54954.2)
The Board may not take action on any item which is not on this agenda, except when (1) an emergency situation exists, (2) there is need to take immediate action and the need for the action came after posting, or (3) the item was posted for a prior meeting within specified time limits. (Government Code §54954.2)

3.0 Roll taken by the Secretary to the Governing Board

4.0 ADDITIONS/DELETIONS OR CORRECTIONS TO THE AGENDA

5.0 PRESENTATION AND RECOGNITION

5.1 Resolution: ACOE 20/21-005 National Bullying Prevention Month (Mr. Snider)
This resolution declares the month of October as “National Bullying Prevention Month.” 1

5.2 Resolution: ACOE 20/21-007 Week of the School Administrator (Mr. Vicari)
This resolution declares the second full week in the month of October as “Week of the School Administrator.” 3

6.0 EMPLOYEE ORGANIZATIONS

6.1 Special Educators of Amador County (SEAC) (Representative)

6.2 California School Employees Association (CSEA 827) (Representative)

7.0 PUBLIC COMMENTS

A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. NOTE: If you wish to address the Board please complete a speaker card and give it to the Board Clerk.

8.0 CONSENT AGENDA

The Board of Trustees received these items under separate cover as an addendum. Public copy available during regular Board meeting and on the district website at www.amadorcoe.org.

8.1 Minutes
8.1a Board Meeting – September 9, 2020 8

8.2 Business (Mr. Critchfield)
8.2a Warrants issued between September 2, 2020 – September 11, 2020 $307,212.54 14

8.3 Surplus
8.3a Special Education – 5 Laptops, Outdated

9.0 DISCUSSION/ACTION ITEMS

Public comments regarding Discussion/Action Items will be addressed during the Discussion/Action agenda items. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on each agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. NOTE: If you wish to address the Board please complete a speaker card and give it to the Board Clerk.
9.1 **Division of the State Architect Inspection Services Agreement with Michael Martin, DSA Inspector – Discussion/Action** (Mr. Critchfield)

At the request of the Superintendent, a Request for Qualifications (RFQ) was issued for DSA Inspection Services. The Amador County Office of Education has completed the paper screening of the firm that submitted a Statement of Qualifications for Inspector of Record. It is the recommendation of the Superintendent and the Assistant Superintendent of Business Services to approve this contract. These inspections will be for the special education facilities funded through the State School Facilities Program, Financial Hardship.

9.2 **Public Hearing for Sufficiency of Instructional Materials** (Mr. Snider)

California Education Code Section 60119 requires that local governing boards hold an annual public hearing to determine whether each pupil in the LEA has sufficient textbooks or instructional materials in reading/language arts, mathematics, science, and history-social science aligned to content standards and consistent with the content and cycles of the curriculum framework adopted by the State Board of Education.

9.3 **Resolution for Sufficiency of Instructional Materials – Discussion/Action** (Mr. Snider)

Education Code Section 60119 requires that local governing boards adopt a resolution stating whether each pupil in the LEA has sufficient textbooks or instructional materials in reading/language arts, mathematics, science, and history-social science aligned to content standards and consistent with the content and cycles of the curriculum framework adopted by the State Board of Education.

9.3a Resolution ACOE 2020/2021-006 – Adoption of the “Sufficiency of Instructional Materials”

10.0 **INFORMATIONAL ONLY**

10.1 **Personnel**

10.1a Personnel Items approved by COE Superintendent September 11, 2020

25

11.0 **REPORTS**

11.1 Report from Superintendent (Dr. Russell)

11.2 Report and Remarks from Board Members

12.0 **NEXT MEETING**

ACOE Regular Meeting: Wednesday, October 7, 2020, tentatively scheduled to be held at the Amador County Administration Building, 810 Court St., Jackson, CA. ACOE Board Meeting is immediately following ACUSD meeting.

13.0 **ADJOURNMENT**

*The Amador County Office of Education complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent’s Office by calling (209) 257-5330. All efforts will be made for reasonable accommodations.

*Any writings or documents that are provided to the governing board in open session will be made available for public inspection at the meeting or at the Amador County Public Schools District Office located at 217 Rex Avenue, Jackson, CA during normal business hours.

*The Board may not take action on any item which is not on this agenda, except when (1) an emergency situation exists, (2) there is need to take immediate action and the need for the action came after posting, or (3) the item was posted for a prior meeting within specified time limits. (Government Code §54954.2)
SEPTEMBER 23, 2020

AGENDA ITEM #: 5.1

SUBJECT:
Resolution ACOE 20/21-005 – National Bullying Prevention Month

BACKGROUND INFORMATION:
The Month of October is National Bullying Prevention Month, which is a campaign in response to the need to raise awareness of bullying that provides schools and communities with an opportunity to educate students, parents, and others about their role in bullying prevention.

FISCAL IMPLICATIONS:
There are no fiscal implications.

RECOMMENDATION:
Superintendent Russell recommends approval of the Resolution for National Bullying Prevention Month.

PRESENTED BY:
Sean Snider, Assistant Superintendent, Educational Services
AMADOR COUNTY OFFICE OF EDUCATION  
JACKSON, CA  
RESOLUTION NO. ACOE 20/21-005

National Bullying Prevention Month

WHEREAS, the Amador County Office of Education supports the rights of students and staff to attend schools that are safe and free from violence, harassment, bullying and discrimination; and

WHEREAS, providing a safe school environment that ensures both the physical and emotional safety of students and staff, creates the conditions necessary to foster academic achievement; and

WHEREAS, bullying, harassment, discrimination, and violence, and even the fear of harm, whether done electronically during distance learning or in-person under normal conditions can create barriers to learning and contribute to low self-esteem, depression, anger, and, in extreme cases, school violence or suicide; and

WHEREAS, a safe school is one where teaching and learning are not distracted; disruptions are minimized; drugs, violence, bullying, and fear are not present; students are not discriminated against; expectations for behavior are clearly communicated; and consequences for infractions are consistently and fairly applied; and

WHEREAS, school districts and county offices of education have a responsibility to ensure a safe school environment that is free of intimidation and harassment; and

WHEREAS, the most effective approach to creating safe school environments requires a comprehensive, coordinated effort including school-wide, district-wide, and community-wide strategies where all institutions, organizations, and individuals must accept responsibility for their critical roles and collaborate to establish a positive environment for teaching and learning; and

WHEREAS, the Month of October is National. Bullying Prevention Month, which is a campaign in response to the need to raise awareness of bullying that provides schools and communities with an opportunity to educate students, parents, and others about their role in bullying prevention;

NOW, THEREFORE, IT BE RESOLVED that the Amador County Office of Education Board of Trustees hereby supports the goals of National Bullying Prevention Month and will work with a broad spectrum of local community stakeholders, parents, students, teachers, and staff to develop, implement, and monitor policies and programs that foster and support a positive school climate free from bullying, harassment, discrimination, and violence.

BE IT FURTHER RESOLVED, that this resolution be distributed to all schools in ACOE.

Susan Ross  
President, Board of Trustees

Kandi Thompson  
Clerk, Board of Trustees
AGENDA ITEM #:  5.2

SUBJECT:
Resolution: ACOE 20/21-007 Week of the School Administrator

BACKGROUND INFORMATION:
California’s legislature recognizes the importance of educational leadership at the school, school
district, and county levels, and has designated the second full week in the month of October each
year as “Week of the School Administrator.” Amador County Office of Education publicly
recognizes the contribution that school administrators make to successful pupil achievement.

FISCAL IMPLICATION:
None.

RECOMMENDATION:
Superintendent Russell recommends approval of Resolution: ACOE 20/21-007 Week of the School
Administrator.

PRESENTED BY:
David Vicari, Assistant Superintendent, Human Resources & Labor Relations
BEFORE THE BOARD OF TRUSTEES OF
AMADOR COUNTY OFFICE OF EDUCATION
COUNTY OF AMADOR, STATE OF CALIFORNIA

RESOLUTION NO. ACOE 20/21-007
RECOGNITION OF WEEK OF THE SCHOOL ADMINISTRATOR

WHEREAS, Leadership Matters for California’s public education system and the more than 6 million students it serves;

WHEREAS, School administrators are passionate, lifelong learners who believe in the value of quality public education, and

WHEREAS, The title “school administrator” is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, Providing quality service for student success is paramount for the profession; and

WHEREAS, Most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California’s superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, Public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, School leaders depend on a network of support from school communities – fellow administrators, teachers, parents, students, businesses, community members, board trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources – to promote ongoing student achievement and school success; and

WHEREAS, Research shows great schools are led by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the second full week of October as the “Week of the School Administrator” in Education Code 44015.1; and
WHEREAS, The future of California’s public education system depends upon the quality of its leadership;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Amador County Office of Education, that all school leaders be commended for the contributions they make to successful student achievement.

PASSED AND ADOPTED by the members of the Board of Trustees of the Amador County Office of Education of the County of Amador, State of California, this 23rd day of September 2020.

__________________________________  __________________________________
Susan Ross      Kandi Thompson
President, Board of Trustees    Clerk, Board of Trustees
SCHOOL ADMINISTRATORS

Robert Russell
Jared Critchfield
Donna Custodio
Lisa Valdez-Shaw
Butch Wagner
The Board may not take action on any item which is not on this agenda, except when (1) an emergency situation exists, (2) there is need to take immediate action and the need for the action came after posting, or (3) the item was posted for a prior meeting within specified time limits.

Government Code §54954.2
3.0 Roll taken by the Secretary to the Governing Board

4.0 ADDITIONS/DELETIONS OR CORRECTIONS TO THE AGENDA
Superintendent Russell added a job description, “Deaf and Hard of Hearing Specialist”, as a walk on item. This was added under 8.1 Information Only.

5.0 PUBLIC COMMENTS
There were none.

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6.0 CONSENT AGENDA
The Board of Trustees received these items under separate cover as an addendum. Public copy available during regular Board meeting and on the district website at www.amadorcoe.org. Board Member Marzano moved to approve, and Board Member Pulskamp seconded the motion. The motion passed 3-0.

6.1 Minutes
6.1a Board Meeting – August 26, 2020

6.2 Business (Mr. Critchfield)
6.2a Warrants issued between August 21, 2020 – August 31, 2020 $857,927.63
6.2b 2020-21 Attendance Calendar

7.0 DISCUSSION/ACTION ITEMS
Public comments regarding Discussion/Action Items will be addressed during the Discussion/Action agenda items. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on each agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. NOTE: If you wish to address the Board please complete a speaker card and give it to the Board Clerk.

7.1 Certification of the County Office of Education’s Unaudited Actuals & Financial Report for 2019-21 – Discussion/Action (Mr. Critchfield)
Per Education Code 42100, the County shall approve, on a form prescribed by the Superintendent of Public Instruction, an annual statement of all receipts and expenditures of the District for the preceding fiscal year. The report is included under separate cover and includes the Unaudited Actuals for 2019-20 and Adopted Budget for 2020-21.
Mr. Critchfield reported out on the 2019-20 Unaudited Actuals. He went over the presentation. It included information on the county revenue, operating expenditures. He talked about the general fund and ended with a reserve of $846,194. The county will be ending with a reserve of 7%. In moving forward will
monitor the impact on the transfer of moving mild-moderate program over to the district. He commented on setting a reserve higher in the future than the state requirement of 4%.

Board Member Pulskamp commented she feels less wiggle room than a larger and need to continue to be responsible.

Board Member Marzano moved to approve, and Board Member White seconded the motion. The motion passed 3-0.

7.2 Public Hearing – Resolution ACOE 20/21-004 Gann Limit – (Mr. Critchfield)

The District must establish a revised Gann Limit for the 2019-20 fiscal year and a projected Gann Limit for the 2020-21 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law.

There were none.

7.3 Resolution ACOE 20/21-004 – Adoption of the “GANN” Limit – Discussion/Action (Mr. Critchfield)

7.3a Form “GANN” 2019-20
Board Member Pulskamp moved to approve, and Board Member White seconded the motion. The motion passed 3-0.

7.4 Public Hearing – Resolution ACOE 20/21-001 for Temporary Inter-fund Borrowing – Discussion/Action (Mr. Critchfield)  There were none
Amador County Office of Education receives the majority of our funding in December and April through Property Tax collection. There may be a time that borrowing in the months prior to receiving Taxes may be needed to meet our obligations. This resolution will allow Amador County Office of Education to borrow cash should the need arise to meet cash obligations through the 2020-21 school year. Borrowing between funds is allowed per Education Code 42603.

7.4a Resolution ACOE 20/21-001 for Temporary Inter-fund Borrowing – (Mr. Critchfield)

7.5 K-12 Strong Workforce Program (SWP) Grant Implementation Plan – Discussion/Action (Mr. Snider)
The goal of the K-12 SWP Plan is to align the 12 Essential Elements of a High-Quality College and Career Pathway to ensure monies are targeted to build connected, equitable, accessible, and high-quality kindergarten through grade fourteen (K-14) college and career pathways for all students.

The K-12 SWP encourages and supports intersegmental collaboration in developing K-14 CTE courses, programs, and pathways. Required and recommended partners include higher education, business and industry, workforce development agencies, government offices, philanthropies, and additional K-12 LEA’s.
Mr. Snider reported out this is a companion item that was presented on the district side.
Board Member Pulskamp asked what this would like for county students.
Mr. Snider replied this would be appropriate for both.
Kathryn Brown commented this would definitely support our county students.
Board Member Pulskamp moved to approve, and Board Member White seconded the motion. The motion passed 3-0.

7.6 Public Hearing: Learning Continuity and Attendance Plan – (Mr. Snider)
The Learning Continuity and Attendance Plan (Learning Continuity Plan) is a key part of the overall budget package for K-12 that seeks to address funding stability for schools while providing information at

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Government Code §54954.2
the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020-21 school year. The provisions for the plan were approved by the Governor and Legislature in June in SB 98 and can be found in Education Code Section 43509.

Prior to its adoption, the Learning Continuity Plan shall be presented at a public hearing of the governing board/body of the LEA for review and comment by members of the public. The agenda for the public hearing shall be posted at least 72 hours before the public hearing and shall include the location where the Learning Continuity Plan will be available for public inspection.

The LEA governing board/body shall adopt the Learning Continuity Plan by September 30, 2020 in a public meeting. This meeting shall be held after, but not on the same day as, the public hearing for receiving public comment described above.

There were none.

7.7 Learning Continuity and Attendance Plan—First Reading—Discussion/Action (Mr. Snider)
The Learning Continuity and Attendance Plan (Learning Continuity Plan) is a key part of the overall budget package for K-12 that seeks to address funding stability for schools while providing information at the local educational agency (LEA) level for how student learning continuity will be addressed during the COVID-19 crisis in the 2020-21 school year. The provisions for the plan were approved by the Governor and Legislature in June in SB 98 and can be found in Education Code Section 43509.

The Learning Continuity Plan is intended to balance the needs of all stakeholders, including educators, parents, students and community members, while both streamlining engagement and condensing several preexisting plans. In particular, it was important to combine (1) the intent behind Executive Order N-56-20, published in April 2020, which envisioned an off-cycle Local Control and Accountability Plan (LCAP) due December 15th, and (2) the ongoing need for LEA’s to formally plan to return in the midst of the uncertainty and of COVID-19, without requiring two plans. The Learning Continuity Plan replaces the LCAP for the 2020-21 school year.

The Learning Continuity Plan adoption timeline of September 20, 2020 is intended to ensure the Learning Continuity Plan is completed in the beginning of the 2020-21 school year. Additionally, the timeline is intended to allow for communication of decisions that will guide how instruction will occur during the 2020-21 school year. This includes in-person instruction, according to health guidance, and distance learning, while providing critical opportunities for stakeholder engagement.

Mr. Snider commented this is a companion item with district but we did write a separate plan for the county side. He went over what was different and language specifics to ACOE and expense amount and added services. He stated the expenses are different. Everything discuss on district will also reflect here on the county side.

Board Member Marzano commented on this unique curriculum, and said that lady did an amazing job. Superintendent Russell appreciated all the work that Sean did on this. This is very beneficial to both sides.

Board Member asked if enough help and was services provided to our SH students and their needs are being met?

Superintendent Russell commented on providers and curriculum on the county side. We hope to bring back staff in smaller cohorts. He appreciated Board Member Marzano’s questions on this.

Board Member Marzano moved to approve, and Board Member White seconded the motion. The motion passed 3-0.

7.8 CSBA Recommended Board Policy Updates: Human Resources—Discussion/Action (Mr. Vicari)
California School Board Association (CSBA) provides five policy update packets per fiscal year. Policies are presented for updating in the area of Business Services. The description summarize the recommended
changes to each policy. It is recommended that school district review the materials and modify their policies accordingly.

**BP 4119.11/4219.11/4319.11 – Sexual Harassment (BP revised)**
Policy updated to reflect NEW FEDERAL REGULATIONS (85 Fed. Reg. 30026) which require that complaints of behavior that meets the federal definition of sexual harassment be addressed through new Title IX complaint procedures. Title of compliance officer changed to Title IX Coordinator pursuant to federal regulations, and responsibility assigned to Title IX Coordinator to receive complaints and determine the appropriate complaint procedure to use.

**Board Policy 5145.7 – Sexual Harassment**
Policy updated to include examples of actions to reinforce the district’s sexual harassment policy, consistent with NEW LAW (AB 34, 2019) which requires posting the sexual harassment policy on the district’s web site and NEW LAW (AB 543, 2019) which requires displaying a poster and providing the sexual harassment policy in student orientations. Policy also reflects NEW FEDERAL REGULATIONS (85 Fed. Reg. 30026) which require that complaints of behavior that meets the federal definition of sexual harassment be addressed through new Title IX complaint procedures. Title of compliance officer changes to Title IX Coordinator throughout policy pursuant to federal regulations.

Mr. Vicari commented this is a companion item with the district.
Board Member Marzano moved to approve, and Board Member Pulskamp seconded the motion. The motion passed 4-0. Board Clerk Thompson returned back to meeting.

8.0 **INFORMATIONAL ONLY**
8.1 **Personnel**
   8.1a **Job Description of “Deaf and Hard of Hearing Specialist”**
   This was pulled by Superintendent Russell.

9.0 **REPORTS**
9.1 **Report from Superintendent** (Dr. Russell)
Superintendent Russell reported out the about communication and problems going on right now. Principals being told not to contact staff on the county side. Staff not to talk other ones right now. Can’t keep dividing people and we must be able to all work together.

9.2 **Report and Remarks from Board Members**
Board Member Marzano appreciated Dr. Russell saying that.
Board Clerk Thompson thanked Dr. Russell for mentioning that and that it was also a concern of hers.

10.0 **NEXT MEETING**
ACOE Regular Meeting: Wednesday, September 23, 2020 at Amador County Administration Building, 810 Court St., Jackson, CA ACOE Board Meeting is first

11.0 **ADJOURNMENT** 8:30PM
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### Payroll 8/1/2020 - 8/31/2020: 60,949.64

#### WARRANTS

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If there are any questions regarding any of the payments, please contact Jared Critchfield @ 257-5375 or Nancy Kohlman @ 257-5333
SEPTEMBER 23, 2020

AGENDA ITEM #: 9.1

SUBJECT:
Division of the State Architect Inspection Services Agreement with Michael Martin, DSA Inspector – Discussion/Action

BACKGROUND INFORMATION:
At the request of the Superintendent, a Request for Qualifications (RFQ) was issued for DSA Inspection Services. The Amador County Office of Education has completed the paper screening of the firm that submitted a Statement of Qualifications for Inspector of Record. It is the recommendation of the Superintendent and the Assistant Superintendent of Business Services to approve this contract. These inspections will be for the special education facilities funded through the State School Facilities Program, Financial Hardship.

FISCAL IMPLICATIONS:
1.5% of the construction cost for each project assigned to the DSA Inspector funded through the State School Facilities Program, Financial Hardship.

RECOMMENDATION:
Superintendent Russell recommends approving this Contract

PRESENTED BY:
Jared Critchfield, Assistant Superintendent of Business Services
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4 Firms Chosen from Paper Screen for Board Review

4 Firms Paper Screened

0 Applications Incomplete

KEY: X - Completed
I - Not Entirely Completed
~ - Not Included
Date: September 24, 2020

To: Amador County Office of Education

I will provide inspection services for the Amador County Office of Education for 1.5% of the construction cost of each project. I believe all the information you are looking for is on my attached resume and I am listed on the DSA web site as a current level one inspector.

My services include all requirements and responsibilities for DSA inspection and documents for the level of inspection required per the DSA level listed.

Please contact me if you have any questions or would like to discuss my proposal.

Thanks for considering me for your project, Mike Martin.

PROJECT:
JACKSON JUNIOR HIGH SCHOOL ADDITION - SDC CLASSROOMS

Michael Martin
DSA inspector

Jared Critchfield
Assistant Superintendent, Business Services
Qualifications

- Class 1 DSA Inspector, #5209
- Providing Inspector of Record (IOR) services since 1999
- 25+ years construction experience in various trades

Previous Experience

- M&O Director for Calaveras Unified School Dist.
- Contract Administrator for Cordoba Gervin & Switzer Architects
- Building and Grounds Supervisor, Ponderosa High School, Shingle Springs, CA
- El Dorado Irrigation District Pipe and Meter Repair Crew Leader
- Self Employed Handyman for 15 years
- 5 years building Modular Buildings (Rough and Finish Carpentry) in Montana
- Education
  - Pierce Junior College, Woodlands, CA

Background

I have been a DSA Certified Inspector since 1999 on projects from modular buildings to new elementary school campuses. As an independent contractor, I have provided inspections for school districts on projects over the past decade. I have knowledge and experience having inspected commercial projects, as well as school projects on elementary, middle and high schools campuses. My project list is mostly repeat business for both school districts and architects.

Educational Facilities Experience

As a DSA inspector, I have inspected educational facilities including modular buildings, new wood and steel stick framed, steel moment framed, masonry and concrete school construction projects throughout the Mother Lode area, Sacramento and Central California. These projects have included New Gym/Multi bldgs at Tioga and Don Pedro High schools and a variety of projects for the school districts in Tuolumne County, the brand new Mountain Ranch Campus for Mountain Oaks School in San Andreas, the new school campus of Mokelumne Hill ES, as well as numerous campus modernization projects, and civil improvements including retaining walls, parking lots. The most current projects completed are aquatic centers at Sonora High and Bret Harte High, new stadium at Summervile High, additions and modernizations at Sonora High and Sonora Elementary and a performing arts/theater at Calaveras High School.

Project Management and Other Experience

My proactive approach to inspections involves me as an advisor for project management on complex projects. Prior to becoming a DSA inspector I was the Maintenance and Operations Director for Calaveras Unified School District, and a Contract Administrator for Cordoba Gervin & Switzer Architects of Sacramento. I was also employed in a variety of construction trades in his work experience. With his three decades of experience in the trades, construction management, owner representative, and inspections experience, I am knowledgeable in most aspects of construction which can be an asset on any project.
"In addition to his inspection duties Mike has been a valuable member of the team in finding solutions to unexpected construction issues. Where other inspectors whom I have worked with may just point out the code compliance issue, Mike works hard to point out solutions which helps both the contractor and the architect keep the project compliant and on track."

Mitch McAllister, AIA
Cal Design West Architects

Selected Client/Project References

Calaveras Unified School District (209)754-3504
- Railroad Flat Flat/Library Relocatable Building
- Modernizations at San Andreas ES, West Point ES, Valley Springs ES, Calaveras HS Admin & Classrooms.
- Mokelumne Hill ES (New Modular School)
- Toyon MS Addition Phase 1—New Multi use bldg etc
- San Andreas ES—New modular Classrooms & MP
- West Point ES—New modular Classroom & MP

Oakley Union Elementary School District (925)625-0700
- Oakley Middle School Site Development
- Gehring Elementary School Modernization
- Bret Harte High School

Amador Unified School District (209)257-5365
- Argonaut High School Modernizations
- Ione Junior High School Modernizations
- Ione Elementary Modernizations
- Ripon Unified School District (209)599-4225
- Ripon HS Administration/Library Renovation

Sonora Union High School District (209)532-5491
- Sonora HS HVAC Replacement and Mansard Roof

Sonora Union High School District (209)533-0423
- Sonora High measure J projects
- Sonora High Field Restrooms

Mark Twain Elementary School District (209)736-1855
- Mark Twain Elementary Site Improvements
- Mark Twain ES Gym & Maintenance Modernization

Soulsbyville Elementary School District (209)532-1419
- New 2 story classroom bldg.
- New gym/multi-use bldg.

Summerville Union High School District (209) 984-4228
- New Stadium

Mike was the IOR for several modernization and new construction projects for Calaveras Unified School District including Calaveras High.

Cal Design West Architects, Mitch McAllister, (916)446-2466
2100 19th Street, Sacramento, CA 95818

Aspen Street Architects, Andy Flies, (209)736-0882
494 Main St, Angels Camp, CA 95222

Stafford Associates Architects, Mike Stafford (916)552-7845
926 J Street Suite 1208, Sacramento, CA 95814

Tim Huff and Associates, Tim Huff, (209)571-2232
1210 J Street, Modesto, CA 95354

Stafford King Wiese, Ray Bingham, (916)443-4829
622 20th St, Sacramento, CA 95814

Dale Rutherford Architect, Dale Rutherford, (559)229-6726
333 W. Shaw Ave, Suite 102, Fresno, CA 93704

Taylor Teter Architects (559) 437-0887,
7535 N. Palm Ave. 201. Fresno, CA 93711

WLC Architects, Max Medina, (916) 355-9922
1110 iron Point Road, Suite 200 Folsom, CA 95630
SEPTEMBER 23, 2020

AGENDA ITEM #: __9.2____

SUBJECT:
Public Hearing for Sufficiency of Instructional Materials

BACKGROUND INFORMATION:
California Education Code Section 60119 requires that local governing boards hold an annual public hearing to determine whether each pupil in the LEA has sufficient textbooks or instructional materials in reading/language arts, mathematics, science, and history-social science aligned to content standards and consistent with the content and cycles of the curriculum framework adopted by the State Board of Education.

FISCAL IMPLICATIONS:
There are no fiscal implications.

RECOMMENDATION:
The Superintendent recommends this public hearing for Sufficiency of Instructional Materials.

PRESENTED BY:
Sean Snider, Assistant Superintendent, Educational Services
AGENDA ITEM #: 9.3

SUBJECT: Resolution for Sufficiency of Instructional Materials

BACKGROUND INFORMATION:
Education Code Section 60119 requires that local governing boards adopt a resolution stating whether each pupil in the LEA has sufficient textbooks or instructional materials in reading/language arts, mathematics, science, and history-social science aligned to content standards and consistent with the content and cycles of the curriculum framework adopted by the State Board of Education.

FISCAL IMPLICATIONS: There are no fiscal implications.

RECOMMENDATION: The Superintendent recommends that the Board approve the Resolution for Sufficiency of Instructional Materials.

PRESENTED BY: Sean Snider, Assistant Superintendent, Educational Services
RESOLUTION REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS:

Whereas, the Board of Trustees of Amador County Office of Education, in order to comply with the requirements of Education Code Section 60119 held a public hearing on September 23, 2020 at 3:30 PM, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board of Trustees provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

Whereas, the Board of Trustees encouraged participation by parents, teachers, members of the community, and bargaining unit leaders (if the district or county office has a bargaining unit) in the public hearing, and;

Whereas, information provided at the public hearing and to the Board of Trustees at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district/county office of education, and;

Whereas, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

Whereas, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- **Mathematics –**
  - Grades 7-12:  Algebra 1: CPM
  - Geometry: CPM
  - Algebra II: CPM
  - PreCalculus/Trig: Houghton Mifflin
  - Calculus: CPM Analysis, Houghton Mifflin, Calculus/Single Variable
  - AP Calculus: Houghton Mifflin, Calculus/Single Variable

- **Science –**
  - Grades TK-6:  MacMillan/McGraw Hill- California Science
  - Grades 7-12:  Biology and Ag Biology: Glencoe California Edition
  - Physics: Glencoe, Physics Principles and Problems
  - Chemistry: Glencoe, Chemistry Matter and Change
  - Life Science: Holt, Biology California
  - AP Biology: Pearson Biology AP Edition
  - Anatomy and Physiology: Mosby Anthony's, Anatomy and Physiology
• History-social science –
  Grades TK-6: Harcourt- California Reflections
  Grades 7-12: World Geography: Glencoe
  Reconstruction to the 21st Century
  AP European History: Western Civilization
  AP US History: The American Pageant
  AP World History: The World's History
  AP Government: Glencoe/McGraw-Hill
  Economics: New Ways of Thinking
  AP Human Geography: Human Geography: People, Place and Culture

• English/language arts, including the English language development component of an adopted program –
  Grades TK-6: Benchmark Education- Benchmark Advance
  Grades 7-12: Houghton Mifflin Harcourt California Collections
  AP Language and Composition Examination
  AP Literature and Composition Examination

Whereas, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign
language or health classes, and;

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-
12, inclusive;

Therefore, it is resolved that for the 2020-2021 school year, the Amador County Office of Education has
provided each pupil with sufficient textbooks and instructional materials aligned to the academic
content standards and consistent with the cycles and content of the curriculum frameworks.

Amador County Office of Education  
217 Rex Avenue, Jackson, California 95642  
(209) 223-1750 Fax: (209) 223-1733

Human Resource Items approved by COE Superintendent  
September 11, 2020

CURRENT CONSIDERATIONS

**Classified—Resignation**  
Lacey Henry, ELP Instructional Aide, 2.50 hours/11 months, Ione Elementary, effective August 14, 2020

[Signature]  
County Superintendent  

[Signature]  
Date