AGENDA

IMMEDIATELY FOLLOWING ACUSD OPEN SESSION

NOTE: A copy of the Board agenda and backup materials is available for inspection and review on the Amador County Office of Education Website at www.amadorcoe.org. An audio recording of the Board Meeting is made. If you are in need of a hard copy of the agenda, please email adam.cranfill@acusd.org.

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1. CALL TO ORDER

2. BOARD MEMBERS
   [ ] Kandi Thompson, Board President
   [ ] Deborah Pulskamp, Board Clerk
   [ ] James Marzano
   [ ] Julia Burns
   [ ] James Whitaker
   [ ] Preston Smith, Student Board Member
   [ ] Ryan Billingsley, Student Board Member

3. ROLL TAKEN BY THE SECRETARY TO THE GOVERNING BOARD
4. ADDITIONS/DELETIONS OR CORRECTIONS TO THE AGENDA

5. PRESENTATIONS AND RECOGNITIONS

6. EMPLOYEE ORGANIZATIONS

   1. Special Educators of Amador County (SEAC) (Ms. Angie)
   2. California School Employees Association (CSEA) (Ms. Martz)

7. PUBLIC COMMENTS

   A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. NOTE: If you wish to address the Board please complete a speaker card and give it to the Board Clerk or Communications Specialist.

8. CONSENT AGENDA (Approximately 10 minutes)

   The Board of Trustees received these items under separate cover as an addendum. Public copy available during regular Board meeting and on the district website.

   1. Minutes
       a. Board Meeting 12/13/21

   2. Business (Mr. Critchfield)
       a. Warrants issued between 12/1/2021 and 12/31/2021

   3. Educational Services (Mr. Snider)
       a. Williams Act Quarterly Report

9. DISCUSSION/ACTION ITEMS

   1. Resolution ACOE 21/22-010 Authorizing the Filing of Documents under the State School Facility Program (Mr. Critchfield)

       The determination of the County Office of Education’s eligibility under the State School Facilities Program for Modernization and New Construction is being prepared as part of the Facilities Utilization Master Plan. Under the State School Facility Program, a resolution adopted by the Board of Trustees is required for filing of documents with the Office of Public School Construction for the Amador County Office of Education. For the Board’s
consideration is the Resolution for applying for eligibility and funding under the State School Facility Program for Amador County Office of Education.

2. Resolution ACOE 21/22-21/22-011 for Committed Fund Balance – Fund 14 Deferred Maintenance (Mr. Critchfield)

Fund 14, the Deferred Maintenance Fund, was established to allow county offices of education to separately account for state funding restricted for the Deferred Maintenance Program. Prior to SBX3 4, Fund 14 met the definition of a special reserve fund. The State has elected to keep the fund open, so programs may be reinstated after the flexibility ended. County offices may continue to use Fund 14 if formal action is taken to commit the funding for the purposes for which these funds were originally intended. By passing this resolution, the Board is committing the fund balance in Fund 14 for the purposes of Deferred Maintenance. Contributing resources to Fund 14 will allow the County Office of Education to address Deferred Maintenance needs at each school site such as aging roofs, sewer lines, water lines, electrical issues, and other infrastructure.

3. Board Policy Updates

Multiple board policy updates are done each year. The description summarizes the changes made to the policy.

a. Board Policy 6164.4 - Children with Disabilities Enrolled by their Parents in Private School (Ms. Crumpacker)
   Policy updated to reorganize and clarify material.

b. Board Policy 6164.41 - Board Policy 6164.4 - Identification and Evaluation of Individuals for Special Education (Ms. Crumpacker)
   Policy updated to reference the U.S. Department of Education’s (USDOE) Return to School Roadmap: Child Find Under Part B of the Individuals with Disabilities Education Act which reaffirms the obligation to fully implement the Individuals with Disabilities Education Act (IDEA) during the COVID-19 pandemic, including the requirement to meet child find obligations, and encourages districts to reexamine the efficacy of existing child find practices in light of the educational disruptions caused by the COVID-19 pandemic.

4. Temporary Certificated Substitute Salary Schedule Update (Mr. Vicari)

Due to the continued COVID-19 impact on the school system, the current Temporary Substitutes Salary Schedule rates will be extended until June 30, 2022.

10. INFORMATION ONLY

1. Director of Student Success Job Description (Mr. Snider)

Traditionally, county offices of education provide direct academic and data support to school districts. Being a single county/single district LEA, we have found this support to be absent. Through evaluating overall student academic program needs, professional development needs, teacher coaching, and thorough regular data analysis, we have determined this absent position necessary for the long-term academic and social-emotional success for all students as we work to mitigate learning loss due to COVID-19.
and prior achievement gaps. Interviews are scheduled for both internal and external candidates on February 14 after the position had been posted from December 17th through January 9th. We hope to make a formal announcement soon thereafter.

11. REPORTS

1. Report from Superintendent (Dr. Gibson)

2. Reports and Remarks from Board Members

12. NEXT MEETING

ACOE Regular Meeting: Wednesday, January 26, 2022, tentatively scheduled to be held at the Amador County Administration Building, 810 Court St., Jackson, CA. Open Session will start immediately following the ACUSD meeting.

13. ADJOURNMENT

* The Amador County Unified School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent’s Office by calling (209) 257-5353. All efforts will be made for reasonable accommodations.

* Any writings or documents that are provided to the governing board in open session will be made available for public inspection at the meeting or at the Amador County Public Schools District Office located at 217 Rex Avenue, Jackson, CA during normal business hours. Please note that business hours have changed due to COVID-19. If you are need of a hard copy of the agenda, please email the Communication Specialist at adam.cranfill@acusd.org (https://simbli.eboardsolutions.com/SU/ExGZzSORB67h1OC6Vfwmaw==)

_The Board may not take action on any item which is not on this agenda, except when (1) an emergency situation exists, (2) there is need to take immediate action and the need for the action came after posting, or (3) the item was posted for a prior meeting within specified time limits. [Government Code §54954.2]_
MEETING MINUTES

IMMEDIATELY FOLLOWING ACUSD OPEN SESSION

MASKED REQUIRED FOR UNVACCINATED INDIVIDUALS WHILE INDOORS

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Attendees

Voting Members
Kandi Thompson, Board of Trustees President
Deborah Pulskamp, Board of Trustees Clerk
James Marzano, Board of Trustees Member
Julia Burns, Board Member
Jim Whitaker, Board Member
Preston Smith, Student Board Member
Ryan Billingsley, Student Board Member
1. CALL TO ORDER

2. BOARD MEMBERS

3. ROLL TAKEN BY THE SECRETARY TO THE GOVERNING BOARD

4. ADDITIONS/DELETIONS OR CORRECTIONS TO THE AGENDA

5. PRESENTATIONS AND RECOGNITIONS

6. EMPLOYEE ORGANIZATIONS
   1. Special Educators of Amador County (SEAC)
   2. California School Employees Association (CSEA)

7. Board Annual Organizational Meeting

   1. Election of Officers
      a. President
         Establish Kandi Thompson as Board President.
         Motion made by: James Marzano
         Motion seconded by: Julia Burns
         Voting:
         Unanimously Approved

      b. Clerk
         Establish Deborah Pulskamp as Board Clerk.
         Motion made by: Kandi Thompson
         Motion seconded by: James Marzano
         Voting:
         Unanimously Approved

      c. Secretary to the Board
         See item 10.3.

2. Establish Date of Regular Board Meetings
   Motion made by: Jim Whitaker
   Motion seconded by: Julia Burns
8. PUBLIC COMMENTS

9. CONSENT AGENDA (Approximately 10 minutes)
   
   Motion made by: Jim Whitaker
   Motion seconded by: Julia Burns
   
   Voting:
   Unanimously Approved

1. Minutes

   a. Board Meetings: 11-3-21 and 11-17-21

2. Business (Mr. Critchfield)

   a. Warrants issued between 10-27-2021 and 12-1-2021

10. DISCUSSION/ACTION ITEMS

1. Appointment of Amador County Office of Education Superintendent of Schools to Fill Vacancy (Mr. Critchfield)

   Motion made by: Kandi Thompson
   Motion seconded by: Julia Burns
   
   Voting:
   Unanimously Approved

2. Establish Salary for Amador County Office of Education Superintendent of Schools (Mr. Critchfield)

   Motion made by: Julia Burns
   Motion seconded by: James Marzano
   
   Voting:
   Unanimously Approved

3. Appointment of the Secretary to the Board (Mr. Critchfield)

   Motion made by: Kandi Thompson
   Motion seconded by: James Marzano
   
   Voting:
   Unanimously Approved

4. Educator Effectiveness Block Grant Plan- Second Reading and Approval (Mr. Snider)
Motion made by: James Marzano
Motion seconded by: Jim Whitaker
Voting: Unanimously Approved

5. Public Hearing – 2021-22 Education Protection Account (EPA) Spending Determination

6. 2021-2022 Education Protection Account (EPA) for Amador County Office of Education Resolution ACOE 21/22-009 Adoption (Mr. Critchfield)

7. Amador County Office of Education’s 2021-2022 First Interim Budget Certification (Mr. Critchfield)
   Motion made by: Jim Whitaker
   Motion seconded by: James Marzano
   Voting: Unanimously Approved

8. Amador County Office of Education’s 2021-2022 First Interim Budget Revisions (Mr. Critchfield)
   Motion made by: James Marzano
   Motion seconded by: Jim Whitaker
   Voting: Unanimously Approved

11. INFORMATION ONLY

    1. Personnel

       a. Personnel Items approved by ACOE Superintendent December 13, 2021

12. REPORTS

    1. Report from Superintendent (Dr. Gibson)
       Thank you to Dr. Russell. Ever since the first meeting, there has been a great working relationship that is very positive. There were difficulties in the past, but his insight is appreciated, and we are excited to have him as a part of the ACUSD team. Without him, this transition would not have happened as well.

    2. Reports and Remarks from Board Members
       No reports.

13. NEXT MEETING

14. ADJOURNMENT
8. 2. a. Warrants issued between 12/1/2021 and 12/31/2021

Fiscal Implications
See Warrants.

Recommendation
Superintendent Gibson recommends approving these Warrants.

Presented by
Jared Critchfield, Assistant Superintendent of Business Services

Supporting Documents

ACOE Warrants through 12-31-2022
# Payroll 12/1/2021 - 12/31/2021: 424,717.49

## WARRANTS

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If there are any questions regarding any of the payments, please contact Jared Critchfield @257-5375 or Nancy Kohlman @257-5333.
8. 3. a. Williams Act Quarterly Report

Background Information

California Education Code 35186 sets forth guidelines whereby a Local Educational Agency (LEA) must report any filed Williams Act complaints to the LEA's Governing Board on a quarterly basis. There were no Williams Act complaints filed with the Amador County Office of Education for the months of October, November, or December 2021.

Fiscal Implications

None

Recommendation

The Superintendent recommends that the Board approve the Williams Act Quarterly Report for October, November, and December 2021.

Presented by

Sean Snider, Assistant Superintendent, Educational Services
9. 1. Resolution ACOE 21/22-010 Authorizing the Filing of Documents under the State School Facility Program (Mr. Critchfield)

Background Information
The determination of the County Office of Education's eligibility under the State School Facilities Program for Modernization and New Construction is being prepared as part of the Facilities Utilization Master Plan. Under the State School Facility Program, a resolution adopted by the Board of Trustees is required for filing of documents with the Office of Public School Construction for the Amador County Office of Education. For the Board's consideration is the Resolution for applying for eligibility and funding under the State School Facility Program for Amador County Office of Education.

Fiscal Implications
The potential dollar amount of matching funds is being determined and will be presented with the Facilities Master Plan.

Recommendation
Superintendent Gibson recommends approval of Resolution ACOE 21/22-010.

Presented by
Jared Critchfield, Assistant Superintendent, Business Services

Supporting Documents

Resolution for filing eligibility and app documents under SFP for Amador County Public Schools - A...

Quick Summary / Abstract
The determination of the County Office of Education's eligibility under the State School Facilities Program for Modernization and New Construction is being prepared as part of the Facilities Utilization Master Plan. Under the State School Facility Program, a resolution adopted by the Board of Trustees is required for filing of documents with the Office of Public School Construction for the Amador County Office of Education. For the Board's consideration is the Resolution for applying for eligibility and funding under the State School Facility Program for Amador County Office of Education.
ON A MOTION of Member ____________________________, seconded by Member ____________________________, the following resolution is hereby adopted:

WHEREAS, the California State Legislature adopted the Leroy F. Greene School Facilities Act of 1998 ("Act") including subsequent legislation; and

WHEREAS, the Act and its implementing regulations set forth the procedures and eligibility requirements for applying for new construction and modernization funds under the State School Facility Program; and

WHEREAS, the Amador County Office of Education has a need for such funding; and

WHEREAS, the Amador County Office of Education is electing to participate in the State School Facility Program, and

NOW, THEREFORE, BE IT RESOLVED that the Amador County Office of Education Board of Trustees approves the submittal of the eligibility and application documents under the State School Facility Program, and

FURTHER, THEREFORE, BE IT RESOLVED that the Amador County Office of Education Board of Trustees authorizes the Superintendent, the Superintendent’s designee or other appropriate person to undertake all actions required to complete the State School Facility Program application and funding process.

PASSED AND ADOPTED by the Amador County Office of Education Board of Trustees on January 12th, 2022 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

State of California,
County of Amador

I, ____________________________, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution accepted by said Board at a regular meeting held at its regular place of meeting by the vote above stated, which resolution is on file in the office of the said Board.

__________________________________
Clerk of the Governing Board
9. 2. Resolution ACOE 21/22-21/22-011 for Committed Fund Balance – Fund 14 Deferred Maintenance (Mr. Critchfield)

Background Information

Fund 14, the Deferred Maintenance Fund, was established to allow county offices of education to separately account for state funding restricted for the Deferred Maintenance Program. Prior to SBX3 4, Fund 14 met the definition of a special reserve fund. The State has elected to keep the fund open, so programs may be reinstated after the flexibility ended. County offices may continue to use Fund 14 if formal action is taken to commit the funding for the purposes for which these funds were originally intended. By passing this resolution, the Board is committing the fund balance in Fund 14 for the purposes of Deferred Maintenance. Contributing resources to Fund 14 will allow the County Office of Education to address Deferred Maintenance needs at each school site such as aging roofs, sewer lines, water lines, electrical issues, and other infrastructure.

Fiscal Implications

Up to $50,000 transferred from the General Fund to Fund 14.

Recommendation

The superintendent recommends adoption of Resolution ACOE 21/22-011.

Presented by

Jared Critchfield, Assistant Superintendent, Business Services

Supporting Documents

ACOE Resolution - Fd 14

Quick Summary / Abstract

Fund 14, the Deferred Maintenance Fund, was established to allow county offices of education to separately account for state funding restricted for the Deferred Maintenance Program. Prior to SBX3 4, Fund 14 met the definition of a special reserve fund. The State has elected to keep the fund open, so programs may be reinstated after the flexibility ended. County offices may continue to use Fund 14 if formal action is taken to commit the funding for the purposes for which these funds were originally intended. By passing this resolution, the Board is committing the fund balance in Fund 14 for the purposes of Deferred Maintenance. Contributing resources to Fund 14 will allow the County Office of Education to address Deferred Maintenance needs at each school site such as aging roofs, sewer lines, water lines, electrical issues, and other infrastructure.
Resolution for Committed Fund Balance – Fund 14 Deferred Maintenance

WHEREAS, the Government Standards Accounting Board (GASB) has issued Statement No. 54, establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance; and

WHEREAS, the Governing Board is the highest level of decision-making authority, and has the authority to commit, assign, or evaluate existing fund balance classifications and identify the intended uses of committed or assigned funds; and

WHEREAS, the committed fund balance classification reflects amounts subject to internal constraints self-imposed by the Governing Board; and

WHEREAS, the Governing Board has determined it will continue to use Fund 14 for the purpose of maintaining the Deferred Maintenance Program and authorize a $50,000 transfer from the General Fund for the 2021-2022 fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Amador County Office of Education, in accordance with the provisions of GASB 54 hereby commits all state and federal funding for the Deferred Maintenance Program in Fund 14, as indicated by the Committed Fund classification, and funds cannot be used for any purpose other than directed above unless the Governing Board adopts another resolution to remove or change the constraint.

Approved this 12th day of January 2022.

AYES:

NOES:

ABSENT:

Kandi Thompson, Board President
Amador County Office of Education
9. 3. Board Policy Updates

Background Information

Multiple board policy updates are done each year. The description summarizes the changes made to the policy.

Board Policy 6164.41 - Children with Disabilities Enrolled by their Parents in Private School
Policy updated to reorganize and clarify material.

Board Policy 6164.4 - Identification and Evaluation of Individuals for Special Education
Policy updated to reference the U.S. Department of Education's (USDOE) Return to School Roadmap: Child Find Under Part B of the Individuals with Disabilities Education Act which reaffirms the obligation to fully implement the Individuals with Disabilities Education Act (IDEA) during the COVID-19 pandemic, including the requirement to meet child find obligations, and encourages districts to reexamine the efficacy of existing child find practices in light of the educational disruptions caused by the COVID-19 pandemic.

Fiscal Implications

N/A

Recommendation

Superintendent Gibson recommends approving this.

Supporting Documents

- BP 6164.41
- BP 6164.4

Quick Summary / Abstract

Multiple board policy updates are done each year. The description summarizes the changes made to the policy.
CSBA Sample
Board Policy

Instruction

BP 6164.41(a)

CHILDREN WITH DISABILITIES ENROLLED BY THEIR PARENTS IN PRIVATE SCHOOL

The Governing Board recognizes its obligations under state and federal and state law to locate, identify, evaluate, and provide equitable services to children voluntarily enrolled by their parents/guardians in private schools located within the district.

(cf. 0430 - Comprehensive Local Plan for Special Education)

BP 6164.41(b)

CHILDREN WITH DISABILITIES ENROLLED BY THEIR PARENTS IN PRIVATE SCHOOL (continued)

The Superintendent or designee shall ensure that activities to locate, identify, and evaluate children with disabilities enrolled by their parents/guardians in private schools within the district are comparable to activities undertaken for individuals with disabilities aged three to 22 in public schools within the district. (Education Code 56171; 34 CFR 300.131; Education Code 56171)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

The Superintendent or designee shall develop a budget for the provision of services to children with disabilities enrolled by their parents/guardians in private school based on the proportionate share of federal funds received and the number of eligible children, including the possibility of mid-year enrollees, and the types of services to be provided.

Legal Reference: (see next page)

BP 6164.41(c)

CHILDREN WITH DISABILITIES ENROLLED BY THEIR PARENTS IN PRIVATE SCHOOL (continued)
Legal Reference:

**EDUCATION CODE**
- 56000  Education for individuals with exceptional needs
- 56020-56035  Definitions
- 56170-56177  Children in private schools
- 56195.8  Adoption of policies for programs and services
- 56300-56385  Identification and referral, assessment
- 56500-56509  Procedural safeguards, including due process rights
- 56600-56606  Evaluation, audits and information

**UNITED STATES CODE, TITLE 20**
- 1232g  Family Educational Rights and Privacy Act
- 1400-1482  Individuals with Disabilities Education Act, especially:
  - 1412  State eligibility

**UNITED STATES CODE, TITLE 29**
- 794  Section 504 of the Rehabilitation Act

**CODE OF FEDERAL REGULATIONS, TITLE 34**
- 300.1-300.818  Assistance to states for the education of students with disabilities, especially:
- 300.130-300.140  300.144  Children with disabilities enrolled by their parents in private schools

**FEDERAL REGISTER**
- Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

**COURT DECISIONS**

Management Resources:

**U.S. UNITED STATES DEPARTMENT OF EDUCATION PUBLICATIONS**
- *Return to School Roadmap: Child Find Under Part B of the Individuals with Disabilities Education Act,* August 2021
- *Long COVID under Section 504 and the IDEA: A Resource to Support Children, Students, Educators, Schools, Service Providers, and Families,* July 2021
- *A Response to Intervention (RTI) Process Cannot Be Used to Delay-Deny an Evaluation for Eligibility under the Individuals with Disabilities Education Act (IDEA): Memorandum 11-07,* January 2011
- *Questions and Answers on Serving Children with Disabilities Placed by Their Parents at in Private Schools,* April 2011

**FEDERAL REGISTER**
- Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

**WEB SITES**
- California Department of Education, Special Education: http://www.cde.ca.gov/sp/se
- U.S. Department of Education, Office of Special Education and Rehabilitative Services: http://www.ed.gov/about/offices/list/osers/ossep
- http://www.ed.gov/about/offices/list/osers

(3/07) 9/21

Policy Reference UPDATE Service
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IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION

The Governing Board recognizes the need to actively seek out and evaluate district residents from birth to age 21 who have disabilities in order to provide them with appropriate educational opportunities in accordance with state and federal law.

(cf. 0430 - Comprehensive Local Plan for Special Education)
(cf. 6164.41 - Children with Disabilities Enrolled by Their Parents in Private School)
(cf. 6164.6 - Identification and Education Under Section 504)

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)

The Superintendent or designee shall establish a comprehensive child find system that includes procedures for the identification, screening, referral, and regular assessment, and triennial assessment of individuals eligible for special education, as well as procedures for the planning, implementation, and review of the special education and related services provided to such individuals. (Education Code 56301)

The district's identification procedures shall include systematic methods for utilizing referrals from parents/guardians, teachers, agencies, appropriate professionals, and others other members of the public, and shall be coordinated with school site procedures for referral of students whose needs cannot be met with modifications to the regular instructional program. (Education Code 56302)

The Superintendent or designee shall notify parents/guardians, in writing, of their rights related to identification, referral, assessment, instructional planning, implementation, and review, including the right to consent to any assessment concerning their child. In addition, the Superintendent or designee shall notify parents/guardians of procedures for initiating a referral for assessment to identify individuals for special education services who need special education services. (Education Code 56301)

(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 3541.2 - Transportation for Students with Disabilities)
(cf. 4112.23 - Special Education Staff)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))
IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)

Legal Reference:

EDUCATION CODE
44265.5 Professional preparation for teachers of impaired students
56000-56885 Special education programs, especially:
56043 Timelines affecting special education programs
56195.8 Adoption of policies
56300-56304 Identification of individuals with disabilities
56320-56321 Assessment
56323-56338 Eligibility criteria for specific learning disabilities
56340-56347 Instructional planning and individualized education program
56348 Reassessment of students
56425-56432 Early education for individuals with disabilities
56441.11 Eligibility criteria, children ages 3-5
56445 Transition to grade school; reassessment
56500-56509 Procedural safeguards

GOVERNMENT CODE
95000-95029.5 California Early Intervention Services Act

CODE OF REGULATIONS, TITLE 5
3021-3029 Identification, referral and assessment
3030-3031 Eligibility criteria

UNITED STATES CODE, TITLE 20
1232g Family Educational Rights and Privacy Act of 1974
1400-1482 Individuals with Disabilities Education Act, especially:
1412 State eligibility
1415 Procedural safeguards

CODE OF FEDERAL REGULATIONS, TITLE 34
104.35 Evaluation and placement
104.36 Procedural safeguards
300.1-300.818 Individuals with Disabilities Education Act, especially:
300.301-300.306 Evaluations and reevaluations
300.323 When IEPs must be in effect
300.502 Independent educational evaluation

FEDERAL REGISTER
COURT DECISIONS

Timothy O. v. Paso Robles Unified School District (9th Cir. 2016) 822 F.3d 1105
M.M. v. Lafayette School District (9th Cir. 2014) 767 F.3d 842
Compton Unified School District v. Addison, (9th Cir. 2010) 598 F.3d 1181
N.B. and C.B v. Hellgate Elementary School District (9th Cir. 2008) 541 F.3d 1202

Management Resources: (see next page)

BP 6164.4(d)

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION (continued)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
California Practitioners' Guide for Educating English Learners with Disabilities, 2019
U.S. DEPARTMENT OF EDUCATION PUBLICATIONS
Return to School Roadmap: Child Find Under Part B of the Individuals with Disabilities Education Act, August 2021
Long COVID under Section 504 and the IDEA: A Resource to Support Children, Students, Educators, Schools, Service Providers, and Families, July 2021
A Response to Intervention (RTI) Process Cannot Be Used to Delay-Deny an Evaluation for Eligibility under the Individuals with Disabilities Education Act (IDEA): Memorandum 11-07, January 2011
WEB SITES
California Department of Education, Special Education: http://www.cde.ca.gov/sp/se
U.S. Department of Education, Office of Special Education Programs: http://www.ed.gov/about/offices/list/osers/osep

(11/08 11/10) 9/21

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9. 4. Temporary Certificated Substitute Salary Schedule Update (Mr. Vicari)

Background Information
Due to the continued COVID-19 impact on the school system, the current Temporary Substitutes Salary Schedule rates will be extended until June 30, 2022.

Fiscal Implications
Paid through COVID-19 Relief Funds.

Recommendation
The Superintendent recommends approval of the updated Temporary Certificated Substitute Salary Schedule

Presented by
David Vicari, Assistant Superintendent, Human Resources and Employee Relations

Supporting Documents

Certificated-Sub-Salary-Schedule-1.12.22

Quick Summary / Abstract
Due to the continued COVID-19 impact on the school system, the current Temporary Substitutes Salary Schedule rates will be extended until June 30, 2022.
**AMADOR COUNTY UNIFIED SCHOOL DISTRICT**  
**AMADOR COUNTY OFFICE OF EDUCATION**  
Temporary  
CERTIFICATED SUBSTITUTE SALARY SCHEDULE  
Effective September 8, 2021 Through December 31, 2021  
June 30, 2022

### FULL-DAY TIERED RATE  
(Over 3.5 hours)

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<td>Tier 3</td>
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### HALF-DAY TIERED RATE  
(3.5 hours or less)

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<td>Tier 2</td>
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<tr>
<td>Tier 3</td>
<td>Over 120 days worked</td>
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**Any employees that work less than 120 days will begin the following school year at Tier 1.**

**The following school year, pay begins at Tier 2 ONLY if 120 days or more are worked during the current school year. Rates will start at Tier 2; subs will not advance to Tier 3 until 120 days are worked for the new school year.**

**A half-day assignment is 3.5 hours or less. A full-day assignment is over 3.5 hours.**
Background Information
Traditionally, county offices of education provide direct academic and data support to school districts. Being a single county/single district LEA, we have found this support to be absent. Through evaluating overall student academic program needs, professional development needs, teacher coaching, and thorough regular data analysis, we have determined this absent position necessary for the long-term academic and social-emotional success for all students as we work to mitigate learning loss due to COVID-19 and prior achievement gaps. Interviews are scheduled for both internal and external candidates on February 14 after the position had been posted from December 17th through January 9th. We hope to make a formal announcement soon thereafter.

Fiscal Implications
See job description.

Presented by
Sean Snider, Assistant Superintendent of Educational Services

Supporting Documents

Quick Summary / Abstract
Traditionally, county offices of education provide direct academic and data support to school districts. Being a single county/single district LEA, we have found this support to be absent. Through evaluating overall student academic program needs, professional development needs, teacher coaching, and thorough regular data analysis, we have determined this absent position necessary for the long-term academic and social-emotional success for all students as we work to mitigate learning loss due to COVID-19 and prior achievement gaps. Interviews are scheduled for both internal and external candidates on February 14 after the position had been posted from December 17th through January 9th. We hope to make a formal announcement soon thereafter.
Amador County Unified Office of Education
Director, Student Success

POSITION SUMMARY:
Under the direction and supervision of the Assistant Superintendent, Educational Services, the Director of Student Success will assist in coordinating, organizing, and administering professional development opportunities for educators in Amador County, with an emphasis on programs to assist in the implementation of State Standards and educational best practices. Offerings will be based on local and state identified needs, scientifically based research, California Assessment of Student Performance and Progress (CAASPP) and Dashboard data, and District/County identified goals and objectives. The Director is also proficient with the use of data to inform instructional decisions, and provides data reports to all schools on a regular basis. The Director monitors and assists with federal and state legislation affecting education – especially in the areas of accountability through monitoring curriculum and instruction program budgets, and performs related work as required. Works directly with district/county, site administrators and staff to determine professional development needs and adjust programs accordingly to provide leadership, organization, and guidance to identified TOSAs.

MAJOR DUTIES AND RESPONSIBILITIES:
• Coordinates, plans, and oversees multi-tiered systems of support for all students.
• Attends related county and state meetings and professional learning to support programs.
• Provides data reports in a variety of areas for all school site Principals on a regular basis.
• Models the effective use of data during staff meetings at individual school sites.
• Coordinate and oversee the implementation and professional development offerings both independently and with all TOSAs.
• Ensure the professional development program is: 1) designed to improve effectiveness of classroom instruction through the implementation of research-based best practices, and 2) is tied to the State Standards and data derived from the California School Dashboard.
• Oversee the development and maintenance of a master calendar for all staff development activities.
• Use evaluation data and feedback to review and modify the professional development program.
• Provide effective staff development sessions based on current adult learning theory and training techniques as well as on improvement and implementation science.
• Serve as an effective trainer and staff developer.
• Assist teachers and administrators with implementation of content presented in professional development offerings.
• In a coaching capacity and upon request, visit schools to observe classroom instruction and encourage, guide, and support instructional practices.
• Generate, update, and provide analysis of documents that reflect county, district, and school site CAASPP and Dashboard data.
• Assist all school programs in Amador County in the process of identifying problems of practice and addressing root causes through the use of local and state data.
• Attend conferences, workshops, and meetings to keep abreast of current practices, programs, and legal issues.
• Monitor credit recovery opportunities for high school students (summer school, night school, etc).
• Keep informed and disseminate information about current research, trends, and best practices in areas of responsibility.
• Identify and share appropriate materials and resources for promoting effective instruction.
• Prepare and maintain reports and surveys.
• Work with district/county/site staff and administrators to determine professional development needs and adjust programs accordingly.
• Assist in the dissemination of information through flyers, bulletins, newsletters, and emails.
• Monitor staff development budgets.
• Supervise TOSAs in all areas for the district and county.
• Support general education and special education administrators and staff with all needs related to teaching and learning.
• Coordinates text book adoptions in all subject areas.
• Oversees and assures districtwide compliance and updated policies and procedures, related to state and federal mandates.
• Maintains positive staff and community relationships.
• Cultivate and model a respectful working and learning environment.
• Performs other duties as assigned

KNOWLEDGE AND ABILITIES:
• Applicable sections of California Education Code, State regulations and other applicable laws
• Current office practices, procedures, equipment, and record keeping techniques
• Ability to problem solve difficult highly emotional issues
• Ability to research, analyze and evaluate new instructional delivery methods and techniques.
• Ability to assess and monitor work, administrative support systems; identify opportunities for improvement; direct and implement changes
• Ability to meet schedules and timelines and plan, prioritize and organize work effectively
• Ability to maintain confidentiality
• Ability to speak fluently, read and write Spanish is desirable
• Ability to read, interpret, apply and explain rules, regulations, policies and procedures
• Ability to complete work with multiple interruptions
• Ability to understand and carry out oral and written directions
• Ability to establish and maintain positive, cooperative working relationships
• Mobility to traverse all areas of the work sites
• State Standards for all subject areas
• Local Control Funding Formula (LCFF) and Local Control and Accountability Plan (LCAP)
• California School Dashboard
• Differentiated Assistance
• Multi-Tiered System of Supports (MTSS)
• Improvement and Implementation Science
• Universal Design for Learning
• Research-based best practices for improving student outcomes
• Staff development and training trends in education
• Effective public speaking techniques
QUALIFICATIONS:
**Required**
- School Administrative Services Credential
- Bachelor’s Degree in Student Services, Elementary or Secondary Education, Nursing or related field, including all courses needed to meet credential requirements
- Valid California driver’s license and private transportation
- Thorough understanding of the philosophy, methodology and trends related to providing support services to all students including individuals with exceptional needs

OTHER REQUIREMENTS:
- Environment: Subject to driving a vehicle to conduct work; exposure to blood-borne pathogens, communicable or infectious diseases and emergency medical situations
- Physical: Sitting or standing for extended periods of time; reaching, bending at the waist, turning and twisting, walking on level surfaces and occasional walking on uneven, slippery surfaces; occasional stair climbing (elevator available at certain sites), dexterity of hands and fingers to operate specialized health services and standard office equipment; regularly lifting 40 lbs. and up; carrying/pushing 40 lbs., hearing and speaking to exchange information and make presentations; see color, possess near vision and depth perception
- Mental: Stress of emergencies, deadlines, interpersonal conflict, and normal work stress; concentrate for long periods of time; memorize and recall objects and people; analyze problems and generate alternatives; reconcile apparent ambiguities; solve multi-variant problems.

SALARY:
Salary range will be Level VI on Certificated Management Salary Schedule, 212 work days.