

Amador County Public Schools

District X County

April 14, 2021

AGENDA ITEM #: 6.1

SUBJECT:

Week of the Young Child - April 10-16, 2021 Resolution Number 20/21-015

BACKGROUND INFORMATION

The purpose of the Week of the Young Child is to focus public attention on the needs of young children and their families and to recognize the early childhood programs and services that meet those needs.

This resolution declares April 10-16, 2021 as “The Week of the Young Child” for Amador County Office of Education.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

The Superintendent recommends the Board approve this resolution declaring April 10-16, 2021 as Week of the Young Child.

PRESENTED BY:

Donna Custodio, State Preschool, Child Care Council / Director

**BEFORE THE BOARD OF TRUSTEES OF
AMADOR COUNTY OFFICE OF EDUCATION
COUNTY OF AMADOR, STATE OF CALIFORNIA**

**RESOLUTION NO. ACOE 20/21-015
RECOGNITION OF WEEK OF THE YOUNG CHILD**

WHEREAS, the Amador County Office of Education, Amador County Superintendent of Schools, and other local organizations, in conjunction with the National Association for the Education of Young Children (NAEYC) are celebrating the Week of the Young Child from April 10-16, 2021; and

WHEREAS, by calling attention to the need for high-quality early childhood services for all children and families within Amador County, these groups hope to improve the quality of and availability of such services; and

WHEREAS, the Amador County Office of Education partners with many early childhood providers and non-profit and government organizations to leverage resources and create momentum in our community to support universal access to high-quality early learning; and

WHEREAS, Amador County Office of Education, State Preschool and the Amador County Unified School District provides students and their families with a strong preschool experience because school readiness is an achievement gap closing strategy and an investment in our future; and

NOW, THEREFORE, BE IT RESOLVED that the Amador County Office of Education join the National Association for the Education of young Children (NAEYC) in proclaiming April 10-16, 2021, as the Week of the Young Child and encourages residents of Amador County to support the needs of young children in our community.

BE IT FURTHER RESOLVED, that this resolution be distributed to all schools in the district.

Kandi Thompson
President, Board of Trustees

Deborah Pulskamp
Clerk, Board of Trustees

Amador County Public Schools

District X County

APRIL 14, 2021

AGENDA ITEM #: 6.2

SUBJECT:

Resolution: ACOE 20/21-017 School Bus Driver Appreciation Day

BACKGROUND INFORMATION:

Amador County Public Schools has an incredible transportation staff who cares deeply for the safety and well-being of our students. Amador County Public School bus drivers work early and late each day to ensure our students arrive to and back home again. With such a large attendance area, Amador County bus drivers are incredibly efficient in their efforts to provide adequate transportation for our students. This resolution recognizes their exemplary efforts for all they do on behalf of our students and families.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

Superintendent Russell recommends approval of the Resolution for School Bus Driver's Day.

PRESENTED BY:

David Vicari, Assistant Superintendent, Human Resources & Labor Relations

**BEFORE THE BOARD OF TRUSTEES OF
AMADOR COUNTY OFFICE OF EDUCATION
COUNTY OF AMADOR, STATE OF CALIFORNIA**

**RESOLUTION NO. ACOE 20/21-017
SCHOOL BUS DRIVERS APPRECIATION DAY**

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a statewide emergency arising from COVID-19

WHEREAS, the safety of our children rests in the hands of trained bus drivers up to two to three hours each day, and;

WHEREAS, great amounts of personal time and energies for bus drivers initial training and maintaining current licensing, skills and knowledge of school bus laws through continuing education classes are expended by drivers, and;

WHEREAS, school bus drivers often face natural and unnatural hazards in the performance of their duties, and;

WHEREAS, school bus drivers frequently assist students in learning and growing in appropriate interactive peer and adult behavior through counseling and/or disciplinary techniques, and;

WHEREAS, school bus drivers consistently demonstrate an awareness of and direct attention to school bus and school bus routes, mechanical and safety conditions respectively, and;

WHEREAS, many school bus drivers perform their services for thousands and thousands of Accident free miles, year after year;

NOW, THEREFORE, BE IT RESOLVED that the Amador County Office of Education Board of Trustees officially recognize and applaud all California's School Bus Drivers on the fourth Tuesday of April, annually, for their continued and excellent services to the youth of the State.

BE IT FURTHER RESOLVED, that this resolution be distributed to all schools in the district.

Kandi Thompson
President, Board of Trustees

Deborah Pulskamp
Clerk, Board of Trustees

Amador County Public Schools

District X County

APRIL 14, 2021

AGENDA ITEM #: 6.3

SUBJECT:

Resolution: ACOE 20/21-018 Child Abuse Prevention Month

BACKGROUND INFORMATION:

Every April, communities all over California and the nation observe Child Abuse Prevention Month, raising awareness of child abuse and neglect while promoting resources to support families. Child abuse prevention is a community responsibility and finding solutions depends on involvement among all people. This resolution recognizes April as Child Abuse Prevention Month for Amador County Office of Education.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

The Superintendent recommends that the Board approve this resolution declaring April 2021 as Child Abuse Prevention Month.

PRESENTED BY:

Sean Snider, Assistant Superintendent, Educational Services

**BEFORE THE BOARD OF TRUSTEES OF
AMADOR COUNTY OFFICE OF EDUCATION
COUNTY OF AMADOR, STATE OF CALIFORNIA**

**RESOLUTION NO. ACOE 20/21-018
RECOGNITION OF CHILD ABUSE PREVENTION MONTH**

WHEREAS, in Federal fiscal year 2017, 4.1 million reports were made to child protective services; and

WHEREAS, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone in our community; and

WHEREAS, our children are our most valuable resources and will shape the future of Amador County and beyond; and

WHEREAS, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and

WHEREAS, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and

WHEREAS, effective child abuse prevention activities succeed because of the partnerships created between child welfare, education, health organizations, businesses and law enforcement agencies; and

WHEREAS, communities must make every effort to promote programs, policies and activities that create strong and thriving children and families, especially as we begin to come out of the COVID-19 pandemic; and

WHEREAS, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, nurturing environment.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Amador County Office of Education hereby designates the Month of April as Child Abuse Prevention Month and urges all community members to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.

BE IT FURTHER RESOLVED, that this resolution be distributed to all schools.

Kandi Thompson
President, Board of Trustees

Deborah Pulskamp
Clerk, Board of Trustees

Amador County Public Schools

District

✓ County

April 14, 2021

AGENDA ITEM #: 6.4

SUBJECT:

California Adult Education Week, April 19-23 2021, Resolution Number 20/21-019

BACKGROUND INFORMATION

The purpose of the California Adult Education Week is to raise public awareness about the need for and value of adult education and family literacy. The goal is to increase financial and societal support for access to basic education programs for all U.S. adults who need assistance with their literacy, numeracy, and digital skills.

This resolution declares April 19-23, 2021 as “California Adult Education Week” for Amador County Office of Education.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

The Superintendent recommends the Board approve this resolution declaring April 19-23, 2021 as California Adult Education Week.

PRESENTED BY:

Sean Snider, Assistant Superintendent, Educational Services

**BEFORE THE BOARD OF TRUSTEES OF
AMADOR COUNTY OFFICE OF EDUCATION
COUNTY OF AMADOR, STATE OF CALIFORNIA**

**RESOLUTION NO. ACUSD 20/21-019
RECOGNITION OF CALIFORNIA ADULT EDUCATION WEEK**

WHEREAS, The State of California is designating April 19-23, 2021, as California Adult Education Week,

WHEREAS, many students who do not earn a high school diploma tend to have a gap in the literacy skills needed to complete their education, the transition to postsecondary education or engage in workforce development, or become employed in a living wage career; and

WHEREAS, Amador Adult Education provides Adult Basic Education, High School Diploma, and High School Equivalency (HSE) preparation classes and GED/HiSet testing for adults in need of basic and secondary academic skills and credentials; and

WHEREAS, Amador Adult Education provides English as a Second Language class, from literacy to advanced throughout Amador County; and

WHEREAS, parents who attend English as a Second Language class, particularly classes with a family literacy emphasis, report that their English classes help them become more involved in their children's education and help them with academic work; and

WHEREAS, Amador Adult Education provides workforce development, classes, and training in partnership with local employers leading to local employment opportunities; and

WHEREAS, the inclusion of all citizens in local economic and workforce development is critical to healthy communities; and

WHEREAS, the education and training provided by Amador Adult Education is vital to the economic health of Amador County

NOW, THEREFORE, BE IT RESOLVED that the Amador County Office of Education Board of Trustees does hereby:

- Declare the week of April 19-23, 2021 as *California Adult Education Week*.
- Recognize the impactful contribution Amador Adult Education makes to the ACOE community and families.

BE IT FURTHER RESOLVED, that this resolution be distributed to all schools.

Kandi Thompson
President, Board of Trustees

Deborah Pulskamp
Clerk, Board of Trustees

MINUTES
AMADOR COUNTY OFFICE OF EDUCATION
BOARD OF TRUSTEES
Wednesday, March 10, 2021

IMMEDIATELY FOLLOWING ACUSD MEETING

Meeting Location: Amador County Administration Building, 810 Court St, Jackson, CA

NOTE: Due to COVID-19 this meeting will be available to the public via Zoom and following the meeting recorded audio will be available on our website.

Zoom offers closed captioning during live conferences for disabled persons.

To access the meeting online join the Zoom meeting via

<https://us02web.zoom.us/j/83231326510?pwd=MTBOSVhqOG1oU0htNmZLS3hZZmZDUT09>

Meeting ID: 832 3132 6510

Passcode: 31021

One tap mobile

+16699009128..83231326510#....*31021#

NOTE: A copy of the Board agenda and backup materials is available for inspection and review on the Amador County Office of Education Website at www.amadorcoe.org. An audio recording of the Board Meeting is made. If you are in need of a hard copy of the agenda, please email dlasich@acUSD.org

Board of Trustees meetings are meetings of the Board in public, as per the Brown Act open meeting law. All five Board Members may not have discussion outside an open meeting. This meeting is their opportunity to have discussion in order to conduct their business. Board Meetings are not meetings for the public to interact informally with the Board. Members of the public may speak formally to the Board by completing a speaker card and giving it to the Board Clerk or Communication Specialist.

If a person or group of persons disrupt the orderly conduct of a meeting, the legislative body has a right to order those persons removed from the meeting. If order still cannot be restored after removal of the individuals disrupting the meeting, members of the legislative body can order the room cleared and continue with the meeting. (Government Code §54957.9; Penal Code §8403; Elections Code §18340; *Acosta v. City of Costa Mesa* (9th Cir. 2013) 718 F.3d 800; *White v. City of Norwalk* (9th Cir. 1990) 900F.2d 1421, 1425.)

OUR UNITY OF PURPOSE: We work as a cohesive Governance Team through discussions, actions and decisions that are thoughtful, respectful, and sensitive. We support one another in and away from the Board Room through active listening, vulnerability and honesty. **We make policy decisions that ensure equitable support to increase student achievement and foster social, emotional, and physical well-being for all students.**

OUR MISSION: Enriched by the diversity and deep traditions of our unique community, Amador County Public Schools will prepare, support, and inspire each student to achieve career and college success in a rapidly evolving world through highly engaging teaching, rigorous learning and innovative pathways supported by strong partnerships in a safe, caring and collaborative environment.

1.0 **CALL TO ORDER** 8:54 PM

2.0 **BOARD MEMBERS**

- [X] Kandi Thompson, Board President
- [X] Deborah Pulskamp, Board Clerk
- [X] James Marzano
- [X] Julia Burns
- [X] James Whitaker
- [] Ian McMahan, Amador High School, Student Board Member
- [] Kate Johnson, Argonaut High School, Student Board Member

3.0 **ROLL TAKEN BY THE SECRETARY TO THE GOVERNING BOARD**

4.0 **ADDITIONS/DELETIONS OR CORRECTIONS TO THE AGENDA**

Dr. Russell deleted the following items; 7.0 Employee Organizations as there were no speakers for this meeting; and 12.1 Facilities Update as there were no update. He noted Board received as a walk on item updated minutes and calendars.

~~5.0 **PLEDGE OF ALLEGIANCE**~~

6.0 **PRESENTATION AND RECOGNITION**

6.1 **Resolution: ACOE 20/21-012 Arts Education Month** (Mr. Snider)

This resolution declares March 2021 as “Arts Education Month” for Amador County Office of Education.

Board Member Marzano motioned to approve and Board Clerk Pulskamp seconded the motion.
The motion passed 5-0.

6.2 **Resolution: ACOE 20/21-013 Women’s History Month** (Mr. Snider)

March has been designated as National Women’s History Month. This resolution recognizes the important historical and ongoing contributions of women in our society and declares March 2021 as “Women’s History Month” for Amador County Office of Education.

Board Member Whitaker motioned to approve and Board Member Marzano seconded the motion.
The motion passed 5-0.

6.3 **Resolution: ACOE 20/21-014 Recognition of Developmental Disabilities Awareness Month** (Mrs. Brown)

A resolution declaring the month of March 2021 as Developmental Disabilities Awareness Month in Amador County Office of Education, recognizing persons with developmental disabilities, as well as the struggles and roadblocks they have faced and continue to face.

Board Member Marzano motioned to approve and Board Member Whitaker seconded the motion.
The motion passed 5-0.

~~7.0 **EMPLOYEE ORGANIZATIONS**~~

- ~~7.1 **Special Educators of Amador County (SEAC)**~~
- ~~7.2 **California School Employees Association (CSEA)**~~

8.0 **PUBLIC COMMENTS**

Public comments regarding Discussion/Action Items will be addressed during this time. Due to Zoom limitations, all public comments should be addressed at this time. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address

the Board on non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. NOTE: If you wish to address the Board please complete a speaker card and give it to the Board Clerk or Communications Specialist.

Angela Hayes, ACOE TOSA, spoke to Board and encouraged them to visit mod-severs classes and see how smooth teachers are collaborating under the leadership of Dr. Russell. She asked Board to investigate the lawsuits and who was the leader when these lawsuits came down.

9.0 **CONSENT AGENDA**

The Board of Trustees received these items under separate cover as an addendum. Public copy available during regular Board meeting and on the district website.

Board Member Marzano motioned to approve and Board Member Burns seconded the motion. **The motion passed 5-0.**

9.1 **Minutes**

9.1a Board Meeting: 2-24-21

9.2 **Business** (Mr. Critchfield)

9.2a Warrants issued between: 2-17-21 – 2-26-21 \$214,958.94

10.0 **DISCUSSION/ACTION ITEMS**

10.1 **2020-2021 Amador County Office of Education’s Second Interim Budget Revisions – Discussion/Action** (Mr. Critchfield)

These budget revisions reflect additions and reductions for the 2020-2021 Budget since the First Interim Report in December 2020. The major portions of the revisions are for the placement of carryover and deferred revenue along with their related expenditures.

Mr. Critchfield presented power point on these budget revisions with very minimal changes. Board Member Burns motioned to approve and Board Member Whitaker seconded the motion. **The motion passed 5-0.**

10.2 **Amador County Office of Education’s 2020-2021 Second Interim Budget Certification – Discussion/Action** (Mr. Critchfield)

Education Code Section 35035 requires two Interim Reports during each fiscal year, one for the period through October and another through January.

Mr. Critchfield presented power point on budget. County office is fiscally healthy and he anticipates the county office will end up with \$320,756 or 4% reserve. Mr. Critchfield recommends a positive certification.

Board Clerk Pulskamp asked about mild mod students and staff moving over to district.

Mr. Critchfield identified what programs, and that Preschool, Community Court School, and Adult Transition remain on the county side.

Board Clerk Pulskamp commented she was very pleased with a positive budget. She had concerns with some non-teaching positions and a job description for program manager.

Dr. Russell commented there was a job description and he didn’t know why it was not on the website.

Board Clerk Pulskamp commented she would like a future explanation on how these people serve our county students in a future meeting.

Mr. Critchfield commented on DIS workers and how county office works and how the program is run.
Board President Thompson commented on their time spent is 15% on county side and 85% on the district side.

Board Member Whitaker made motion to extend the meeting for 20 minutes. Board Member Marzano seconded the motion. **The motion passed 5-0.**

Kathryn Brown, Special Education Director/SELPA, commented she supports both sides and is also working with Rachael Shaw-Escalona, Program Specialist supporting teachers on district side.

Dr. Russell commented how the mod-severe program is funded with a combination of county office and SELPA money paying for this.

Board Clerk Pulskamp had concern with case manager working for the district and county.
Dr. Russell commented on teacher ratio of 28 to 1. Case manager handles over load of students and explain this position. He also explained the Program Specialist's position.

Board President Thompson commented on \$270,000 for the county office.

Board Member Whitaker moved to approve and Board Clerk Pulskamp seconded the motion. **The motion passed 5-0.**

10.3 **California School Board Association (CSBA) Recommended Board Policy Updates – Discussion/Action** (Mr. Snider)

Multiple board policy updates are done each year. The policy presented for updating at this time is in the area of Educational Services. The description summarizes the changes made to the policy.

Mr. Snider commented this is a companion item that was also presented on the district side. Board Clerk Pulskamp motioned to approve and Board Member Marzano seconded the motion. **The motion passed 5-0.**

Board Policy 5145.6 – Parental Notifications

Policy updated for gender neutrality and to update legal references based on new laws reflected in the accompanying exhibit.

11.0 **INFORMATIONAL ONLY**

11.1 **Personnel**

- 11.1a Personnel Items approved by COE Superintendent March 10, 2021
- 11.1b School Calendar 2021-2022
- 11.1c School Calendar 2022-2023
- 11.1d School Calendar 2023-2024

12.0 **REPORTS**

~~12.1 **Facilities Update** (Mr. Critchfield)~~

12.2 **Report from Superintendent** (Dr. Russell)

Dr. Russell reported he met with Jason Brown, APE teacher, in regard to the learning loss mitigation for our mod-severe students. Will be developing a program this summer for an opportunity to cover this.

12.3 **Reports and Remarks from Board Members**

Board Member Whitaker, Marzano and Burns did not have a report.
Board President Thompson did not have a report.
Board Clerk Pulskamp thanked Dr. Russell and Mr. Critchfield in answering her questions.

13.0 **NEXT MEETING**

ACOE Regular Meeting: Wednesday, April 14, 2021, tentatively scheduled to be held at the Amador County Administration Building, 810 Court St., Jackson, CA. ACOE Board Meeting is immediately following the ACUSD Board Meeting.

14.0 **ADJOURNMENT** 9:39 PM

* The Amador County Office of Education complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (209) 257-5330. All efforts will be made for reasonable accommodations.

* Any writings or documents that are provided to the governing board in open session will be made available for public inspection at the meeting or at the Amador County Public Schools District Office located at 217 Rex Avenue, Jackson, CA during normal business hours. Please note that business hours have changed due to COVID-19. If you are need of a hard copy of the agenda, please email Debra Lasich at dlasich@acusd.org

Payroll 3/1/2021-3/31/2021: 330,097.80

WARRANTS

<u>Warrant #</u>	<u>Description</u>	<u>District</u>	<u>Date</u>	<u>Amount</u>
60056257	CVT-CALIFORNIA'S VALUED TR	3	3/4/2021	56,530.29
60056258	ALHAMBRA	3	3/4/2021	19.67
60056259	ELIZABETH SWASON	3	3/4/2021	5,000.00
60056260	KELLY-MOORE PAINT CO INC	3	3/4/2021	182.67
60056261	LOWES	3	3/4/2021	93.33
60056262	OFFICE DEPOT	3	3/4/2021	38.56
60056263	PHONAK LLC	3	3/4/2021	123.92
60056264	SCHOOL SPECIALTY INC	3	3/4/2021	119.26
60056265	SUNBELT STAFFING LLC	3	3/4/2021	3,750.00
60056266	LAKESHORE LEARNING MATERIA	3	3/4/2021	323.07
60056267	OFFICE DEPOT	3	3/4/2021	243.76
60056268	SYSCO FOOD SERV.OF CENTRAL	3	3/4/2021	636.53
60056269	AMADOR CO USD CLEARING ACC	3	3/4/2021	2,071.65
60056270	AT&T	3	3/4/2021	1,840.82
60056271	AT&T LONG DISTANCE	3	3/4/2021	309.61
60056272	CITY OF JACKSON	3	3/4/2021	570.68
60056273	CITY OF PLYMOUTH	3	3/4/2021	107.56
60056274	CSEA	3	3/4/2021	150.00
60056275	ERIC DANIEL ROUEN	3	3/4/2021	2,080.00
60056276	OFFICE DEPOT	3	3/4/2021	54.35
60056277	PACHECO, MICHELLE	3	3/4/2021	425.00
60056278	PACIFIC GAS & ELECTRIC CO	3	3/4/2021	1,077.68
60056279	SCHOOL INNOVATIONS	3	3/4/2021	29,200.00
60056280	AMADOR CO USD CLEARING ACC	3	3/4/2021	2,930.32
60056281	CUSTODIO, DONNA	3	3/4/2021	64.69
60056282	DEPARTMENT OF SOCIAL SERVI	3	3/4/2021	242.00
60056283	JAMIE WEDGE	3	3/4/2021	150.00
60056284	OFFICE DEPOT	3	3/4/2021	91.26
60056285	VOLCANO TELEPHONE CO	3	3/4/2021	118.56
60056286	WELLS FARGO/PETTY CASH	3	3/4/2021	16.15
60056287	GEOCON CONSULTANTS INC	3	3/4/2021	655.00
60056288	BOSS -BUSINESS OFFICE SYST	3	3/4/2021	150.00
60056289	SOPHIE STAROSTINA	3	3/4/2021	239.43
60056290	OLD HICKORY SHEDS	3	3/4/2021	4,018.54
60056358	AMADOR CO USD REVOLVING FU	99	3/4/2021	492.46
60056359	FRANCHISE TAX BOARD	99	3/4/2021	100.00
60056360	BOSS -BUSINESS OFFICE SYST	3	3/11/2021	1,634.58
60056361	PACIFIC GAS & ELECTRIC CO	3	3/11/2021	216.42
60056362	SAVANNAH FINE	3	3/11/2021	44.80
60056363	TUCKER, ALYSSA	3	3/11/2021	78.40
60056364	VOLCANO TELEPHONE CO	3	3/11/2021	52.91

60056365	CUSTODIO, DONNA	3	3/11/2021	129.36
60056366	MELINDA RANGEL	3	3/11/2021	172.48
60056367	AMERICAN RIVER CONSTRUCTIO	3	3/11/2021	66,590.01
60056368	ENTERPRISE FM TRUST	3	3/11/2021	3,406.02
60056369	GROWING HEALTHY CHILDREN	3	3/11/2021	4,062.50
60056370	MERIDIAN RESOURCE COMPANY	3	3/11/2021	835.70
60056371	QUINTESSENTIAL SCHOOL SYST	3	3/11/2021	102,979.20
60056372	SAN JOAQUIN CO OFFICE OF E	3	3/11/2021	93.00
60056373	SUNBELT STAFFING LLC	3	3/11/2021	4,843.75
60056374	FORWARD CONSTRUCTION	3	3/11/2021	19,300.00
60056444	CDW GOVERNMENT	3	3/18/2021	47,747.38
60056445	IRON MOUNTAIN	3	3/18/2021	200.79
60056446	SPEECH THERAPY ASSOCIATES	3	3/18/2021	11,650.00
60056447	SUNBELT STAFFING LLC	3	3/18/2021	5,156.25
60056448	TEACHING STRATEGIES INC.	3	3/18/2021	3,166.25
60056449	LAKESHORE LEARNING MATERIA	3	3/18/2021	116.56
60056450	CALIF DEPT OF EDUCATION	3	3/18/2021	935.90
60056500	AMADOR COUNTY SHERIFF	99	3/18/2021	406.51
60056501	A.C.O.E/Petty Cash	3	3/25/2021	73.27
60056502	AMADOR CO USD REVOLVING F	3	3/25/2021	651.98
60056503	AMERICAN RIVER BANK/PETTY	3	3/25/2021	91.10
60056504	AT&T	3	3/25/2021	92.06
60056505	AT&T MOBILITY	3	3/25/2021	494.23
60056506	CITY OF PLYMOUTH	3	3/25/2021	107.56
60056507	IONE ACE HARDWARE	3	3/25/2021	592.63
60056508	AMADOR CO USD REVOLVING F	3	3/25/2021	28.35
60056509	AT&T	3	3/25/2021	23.49
60056510	BIG DOG INSPECTIONS INC	3	3/25/2021	1,500.00
60056511	GEOCON CONSULTANTS INC	3	3/25/2021	782.50
60056512	MARTIN,MICHAEL	3	3/25/2021	998.85
60056513	MCCUEN CONSTRUCTION INC	3	3/25/2021	46,128.07
60056514	ALHAMBRA	3	3/25/2021	57.70
60056515	MOBILE MODULAR MANAGEMENT	3	3/25/2021	2,296.60
60056516	SIGNAL SERVICE INC	3	3/25/2021	232.50
60056517	SUNBELT STAFFING LLC	3	3/25/2021	5,062.50
60056563	AFLAC Payroll Account Serv	99	3/30/2021	533.04
60056564	AMERICAN FIDELITY ASSURANC	99	3/30/2021	14,337.38
60056565	AMERICAN FIDELITY	99	3/30/2021	5,040.00
60056566	AMERICAN FIDELITY HSA	99	3/30/2021	1,865.00
60056567	CALIFORNIA TEACHERS ASSOC.	99	3/30/2021	18,927.40
60056568	CSEA CHAPTER 239/827	99	3/30/2021	7,175.02
60056569	ACSA	99	3/30/2021	2,543.23
60056570	Amador Community Foundatio	99	3/30/2021	115.00
60056571	ATTN: PAYROLL SCHOOLSFIRST	99	3/30/2021	1,884.00

60056572	STANDARD INSURANCE COMPANY	99	3/30/2021	2,902.93
60056573	TRACS	99	3/30/2021	18,236.36
60056574	STATE TEACHERS RETIREMENT	99	3/30/2021	378.67
60056575	GUARANTY FEDERAL BANK/CTA	99	3/30/2021	3,222.00
60056576	SPECIAL EDUCATORS OF AMADO	99	3/30/2021	396.00
60056577	SAN JOAQUIN COUNTY OFFICE	99	3/30/2021	2,129.00
60056578	CALIFORNIA STATE DISBURSEM	99	3/30/2021	951.00
60056579	FRANCHISE TAX BOARD	99	3/30/2021	360.00
60056580	AMADOR COUNTY SHERIFF'S OF	99	3/30/2021	37.00
60056581	CA STATE DISBURSEMENT UNIT	99	3/30/2021	95.00
60056582	OMNI	99	3/30/2021	<u>49,589.22</u>
				<u>577,966.23</u>

If there are any questions regarding any of the payments, please contact
 Jared Critchfield @ 257-5375 or Nancy Kohlman @ 257-5333

Amador County Public Schools

District

✓ County

APRIL 14, 2021

AGENDA ITEM #: 9.3a

SUBJECT:

Williams Act Quarterly Report for January – March 2021

BACKGROUND INFORMATION:

California Education Code 35186 sets forth guidelines whereby a Local Educational Agency (LEA) must report any filed Williams Act complaints to the LEA's Governing Board on a quarterly basis. There were no Williams Act complaints filed with the Amador County Office of Education for the months of January, February, or March 2021.

FISCAL IMPLICATION:

None

RECOMMENDATION:

The Superintendent recommends that the Board approve the Williams Act Quarterly Report

PRESENTED BY:

Sean Snider, Assistant Superintendent, Educational Services

Amador County Public Schools

District

✓ County

MARCH 14, 2021

AGENDA ITEM #: 10.1

SUBJECT:

Amador County Office of Education's Audit Report for 2019-20

BACKGROUND INFORMATION:

Amador County Public Schools contracts with Eide Bailly to perform an audit of County funds. This was completed following the closure of books. The report is under separate cover.

FISCAL IMPLICATIONS:

None

RECOMMENDATION:

Superintendent Dr. Steve Russell recommends the Board accept the 2019-20 Amador County Office of Education Audit.

PRESENTED BY:

Joyce Peters, Eide Bailly

Jared Critchfield, Assistant Superintendent, Business Services

Governing Board received under separate cover – public copy available at Amador County Public School's District Office, 217 Rex Avenue, Jackson CA or online at amadorcoe.org on the Business Department's page.

Amador County Public Schools

District

X County

AGENDA ITEM #: 10.2

Motion: _____

Second: _____

Vote: _____

SUBJECT: Extended School Year (ESY) Waiver Discussion/Action

BACKGROUND INFORMATION:

California Code of Regulations Title 5 Section 3043 (d) requires an extended school year (ESY) program be provided for a minimum of 20 instructional days, including holidays, for special education students who qualify with mild-moderate or moderate to severe disabilities.

The Amador County Office of Education (ACOE) is requesting a waiver to modify the required Special Education extended school year from 20 days to 15 days. ACOE ESY will utilize a 15-day schedule of 5 hours per day, totaling 75 hours of in-person instruction with 5 hours of additional asynchronous instruction for Kinder thru Transition and 4 hours per day for Preschool. Operating under this model provides for the equivalent number of instructional minutes for students, while maximizing attendance and staffing options

CURRENT CONSIDERATIONS

ACOE operates a modified year-round schedule. Parents, students, and staff support the shortened ESY schedule as it is difficult to have families attend a 20-day ESY program and also difficult to staff a 20-day ESY program, because it impedes families' and staff's ability to take summer vacations with their families.

In addition, ACOE serves a large geographical region that requires long bus rides for students, many of whom are medically fragile. The proposed ESY schedule with longer school days will better accommodate the many students who require Designated Instructional Services. ACOE also asserts that modifying the ESY schedule to 3 weeks with extended daily time will maximize student learning, and lessen the typical drops in attendance during the final week of the program. In addition, we have learned that longer school days provide greater opportunity for instructional impact.

This schedule will also help the ACOE to hire highly qualified special education teachers currently employed while allowing teaching and paraeducator staff additional time to pursue professional development, higher education goals, and time to re-energize and prepare for the next school year.

FISCAL IMPLICATIONS

Projected cost saving in the areas of transportation, electricity, custodial and administration due to reduced days and alignment with the District's General Education Summer School Program.

RECOMMENDATION

The Superintendent recommends that the Board approve the ESY Waiver.

PRESENTED BY:

Lisa Shaw, ACOE Program Director

Amador County Public Schools

District

✓ County

April 14, 2021

AGENDA ITEM #: 10.3

SUBJECT:

Amendment BP 1240, Volunteer Assistance -- Discussion/Action

BACKGROUND INFORMATION:

On March 16, 2021 we received an update from our JPA for amending Board Policy 1240, Volunteer Assistance. After discussing with Dr. Kerr, Amador County Public Health has authorized the Board to allow fully vaccinated individuals to provide volunteer assistance at school sites.

Additionally, we have attached an assumption of risk – vaccination verification & medical treatment authorization form that will now be required for all volunteers to complete.

FISCAL IMPLICATIONS:

None.

RECOMMENDATION:

The Superintendent recommends that the Board approve the amended board policy.

PRESENTED BY:

Sean Snider, Assistant Superintendent, Educational Services

CSBA Sample

Board Policy

Volunteer Assistance

BP 1240

Community Relations

The ~~Governing~~ Board of **Trustees** recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the schools' relationships with the community. The Board encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with students.

(cf. 1000 - Concepts and Roles)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

(cf. 4222 - Teacher Aides/Paraprofessionals)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

(cf. 6171 - Title I Programs)

The **District** Superintendent or designee shall develop and implement a plan for recruiting, screening, and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members. He/she may also recruit community members to serve as mentors to students and/or make appropriate referrals to community organizations.

As of April 14, 2021, the Amador County Public Health has authorized the Board to allow fully vaccinated individuals to provide volunteer assistance at school sites. To comply with this local public health directive, the Amador County Unified School District is adopting an additional component of its volunteer screening process that requires all individuals, prior to providing volunteer assistance at school sites, to present a COVID-19 vaccination card documenting the individual has received a full dosage of one of the currently available COVID-19 vaccines.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

The Board prohibits harassment of any volunteer on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. (Government Code 12940)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

As appropriate, the Superintendent or designee shall provide volunteers with information about school goals, programs, and practices and an orientation or other training related to their specific responsibilities. Employees who supervise volunteers shall ensure that volunteers are assigned

meaningful responsibilities that utilize their skills and expertise and maximize their contribution to the educational program.

Volunteer work shall be limited to those projects that do not replace the normal duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school and comply with employee negotiated agreements.

(cf. 4141/4241 - Collective Bargaining Agreement)

The Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for the types of duties they will perform.

Volunteers shall act in accordance with district policies, regulations, and school rules. The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

(cf. 3515.2 - Disruptions)

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

(cf. 1150 - Commendations and Awards)

The Superintendent or designee shall periodically report to the Board regarding the district's volunteer assistance program.

(cf. 0500 - Accountability)

Workers' Compensation Insurance

The Board desires to provide a safe environment for volunteers and minimize the district's exposure to liability.

Upon the adoption of a resolution by the Board, volunteers shall be entitled to workers' compensation benefits for any injury sustained while engaged in the performance of service for the district. (Labor Code 3364.5)

(cf. 3530 - Risk Management/Insurance)

(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)

Legal Reference:

EDUCATION CODE

8482-8484.6 After School Education and Safety program

8484.7-8484.9 21st Century Community Learning Center program

35021 Volunteer aides
35021.1 Automated records check
35021.3 Registry of volunteers for before/after school programs
44010 Sex offense; definition
44814-44815 Supervision of students during lunch and other nutrition periods
45125 Fingerprinting requirements
45125.01 Interagency agreements for criminal record information
45340-45349 Instructional aides
45360-45367 Teacher aides
48981 Parental notifications
49024 Activity Supervisor Clearance Certificate
49406 Examination for tuberculosis
GOVERNMENT CODE
3543.5 Prohibited interference with employees' rights
12940 Prohibited discrimination and harassment
HEALTH AND SAFETY CODE
1596.7995 Immunization requirements for volunteers in child care center or preschool
1596.871 Fingerprints of individuals in contact with child day care facility clients
LABOR CODE
1720.4 Public works; exclusion of volunteers from prevailing wage law
3352 Workers' compensation; definitions
3364.5 Authority to provide workers' compensation insurance for volunteers
PENAL CODE
290 Registration of sex offenders
290.4 Information re: sex offenders
290.95 Disclosure by person required to register as sex offender
626.81 Sex offender; permission to volunteer at school
CODE OF REGULATIONS, TITLE 22
101170 Criminal record clearance
101216 Health screening, volunteers in child care centers
PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS
Whisman Elementary School District, (1991) PERB Decision No. 868

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Parents/Family and Community:

<http://www.cde.ca.gov/ls/pf>

California Department of Justice, Megan's Law: <http://www.meganslaw.ca.gov>

California Parent Teacher Association: <http://www.capta.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

(3/10 7/10) 12/14

AMADOR COUNTY UNIFIED SCHOOL DISTRICT

PARTICIPATION AS A DISTRICT VOLUNTEER ASSUMPTION OF RISK - VACCINATION VERIFICATION- MEDICAL TREATMENT AUTHORIZATION

Name of Volunteer: _____

Destination: _____
(Please be specific)

Purpose of Your Attendance: (Class helper, etc.) _____

DISTRICT USE-VERIFY VACCINATION CARD: COVID-19 Vaccination Information:

Date Dose 1: _____ **Date Dose 2:** _____ **Initial District Employee:** _____

By my signature below, I acknowledge that the activity is voluntary and verification of vaccination status for COVID -19 is required to participate. I further acknowledge this activity could lead to illness, and/or injury or death and I assume such risks. As provided in the California Education Code, Section 35330, I further agree to hold the School District (District), its Board, officers, employees and agents harmless and waive any and all claims against the District arising out of or in connection with my participation in this field trip.

In the event of any illness or injury, I hereby consent to whatever x-ray, examination, anesthetic, medical, dental or surgical diagnosis and/or treatment and hospital care from a licensed physician and/or surgeon as deemed necessary for my safety and welfare. It is understood that the resulting expenses will be my responsibility.

_____ (School District) has advised me that there are certain risks associated with the potential exposure to the novel Coronavirus, also known as Covid-19, and that the potential exposure to the coronavirus can be reduced, but in some circumstances is unavoidable. Working in a school setting, or being present on School District premises and/or at School District functions, may cause exposure to the Coronavirus, to me, my child or to School District employees who have contracted the Coronavirus, or to students who have contracted the Coronavirus, as well as to all visitors and other persons, who have contracted the Coronavirus. Steps will be taken by _____ (School District) to reduce the risk of my exposure to the Coronavirus, but even with those steps there is still a risk that working on campus and interacting with employees, students and third parties, could expose me to the Coronavirus. I hereby acknowledge the risk of exposure to the Coronavirus, and I acknowledge the risk that I may contract the Coronavirus by coming on to the school district premises and interacting with employees, students and other people. I further acknowledge that allowing my child to participate in this event could also be exposed to the Coronavirus by and through these risks, and could enhance the risk of exposure to the Coronavirus to me and to other people.

Signature

Date

Address: Number Street

Work () _____

Home () _____

City State Zip Code

Health Insurance Company: _____ Policy Number: _____
(e.g., Kaiser)

In the event of illness or accident, please notify:

Name: _____ Relationship: _____

Address: Number Street

Work Phone () _____

Home Phone () _____

City State Zip Code

If there are any special medical instructions, please attach an explanation to this sheet and check appropriate box.

- Instructions attached
- No instructions attached

Amador County Office of Education
217 Rex Avenue, Jackson, California 95642
(209) 223-1750 Fax: (209) 223-1733

*Human Resource Items approved by COE Superintendent
April 14, 2021*

CURRENT CONSIDERATIONS

Certificated~ Retirement

Tracy Morlan, speech-language pathologist, itinerant, 1 FTE, effective June 5, 2021

Classified~ New Hire

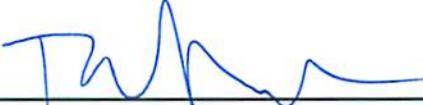
Seamus McHenry, Night Custodian, 6 hours/12 month, Plymouth Elementary, effective April 15, 2021

Classified~ Resignation

Joseph Kiekhaefer, Instructional Assistant, 4 hours/11 months, Argonaut High, effective April 10, 2021

Classified~ Conclusion of Temporary Extended Learning Instructor

Michelle Burns, Extended Learning Instructor, 7 hours, Sutter Creek Primary, effective March 31, 2021



County Superintendent



Date

AMADOR COUNTY OFFICE OF EDUCATION

NIGHT CUSTODIAN Draft

DEFINITION

Under supervision, to keep assigned buildings, classrooms and office spaces clean and orderly; to perform custodial tasks in the care of floors, furniture, walls and equipment; and to perform related work as required.

CLASS CHARACTERISTICS

Positions in this class perform routine custodial duties with occasional requirements to perform limited grounds maintenance duties. Incumbent may intermittently substitute as Maintenance I when needed. The following duties are typical of the positions in this class collectively, but no one position would normally include all of these duties, nor is any one position necessarily limited to any one of these duties. Positions in this class perform work which is highly structured, which seldom varies and which is performed in accordance with established instructions.

EXAMPLES OF DUTIES

Sweeps, scrubs, mops, waxes and oils floors; vacuums rugs and carpets in classrooms, offices, workshops and other work areas; dusts and polishes furniture and woodwork; empties and cleans waste receptacles and pencil sharpeners; cleans and restocks rest rooms; washes windows, chalk/white boards and walls; polishes metalwork; takes routine care of custodial equipment and materials; moves and arranges furniture and equipment; sets up auditorium, cafeteria and classrooms for special events and meetings; makes minor non-technical repairs to building and fixtures; replaces lights; cleans and adjusts shades and blinds; adjusts desks and other furniture; scrapes and refinishes floors; turns lights on and off; unlocks and locks doors and gates; cleans and waxes desks; picks up paper and debris; picks up trash containers and empties into large bins; delivers supplies to classrooms; may assist others in making repairs; cleans vandalized walls as necessary; and performs related work as required.

LICENSES REQUIRED

TB test clearance, Criminal Justice Fingerprint Clearance.

QUALIFICATIONS

Knowledge of:

- Basic methods, materials and equipment used in custodial work;
- Good work habits;
- Safe work practices;
- Basic tools used in the routine maintenance of campus grounds and walkways.

Ability to:

AMADOR COUNTY OFFICE OF EDUCATION

NIGHT CUSTODIAN Draft

Learn schedules, procedures and the use of tools and equipment used in custodial work;
Work with limited supervision;
Learn to use cleaning materials, disinfectants and equipment used in custodial work;
Understand and carry out oral and written instructions;
Establish and maintain effective working relationships with those contacted in the course of work.

TRAINING AND EXPERIENCE

Any combination of training, education and experience which demonstrates possession of the knowledge and abilities stated above and the ability to perform the duties of the position. A typical qualifying entrance background is entry-level experience performing custodial work in buildings.

PHYSICAL DEMANDS AND WORKING CONDITIONS

This position requires the prospective employee to pass a pre-employment physical.

Physical Requirements

CUSTODIAN

1. Employee lifts/carries 85 pounds occasionally (less than 33% of the time).
2. Employee lifts/carries 50 pounds frequently (34-66% of the time).
3. Employee lifts/carries 20 pounds constantly (67-100% of the time).
4. Employee's position requires pushing a maximum force of 89.9 pounds on objects.
5. Employee's position requires pulling a maximum force of 94 pounds on objects.

Mobility

Positions in this class require the mobility to stand, stoop, reach and bend.

Other Conditions

Incumbents may be required to work with harsh or toxic substances. Lifting items over 85 pounds requires two people.

SALARY LEVEL

Range 33 of the ACOE Classified Salary Schedule