AMADOR COUNTY PUBLIC SCHOOLS
Acknowledgment of Donation of Gift/Contribution to District

Date: 6-30-2020
School Site / Department: District Office
Name of person completing this form: Jacqueline Dillard
Description of Gift / Contribution: padded metal folding chairs
No goods or services were provided by Amador County Public Schools in return for the contribution.
Does the gift/contribution require Maintenance Department services for installation? ☐ Yes ☒ No

If yes, Maintenance Department completes this section.
   Required materials for installation: _____
   Labor costs of installation: _____
   Total: _____**
   Maintenance Director’s Signature: ____________________________

Name of Donee/Contributor: Mule Creek State Prison
Mailing Address: 4001 HWY 104
Town: Ione Zip: 95640
Telephone No.: 209-274-4911

Have you acknowledged receipt of gift/contribution with a thank you letter?
☐ Yes ☒ No
(If yes, please attach a copy of thank you letter.)

**Note: If maintenance and material costs for installation are unbudgeted or prohibitively high, the Superintendent may recommend Board rejection of the gift/contribution.
REQUEST FOR PROPERTY SURVEY DISPOSAL
PROPERTY CONTROLLER II

REQUEST DATE: 03/04/2020  CUSTODIAN OF PROPERTY:

MCSP Property Tag #: NONE  ATTACH LIST IF MORE THAN ONE ITEM
Property Name: Chairs, stackable - 60
Mfg./Model: PIA, fabric
Serial Number:
Date Acquired:
Cost:
unknown

RECOMMENDED METHOD OF DISPOSAL (check one)  PRESENT CONDITION (check one)

1. MCSP Dom Supplement 22030, 22030.12  
2. Sale (Including Junk Sale) (Gov Deals)
3. Junk/Valueless
4. Lost**
5. Stolen**  **(MCSP Missing Property Report Required)
6. Destroyed**  Inmate Destroyed
7. Donation to – AMADOR UNIFIED SCHOOL DISTRICT
8. Property Re-Use Program DGS

REASON FOR SURVEY DISPOSAL REQUEST: (out dated, not cost effective to repair, cannot obtain parts, etc.)
These chairs came from Richard McGee Training Facility. MCSP ISU denied these chairs, as they have too many mental parts and are fabric. To be donated to ACUSD. Posted on CDCR Virtual Warehouse. Post expiration is March 4, 2020

THE ABOVE FACTS ARE CORRECT TO THE BEST OF MY KNOWLEDGE:

Document Prepared by: Maureen Curran  M. Curran  PCII
Signature  Print Name  Title  Date

Equipment Inspected by: Maureen Curran  M. Curran  PCII
COMPUTER PROPERTY APPROVED BY AIS
Signature  Print Name  Title  Date

Immediate Supervisor:  C. Longmore  BSO I Sup.
Signature  Print Name  Title  Date

Signature  Print Name  Title  Date

SUBMIT PROPERTY AND THE APPROVED REQUEST FOR PROPERTY SURVEY DISPOSAL (with all signatures) TO MAUREEN CURRAN PROPERTY CONTROLLER II @ Extension: 7106 or Fax: 274-5282 or Email to Maureen.Curran@cdcr.ca.gov
<table>
<thead>
<tr>
<th>ITEM</th>
<th>DETAIL DESCRIPTION</th>
<th>MODEL YEAR</th>
<th>MANUFACTURER</th>
<th>MAKE</th>
<th>SERIAL NUMBER</th>
<th>ASSET ID</th>
<th>SANITIZATION REQ</th>
<th>QTY</th>
<th>QTY DLVDRD</th>
<th>STATE IDENT. (TAG) NUMBER (1)</th>
<th>YEAR PURCHASED</th>
<th>ORIGINAL COST (IF KNOWN)</th>
<th>PRESENT COND **(CODE)</th>
<th>TRADE-IN PRICE OFFERED (2)</th>
<th>PRICE RECEIVED (3)</th>
<th>RECEIPT NUMBER</th>
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<tbody>
<tr>
<td>1.</td>
<td>TRADE-IN (SHOW TRADE-IN PRICE OFFERED)</td>
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<td>2.</td>
<td>SALE (SEE SAM SECTION 3520)</td>
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<td>3.</td>
<td>VALUELESS UNABLE TO BE RECYCLED (TO BE LEGALLY SAFELY DISPOSED OF)</td>
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<td>4.</td>
<td>LOSS (REFER TO SAM SECTION 18543 FOR INSTRUCTIONS)</td>
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<td>5.</td>
<td>TO BE CANARIZED (SALVAGED FOR PARTS)</td>
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<td>6.</td>
<td>SHIPPED TO SCRAPS / SALVAGE DEALER (TO BE RECYCLED)</td>
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<td>7.</td>
<td>DONATION TO PUBLIC COMPUTER CENTER (SEE 459), AN ELIGIBLE PUBLIC SCHOOL, PUBLIC SCHOOL DISTRICT OR ELIGIBLE ORGANIZATION (SEE SAM SECTION 3520.5)</td>
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<td>8.</td>
<td>SHIP TO PROPERTY REUSE PROGRAM (NO POOR OR JUNK MATERIAL)</td>
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<td>9.</td>
<td>STOLEN (REFER TO SAM SECTION 18543 FOR INSTRUCTION)</td>
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<td>10.</td>
<td>UNIVERSAL WASTE - SALVAGE DEALER, RECYCLER (E-WASTE)</td>
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<td>11.</td>
<td>DESTROYED (REFER TO SAM SECTION 18543 FOR INSTRUCTION)</td>
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**DISPOSITION CODES**
- E=EXCELLENT OR NEW
- G=GOOD
- F=FAIR
- P=POOR
- J=JUNK OR BROKEN
- N=NON WORKING
- O=OTHER (EXPLAIN)

**PRESENT CONDITION CODES:**
- E=EXCELLENT OR NEW
- G=GOOD
- F=FAIR
- P=POOR
- J=JUNK OR BROKEN
- N=NON WORKING
- O=OTHER (EXPLAIN)

**EXPLANATION:**
Donation to eligible Non-profit

Donations made to an eligible public school must be from the Surplus Property County Listings. You may schedule an appointment to deliver property to the Property Reuse Program after obtaining DGS approval. (916) 928-5851 (Sacramento)

**APPROVED BY PROPERTY DISPOSITION BOARD**
(A minimum of two approving names required)

The above statements regarding state property are true and correct; culpable negligence (check appropriate box) was / was not involved in loss, theft, or damage; the disposition proposed is the best for the public interest.

**NAME:**
(SIGNATURE MUST BE ON FILE WITH AGENCY)

1. R. Roy, AW Business Serv

2. Sandra Mendoza, CBM

3. Donation to ACUSD

**CERTIFICATION OF DISPOSAL**
The above described property was disposed of as follows:

**FOR DGS REVIEW, TRANSMIT TO:**
Department of General Services
State Agency for Surplus Property
1700 National Drive
Sacramento, CA 95834
(916) 928-5800

**FOR ALL VEHICLES AND/OR MOBILE EQUIPMENT SEND TO:**
Office of Fleet and Asset Management
1700 National Drive
Sacramento, CA 95834

**APPROVAL:**
Flora Greiner

**DATE:**
3/4/2020

**DGS DATE:**
3/4/2020

**DISPOSITION DATE (MM/DD/YYYY):**
4/13/2020

**NAME:** (Officer Supervising Disposal of the Property)
Samuel Moreno

**TITLE:**
Wase Naseeman
### PROPERTY SURVEY REPORT

**Record of disposition:**

- Location: State of California
- Reporting Department/Agency: Mule Creek State Prison - Dept of Corrections
- Address: 4001 Highway 104
- City: Ione
- Zip Code: 95640
- Date: 3/4/2020
- Contact: Maureen Curran

#### Authority is requested to dispose of the following State Property:

1. **Donation to Public Computer Center (SB 493):**
   - Eligible Public School, Public School District or Eligible Organization (See Sam Section)

#### Item Details:

<table>
<thead>
<tr>
<th>Item</th>
<th>Detailed Description</th>
<th>Quantity</th>
<th>QTY DLVDRD</th>
<th>State Ident. (Tag) Number (1)</th>
<th>Year Purchased</th>
<th>Original Cost (If Known)</th>
<th>Present Cond **(Code)</th>
<th>Trade-in Price Offered (2)</th>
<th>Price Received (3)</th>
<th>Receipt Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CHAIRS, STACKABLE, FABRIC</td>
<td>60</td>
<td>NONE</td>
<td>0</td>
<td>0.00</td>
<td>E</td>
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**NOTE:**

- The item described is a stackable fabric chair.
- The quantity is 60.
- The year purchased is 0.
- The original cost is $0.00.
- The condition is excellent (E).
- No trade-in price offered.
- No price received.
PROPERTY SURVEY REPORT APPROVAL/REJECTION FORM

DATE: 03/04/2020

DEPARTMENT: Mule Creek State Prison - Dept of Corrections

AGENCY DOCUMENT NUMBER(S): PSR 19-20-048

Please refer to the above Property Survey Report(s) submitted to this office for disposition approval. It has been determined that:

☐ 1. All items listed on the P.S.R.'s are appropriate for the Property Reutilization Program. When the property becomes available, please deliver it to the Surplus Property Warehouse located at 1700 National Dr., Sacramento, CA 95834. A COPY OF THE P.S.R. MUST BE INCLUDED WITH THE SHIPMENT. Undocumented shipments and shipments of hazardous materials cannot be accepted. ALL DELIVERIES MUST BE SCHEDULED IN ADVANCE. TO SCHEDULE DELIVERY, CALL (916) 928-5851. Receiving hours 9:00 AM to 12:00 noon and from 1:00 PM until 3:00 PM. (Except state holidays)

☐ 2. The attached P.S.R.'s are being returned unsigned for the following reason:
   A. Mixed disposition codes used on the same document.
   B. No disposition code shown on P.S.R.
   C. Improper signatures or unsigned by P.S.R. Board. (Two signatures minimum required)
   D. Mixed locations on same document.
   E. D.G.S. review and approval not necessary.
   F. Inadequate or no explanation.
   G. Inappropriate disposal action.
   H. No agency assigned "Document Number:".
   I. Form used is OUT OF DATE.
   J. See OTHER below.

☐ 3. All property listed on the P.S.R.'s attached is not currently needed, or is unsuitable for the Property Reuse Program. Please dispose of property as indicated by the disposition code shown on the P.S.R.

☐ 4. P.S.R.'s must be submitted to D.G.S. PRIOR to disposal action (Refer to S.A.M. Section 3520).

By a copy of this letter, I am authorizing the sale or disposal of all property listed on the attached Property Survey Report(s) that have been determined unsuitable for the Surplus Property Program. Surveyed property must be disposed of, or posted for Sale for code 2 dispositions, within 30 days from the date of this letter and in accordance with the guidelines set forth in the S.A.M. Section 3520.

Sincerely,
Florita Greiner, AGPA
Telephone: (916) 928-5800    Fax: (916) 928-9896
Email: florita.greiner@dgs.ca.gov
Attachment(s)
OTHER:

NOTE: INFORMATION CONTAINED ON MAGNETIC STORAGE DEVICES (COMPUTER HARD DRIVES, ETC.) IS THE RESPONSIBILITY OF THE DISPOSING AGENCY AND NOT THE RESPONSIBILITY OF THE DGS.

SHIPMENTS OF MODULAR FURNITURE TO THE DGS WAREHOUSE MUST BE PALLETTIZED AND SHRINK WRAPPED.

BEFORE DISPOSING OF STATE PROPERTY OR TRANSPORTING IT TO SURPLUS PROPERTY
REMOVE ALL STATE PROPERTY TAGS!

Rev. 01/11