

AMADOR COUNTY OFFICE OF EDUCATION
BEHAVIOR INTERVENTION PARAPROFESSIONAL

DEFINITION

Assist a certificated teacher in providing instruction to individual or small groups of students with behavior challenges and/or anti-social behaviors in a specialized designated self-contained Intensive Intervention classroom environment; monitor and report student progress regarding behavior and performance; assist students in developing various self help, social and community skills.

PRIMARY DUTIES AND RESPONSIBILITIES

Individual positions may not perform all of the duties listed nor do these examples include all responsibilities of positions in this class.

- Tutor individual or small groups of students with behaviorally challenged and/or anti-social behaviors, reinforcing instruction as directed by the teacher; monitor and oversee student drills, practices and related activities.
- Confer with teachers concerning programs and materials to meet student needs; utilize appropriate methods of instruction to achieve goals and objectives set forth in the Individualized Education Program.
- Provide instruction and assistance to students with challenging behaviors and/or anti-social behaviors in social, self-help and community skills.
- Assist students on and off the bus; push wheelchairs and lift students as needed.
- Observe and control behavior and interaction of students according to approved procedures; restrain students as necessary according to program guidelines; report progress regarding student performance and behavior.
- Implement Behavior Intervention Plan as directed by certificated staff.
- Operate various exercise, therapeutic, instructional and office equipment.
- Prepare instructional materials for individual students as directed by the teacher; maintain daily records of achievement.
- Provide support to the teacher by setting up work areas, displays and exhibits, operating audio visual equipment, operating educational training equipment and distributing and collecting paper and supplies.
- Prepare students for and assist students in main-streamed classes according to established procedures.
- Assure the health and safety of students by following health and safety practices and procedures; assist in maintaining a clean and orderly classroom environment.
- Oversee student activities; lead and monitor playground activities and movement education as assigned.
- Direct group activities of students as assigned.
- Participate in meetings and in service training programs as assigned.
- Assist with non-instructional duties such as snack, toilet and clothing routines.
- Assists with data collection and assessments for behavior support services.
- Implement and model social skills development techniques.
- Participates in weekly staff development programs as directed for the purpose of learning new skills relevant to working with behaviorally challenged students.
- Report observations and incidents relating to specific students for the purpose of providing documentation and data.

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- Direct group activities of students as assigned.
- Participate in meetings and in-service training programs as assigned.
- Assist with non-instructional duties such as snack, toilet and clothing routines.
- Perform other related duties as assigned.

GENERAL QUALIFICATIONS

Knowledge of:

- Special needs, problems and requirements of severely behaviorally challenged students and/or students with anti-social behaviors.
- Child guidance principles and practices.
- Basic subjects taught in District schools, including arithmetic, grammar, spelling, language and reading.
- Safe practices in classroom and playground activities.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Oral and written communications skills.
- Interpersonal relations skills using tact, patience and courtesy.
- Record keeping techniques.
- Classroom procedures and conduct.
- Operation of a computer and assigned software.

Ability to:

- Assist certificated staff with instruction and related activities of the assigned learning environment.
- Assist students in developing self help and social skills.
- Print and write legibly.
- Make arithmetic calculations quickly and accurately.
- Understand and follow oral and written directions.
- Learn the procedures, functions and limitations of assigned duties.
- Communicate effectively with physically and developmentally handicapped children.
- Establish and maintain effective working relationships with others.
- Communicate effectively both orally and in writing.
- Restrain and discipline students according to approved policies and procedures.
- Operate a computer, and various instructional and office equipment.
- Maintain confidentiality.

CERTIFICATIONS REQUIRED:

Standard CPR and First Aid Certifications

DESIRABLE SKILLS

Preliminary signing skills.
One year of child/youth related experience or equivalent training.
Additional training in child development or special education is desirable.

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EDUCATION AND EXPERIENCE

- Any combination equivalent to: high school diploma or equivalent and experience in working with special populations within the school setting.
- Pro-Act Certification and restraint training.
- No Child Left Behind (NCLB) compliant (possession of an AA degree or 48 semester units from an accredited college, or a passing score on the District NCLB Exam).

LICENSE REQUIRED

A valid and appropriate California driver's license (if required)

PHYSICAL DEMANDS AND WORKING CONDITIONS

ENVIRONMENT:

Specialized classroom environment for students with behavioral challenges and/or anti-social behaviors.

This position requires the prospective employee to pass a pre-employment physical.

Physical Requirements:

1. Employee lifts/carries 65 pounds occasionally (less than 33% of the time).
2. Employee lifts/carries 40 pounds frequently (34-66% of the time).
3. Employee lifts/carries 20 pounds constantly (67-100% of the time).
4. Employee's position requires pushing a maximum force of 25.2 pounds on objects.
5. Employee's position requires pulling a maximum force of 80 pounds on objects.

Mobility:

Positions in this class require the mobility to stand, stoop, reach and bend.
Stand and/or walk for extended periods of time.
Ability to restrain assaulted students.

Vision:

Positions in this class require vision (which may be corrected) to read small print.

SALARY LEVEL

Range 34 of the ACOE Classified Salary Schedule