

Amador County Office of Education

POSITION TITLE: Teacher

County Operated Schools and Programs

SALARY PLACEMENT: Teacher Salary Schedule

MINIMUM QUALIFICATIONS - EDUCATION AND/OR TRAINING:

- A valid teaching credential in MATH or ENGLISH – and HOUSSED or HQ in two or more subjects
- More than one teaching credential in CORE academic subjects preferred.
- California Pupil Personnel Services Credential in school counseling desirable.

DESIRABLE QUALIFICATIONS:

Experience and/or training in working with at-risk youth in an educational setting or a related field.

SUMMARY OF POSITION:

- Teach at-risk youth in CORE academic area
- Run at-risk group and individual sessions

DUTIES AND RESPONSIBILITIES

- Initiates and implements a set of classroom regulations that facilitate effective growth and development for each student;
- Plans and coordinates work of instructional aide and other paraprofessionals; attends to disciplinary problems within the classroom;
- Selects and requisitions books, supplies, and equipment in compliance with the Alternative Schools Course of Study and as appropriate for individual students;
- Systematically maintains pupil attendance records, grades, and completed assignments;
- Completes other business services as required;
- Evaluates each pupil's progress in skills, knowledge and concepts of subject matter taught;
- Prepares progress reports and makes recommendations when appropriate to transfer to other programs; teaches skills, knowledge concepts, and attitudes in the subject area utilizing approved course of study and other appropriate learning activities;
- Demonstrates techniques necessary to acquire skills and knowledge as appropriate to the subject area taught;
- Interfaces with Probation department, school districts, community agencies, social workers, psychologists and parents/ foster parents;

- Develops instructional plans to organize class activities and provide maximum learning opportunities throughout the time span of the enrollment;
- Provides individualized and small-group instruction in order to adapt the curriculum to the needs and interests of each pupil and to utilize at its optimum level the available time for instruction as appropriate;
- Encourages students to think independently and creatively as is applicable to each subject area;
- Assists students to develop concept of self as related to their immediate environment, to the diverse cultures of the world, and to the world of employment as is applicable to each subject area;
- Establishes and maintains standards of pupil behavior needed to provide an orderly, productive classroom for students, an on-site supervised environment and those standards needed to adapt to society as a whole;
- Maintains professional competence through participation in inservice education activities and/or in self-professional growth activities;
- Complies with student grievance procedure; and performs other duties as assigned.