

AMADOR COUNTY OFFICE OF EDUCATION  
**EXTENDED LEARNING PROGRAM**  
**Withdrawal/Contract Change Request Form**

If you wish to withdraw your child(ren) from the Extended Learning Program or change their contracted schedule, written notice must be received at the District Office at least two-weeks in advance.

You are contractually obligated to pay for those ten (10) days even if your child does not attend. Children may not be permitted to attend during the 10-day notice period if there is an outstanding account balance.

The two-week notice is calculated from the date that this completed form is **received** at the District Office.

**Child(ren):** \_\_\_\_\_  
\_\_\_\_\_

**WITHDRAWAL**

**Last Day at ELP:** \_\_\_\_\_

**CONTRACT CHANGE**

**Current Schedule:** \_\_\_\_\_ **Change to:** \_\_\_\_\_

**Start Date:** \_\_\_\_\_

**Parent Name:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**-Office Use Only-**

**Date Received:** \_\_\_\_\_

**Acct. Key:** \_\_\_\_\_

**End Date:** \_\_\_\_\_