



Amador County Unified School District/Office of Education
Educational Services Department
Areas of Responsibility

Sean Snider

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- School Plan for Student Achievement (SPSA)
- Title 1 Compliance Officer
- Federal Program Monitoring (FPM) Coordinator
- ELA/Math - Elementary Training
- MTSS Leadership
- Local Control and Accountability Plan (LCAP) (lead)
- LCAP Federal Addendum
- School Accountability Report Card (SARC)
- Amador Parent Advisory Committee (APAC) (lead)
- Amador Community University (ACU)
- Consolidated Application (ConApp)
- Curriculum and Instruction Steering Committee (CISC)
- Math Community of Practice (CoP)
- Board Items and Reports - Ed. Services
- Wellness Policy Implementation
- Inter / Intra-district Transfers
- Textbook Adoptions
- Principal Coaching
- Professional Development Monthly Payroll Timesheets
- Comprehensive School Safety Plans
- Website Training
- SpEd/Gen Ed Collaboration
- Counselors
- Health Services / Nurses

Joe Horacek (Plymouth Elem)

Joseph.horacek@acusd.org

- District English Learner Advisory Committee (DELAC) / English Learner Advisory Committee (ELAC) Coordinator
- ELPAC Logistics
- Oral Health Taskforce
- Community Preparedness Coalition

John Hawley (Pine Grove Elem)

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- Alternative Discipline Strategy Supports
- School Attendance Review Board (SARB) Coordinator
- Chronic Absenteeism Prevention

Carmen Glaister (Pioneer Elem)

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- Behavioral Health - Social/Emotional Coordinator
- Tobacco Use Prevention Education (TUPE) Coordinator
- Amador County Tobacco Coalition

Linda Daly (Elementary TOSA)

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- CAASPP/ Interim Assessment Bands (IAB's)
 - SpED CAASPP Training
 - CAASPP Rostering
- English Language Proficiency Assessments for California (ELPAC)
- TK-6 Assessment Plan
 - Assessment Committee
- Curriculum Orders (Elementary)
- ELA/Math - Elementary Training
- TK Assessment
- Instructional Leadership Team (ILT) - Elementary
- Next Generation Science Standards (NGSS)
- New Teacher Induction
- Summer School - Elementary
- Physical Fitness Testing
- LCAP
- Guest Teacher Training
- Tier II/III Curriculum Implementation
- Co-Teaching
- Bilingual/ English Learner Leadership Network (BELL)
- California Healthy Kids Survey
- Intervention Support
- Fastbridge District Manager
- Illuminate/ Report Card Administrator
- Privacy Agreements

Matt Gough

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- LCAP



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Sinead Klement (Secondary TOSA)

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- CAASPP/ Interim Assessment Bands (IAB)s
 - SpEd CAASPP Training
- ELPAC
- Update English Learner (EL) master plan
- Attend Bilingual Coordinators' Network (BCN)/Bilingual/English Learner Leadership Network (BELL)
- Science Community of Practice (CoP)
- Edgenuity/ My HRW/ Stemscoptes
- Naviance
- Curriculum Orders (Secondary)
- Cohort Coordinator
- NGSS
- CPM Math Curriculum
- ILT - Secondary
- Coaching
- New Teacher Induction
- LCAP
- Credit Recovery (CR) Summer School
- Guest Teacher Training
- Physical Fitness Testing (PFT)
- Curriculum Online Support
- AVID District Director
- Summer School/ Secondary

Regina Helmer

rhelmer@acusd.org

- Foster Liaison
- Homeless Liaison
- Counselor Support

Kelly Hunkins

khunkins@acusd.org

- Adult Ed
- Northstar Principal
- Independent Study School

Ambren Neville/Kelli Sanders

aneville@acusd.org

ksanders@acusd.org

- Tier II/III Curriculum Implementation
- Co-teaching

Malinda Hemig

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- Curriculum Online Support
- Inter / Intra-district Transfers
- Instr. Minutes and Bell Schedules
- Informed K-12 Purchase Orders (P.O.s)
- Conference Request Forms
- Regional Occupational Program (ROP) Agreements
- Work Permits - "summer time only"
- Payroll Time Sheets/Reports of Absence (ROAs)
- Family Handbook
- California Basic Educational Data System (CBEDS) for ACUSD
- School Accountability Report Card (SARC)
- F-O-C-U-S Notification
- Amador Parent Advisory Committee (APAC) agenda/dinner
- Professional Development (PD) Venues
- Civil Rights Data Collection
- Student Exit and Follow-up
- Transcript Requests from Alumni
- Maintain Documentation for Auditors
- Promotions/Retentions
- At-Risk Notifications
- Secretarial Monthly Meetings

Michelle Hanson

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- Illuminate Admin
- California Longitudinal Pupil Achievement Data System (CALPADS)
- State Course Codes
- AERIES
- CAASPP Rostering

Angela Hayes

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- SPED TOSA
- New SPED Teacher Support

Josiah Mayfield

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- CTE Program Coordinator/ Dual Enrollment