

AMADOR COUNTY OFFICE OF EDUCATION
SPECIAL EDUCATION MODERATE/SEVERE TEACHER

DEFINITION:

The Special Education Moderate/Severe (M/S) Teacher works under the direction of the School Principal and the Director of Special Education. The Special Education Teacher, Moderate/Severe will provide instruction, assessment and program planning for special education students with a primary disability of autism, deaf-blindness, moderate to severe intellectual disability, multiple disabilities, and/or emotional disturbance; monitor and evaluate student progress and behavior; research, obtain and provide instructional materials for special education services; serve as an informational resource for students, parents, District personnel and community organizations; work within a pull-out/push-in environment or within a self-contained classroom.

ESSENTIAL JOB TASKS:

1. Provide instruction, assessment and program planning for special education students with a primary disability of autism, deaf-blindness, moderate to severe intellectual disability, multiple disabilities, and/or serious emotional disturbance; participate in preparing Individual Education Plan (IEP) goals and objectives for eligible students.
2. Monitor and evaluate progress and behavior of eligible special education students; prepare progress reports and report card grades as appropriate.
3. Research, obtain and provide instructional materials for special education services.
4. Serve as an informational resource for students, parents, District personnel and community organizations; respond to inquiries and provide information, recommendations and interpretation of student records.
5. Prepare and maintain a variety of records and reports related to assigned activities and student progress and behavior; retrieve official records for parents and District/County personnel as requested.
6. Coordinate and conduct various team meetings and implement team recommendations as assigned.
7. Train and provide work direction and guidance to assigned personnel; organize and conduct in-services for staff as directed.
8. Operate a variety of office and classroom equipment including a computer and assigned software.
9. May be responsible for assisting students who have toileting and hygiene needs.
10. Perform related duties as assigned.
11. Interpret assessment results for team members; assist with writing behavior support plans.

KNOWLEDGE of:

- ✓ Current practices and procedures of instruction, assessment and program planning for special education students with a primary disability of autism, deaf-blindness, moderate to severe intellectual disability, multiple disabilities, and/or serious emotional disturbance.
- ✓ Basic subjects taught in District schools including mathematics, reading, writing, language arts and spelling.

AMADOR COUNTY OFFICE OF EDUCATION
SPECIAL EDUCATION MODERATE/SEVERE TEACHER

- ✓ Correct English usage, grammar, spelling, punctuation and vocabulary.
- ✓ Child guidance principles and practices related to children with special education needs.
- ✓ Classroom procedures and appropriate student conduct.
- ✓ Problems and concerns of students with special needs.
- ✓ Applicable laws, codes, regulations, policies and procedures.
- ✓ Research methods, report writing and record keeping techniques.
- ✓ Effective communication skills.
- ✓ Interpersonal skills using tact, patience and courtesy.
- ✓ Record-keeping and report preparation techniques.
- ✓ Operation of standard office and classroom equipment including a computer and assigned software.

SKILLS/ABILITIES:

- ✓ Provide instruction, assessment and program planning for special education students with a primary disability of autism, deaf-blindness, moderate to severe intellectual disability, multiple disabilities, and serious emotional disturbance
- ✓ Monitor and evaluate student progress and behavior.
- ✓ Research, obtain and provide instructional materials for special education services.
- ✓ Serve as an informational resource for students, parents, District/County personnel and community organizations.
- ✓ Understand and relate to students with special needs.
- ✓ Follow County organization, operations, policies and procedures.
- ✓ Follow department and program procedures and goals.
- ✓ Interpret, apply and explain policies, procedures, rules and regulations.
- ✓ Communicate effectively in writing.
- ✓ Establish and maintain cooperative and effective working relationships with others.
- ✓ Analyze situations accurately and adopt an effective course of action.
- ✓ Prioritize and schedule work.
- ✓ Maintain records and prepare reports.
- ✓ Operate standard office and classroom equipment including a computer and assigned software.
- ✓ Maintain consistent, punctual and regular attendance.
- ✓ Ability to exchange information.
- ✓ See to read a variety of materials.

AMADOR COUNTY OFFICE OF EDUCATION
SPECIAL EDUCATION MODERATE/SEVERE TEACHER

QUALIFICATIONS:

Education Specialist Instruction Credential – Moderate/Severe Disabilities
or
Specialist Instruction Credential – Special Education/Severely Handicapped
or
Equivalent Credential

LICENSE:

A valid California Drivers' License and current proof of insurance may be required.

REQUIREMENTS:

TB Clearance
Department of Justice Fingerprint Clearance

PHYSICAL ABILITIES:

The employee must be able to:

- Lift/carry 65 pounds occasionally (less than 33% of the time).
- Lift/carry 40 pounds frequently (34-66% of the time).
- Lift/carry 20 pounds constantly (67-100% of the time).
- Push with a maximum force of 25.2 pounds on objects.
- Pull with a maximum force of 80 pounds on objects.

- Possess dexterity of hands and fingers to operate a computer keyboard and adjust computer equipment with accommodations if necessary.
- Bend at the waist, kneel, or crouch. Sit or stand for extended periods of time. Climb a stool or ladder and reach above shoulders.

SALARY:

County Certificated Salary Schedule – 183 days