



MEETING NOTES

Amador County Public Schools

**Parent/School Community Stakeholder Committee
to Explore Reopening our Schools
June 22, 2020 ~ 3:00 PM**

Learning & Leading Together!

Essential Question: In what ways can we strengthen our collaborative work to effectively lead and serve our schools, close achievement gaps, and support students and families?

- We demonstrate integrity with a focus on **students first**.
- We **build relationships** through open communication and **collaboration**.
- We embrace both the **history of our community and opportunities for growth**.

Time	Agenda	Resources & Materials
3:00	<p>1. Welcome & Purpose (Amy Slavensky)</p> <ul style="list-style-type: none"> a. Study and Synthesize Survey Results b. Understand Parameters c. Recommend Viable, Tiered Options (If/then) d. Serve as Liaison, Communicator and Ambassador <p><i>Amy welcomed the committee members and briefly reviewed the purpose of the committee. She referenced an email she sent to the committee earlier that day regarding their role as liaisons/communicators and the importance of transparency.</i></p> <p>2. Meeting Norms (Amy Slavensky)</p> <ul style="list-style-type: none"> a. Be open-minded and respectful of others b. Use the chat box respectfully and as needed c. Share ideas and ask questions to move this critical work forward in productive manner <p><i>Amy thanked the committee for attending to the meeting norms and helping us with this great challenge.</i></p> <p>3. Financial and Liability Update (Jared Critchfield)</p> <ul style="list-style-type: none"> a. State Budget Update b. AALRR Brief on Masks <p><i>Jared provided an update about the state budget reporting that today it was announced that the Governor and Legislature have reached an agreement, but the details of the agreement have not yet been released. As a result, we are still planning for the worst and hoping for the best. Jared also discussed the new executive order about face masks that was issued on June 19 after</i></p>	<p>Financial Information</p> <p>Links to the various documents</p> <p>Google Doc</p>

this committee's first meeting on the same day. During this meeting, Amy emailed the committee a legal brief about how this applies to schools. Previously, schools were exempted from the order; however, this brief indicates that schools are not exempted from the face mask order.

4. Guidance Documents from Various State and Local Agencies

- a. [California Department of Public Health \(CDPH\)](#)
- b. See helpful summary on the next page
- c. [California Department of Education \(CDE\)](#)
- d. [Sacramento County Office of Education \(SCOE\)](#)
- e. [Association of California School Administrators \(ACSA\)](#)
- f. [Center for Disease Control \(CDC\)](#)

(Links provided for reference.)

5. Viable Scenarios for Amador County Public Schools (Sean Snider)
Google Doc brainstorming session - Sean facilitated a robust brainstorming session where all members had the opportunity to enter comments, questions, and ideas pertaining to three scenarios (distance learning model, hybrid model, all students/staff attending physical school) related to the necessary conditions, what it would look like, concerns, and improvements needed.

Sharing of draft hybrid models - Jessica Dorris, principal of Amador High School, shared three draft high school hybrid models (attached). Sean shared draft elementary and junior high school hybrid models (attached). Committee members discussed each draft and asked questions.

Subcommittees - Amy proposed moving to two smaller subcommittees (elementary and secondary) composed of a cross section of the two larger committees to: (a) look at the data from a new family survey requested by the stakeholder committees, (b) understand families' preferences and needs, (c) using the data, further develop scenario details and (d) bring a recommendation forward by July 15. She asked for committee members to email her if interested in volunteering to be on one of the committees, and which one.

Timeline & Communication - The plan moving forward is for the subcommittees to collaborate and forward their best hybrid scenario recommendation to Amy by July 15, with the Administration and Board making a decision by July 20. This allows time to learn what the final enacted state budget will be, in order to support how we reopen school in August. Members of the committee expressed concern about knowing as soon as possible so families can plan, and would like to receive more updates as the planning work progresses.

5:00

6. Next Steps, Reflection and Closing (Sean Snider)
The committee agreed to the following next steps:

	<ul style="list-style-type: none"> ● Amy to send meeting notes and attachments from this meeting. ● Committee members to act as liaisons, sharing and discussing updates with other parents/families. ● Amy/Sean to gather more information about what other districts like us are doing and share with the committee members. (This one is carried over from the previous meeting.) ● Form two subcommittees which are a cross section of the two larger committees to: (a) look at the data from a new family survey requested by the stakeholder committees, (b) understand families' preferences and needs, (c) using the data, further develop scenario details and (d) bring a recommendation forward by July 15. ● Subcommittees' recommendations reviewed by Administration and the Board for a decision by July 20. ● Administration to increase communication out to the community to provide updates about the committees' progress, next steps, and timeline. 	
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California Department of Public Health Guidance for Schools and School-Based Programs

The following is a selection of some of the guidance's most significant measures and considerations:

Among the recommendations are that all staff and students be screened before entering school facilities and that staff use cloth face coverings at all times — gloves and surgical masks are necessary for food service workers and employees with routine contact with the public. Students should be encouraged to wear the cloth coverings when physical distancing isn't possible.

Healthy hygiene practices

- Consider portable hand washing stations throughout a site and near classrooms to minimize movement and congregations in bathrooms to the extent practicable.
- Develop routines enabling students and staff to regularly wash their hands at staggered intervals.
- Teach and reinforce use of cloth face coverings, masks or face shields. Face coverings are most essential when physical distancing is not practicable. Teachers can use face shields, if available, which enable younger students to see their teachers' faces and to avoid potential barriers to phonological instruction.

Intensify cleaning, disinfection and ventilation

- Staff should clean and disinfect frequently touched surfaces within school and on school buses at least daily and, as practicable, frequently throughout the day by trained custodial staff.
- Buses should be thoroughly cleaned and disinfected daily and after transporting any individual who is exhibiting symptoms of COVID-19. Drivers should be provided disinfectant wipes and disposable gloves to support disinfection of frequently touched surfaces during the day.

Implement distancing inside and outside of the classroom

- Minimize contact at school between students, staff, families and the community at the beginning and end of the school day. Stagger arrival and drop off-times and locations as consistently as possible as to minimize scheduling challenges for families.
- Maximize space between seating and desks. Distance teacher and other staff desks at least six feet away from student desks. Consider ways to establish separation of students through other means if practicable, such as, six feet between desks, partitions between desks, markings on classroom floors to promote distancing or arranging desks in a way that minimizes face-to-face contact.
- Serve meals in classrooms or outdoors instead of cafeterias or group dining rooms where practicable. Serve individually plated or bagged meals. Avoid sharing of foods and utensils and buffet or family-style meals.
- Consider holding recess activities in separated areas designated by class.

Check for signs and symptoms:

- Actively encourage staff and students who are sick or who have recently had close contact with a person with COVID-19 to stay home. Develop policies that encourage sick staff and students to stay at home without fear of reprisal, and ensure staff, students and students' families are aware of these policies.
- Implement screening and other procedures for all staff and students entering the facility. Conduct visual wellness checks of all students and take students' temperature with a no-touch thermometer.
- Monitor staff and students throughout the day for signs of illness; send home students and staff with a fever of 100.4 degrees or higher, cough or other COVID-19 symptoms.

Plan for when a staff member, student or visitor becomes sick

- Work with school administrators, nurses and other health care providers to identify an isolation room or area to separate anyone who exhibits symptoms of COVID-19.
- Any students or staff exhibiting symptoms should immediately be required to wear a face covering and be required to wait in an isolation area until they can be transported home or to a health care facility, as soon as practicable.
- Advise sick staff members and students not to return until they have met CDC criteria to discontinue home isolation, including three days with no fever, symptoms have improved and 10 days since symptoms first appeared.

Maintain healthy operations

- Monitor staff absenteeism and have a roster of trained back-up staff where available.
- Designate a staff liaison or liaisons to be responsible for responding to COVID-19 concerns. Employees should know about who they are and how to contact them.
- Support staff and students who are at higher risk for severe illness or who cannot safely distance from household contacts at higher risk, by providing options such as telework, virtual learning or independent study.