



**AMADOR COUNTY UNIFIED SCHOOL DISTRICT  
AMADOR COUNTY OFFICE OF EDUCATION**

Human Resources & Labor Relations Department  
217 Rex Avenue, Jackson, CA 95642  
(209) 257-5331

Memorandum

To: Torie F. Gibson, Ed.D, Superintendent  
CC: Assistant Superintendent, Human Resources & Labor Relations  
Re: Resignation

I, \_\_\_\_\_, resign my position as a \_\_\_\_\_  
(Print Name) (Current Assignment)

from the Amador County Office of Education.

My last working day will be \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date