



**AMADOR COUNTY UNIFIED SCHOOL DISTRICT
AMADOR COUNTY OFFICE OF EDUCATION**

Human Resources & Labor Relations Department
217 Rex Avenue, Jackson, CA 95642
(209) 257-5331

Memorandum

To: Torie F. Gibson, Ed.D, Superintendent
CC: Assistant Superintendent, Human Resources & Labor Relations
Re: Retirement

I, _____, retire from my position as a _____
(Print Name) (Current Assignment)

from the Amador County Office of Education.

My last working day will be _____.

Signature

Date