

Role of the County Superintendent:

The County Superintendent is required to superintend all schools (EdCode 1240). The County Superintendent is responsible for the overall operation of administration and instructional programs and schools of the County Office including direct line responsibility for the following areas:

- Finances and Budget (12 million dollars)
- Special Education (State and Federal)
- Local Control and Accountability Plan (LCAP)
- Student Assessment and Program Accountability
- Facilities
- Labor Negotiations
- Career Education and Court and Community Schools
- Charter School

To meet these responsibilities, the County Superintendent will do the following:

- Work with Cabinet members and Directors in the following departments:
 - Human Resources
 - Curriculum and Instruction
 - Business Services
 - SELPA
 - Technology
 - Transportation
 - School Services

The County Superintendent will provide leadership and collaborative assistance to:

- Engage with Legal Services to eliminate legal liability and risk
- Shepherd the development, submission and implementation of grants and contracts
- Prepare and plan cabinet agendas and retreats
- Parents and community members in each Board of Trustees district
- Work with California County Superintendents Educational Services Association (CCSESA) and the Curriculum and Instruction Steering Committee (CISC) to ensure the Amador County Office of Education offers consistent and high quality programs
- Work with the Sacramento County office of Education to remediate test scores in Special Education through the implementation of MTSS (multi-tiered system of supports)
- Assist with the review and advocacy of legislation
- Provide leadership to employees working on special projects
- Ensure program effectiveness, efficiency, and compliance with County Board Policies, state, and federal laws, regulations, and contractual agreements

- Attend meetings of the County Board of Education to present reports and recommendations in areas of responsibilities
- Meet regularly with school district administration to determine educational needs and effectiveness of County Office services
- Develop long and short range goals and objectives and progress reports
- Organize committees utilizing school district, County Office personnel, and/or members of the community to develop new programs or resolve educational concerns
- Maintain currency in new education technology
- Serve as advisor to the County Board of Education and personnel regarding new legislation impacting student programs, distributing information on a regular basis
- Advise school district personnel of new legislation affecting school programs
- Represent the County Office before legislative committees regarding educational issues
- Attend meetings and conferences as appropriate
- Serve on professional advisory committees in areas of responsibilities

The position of the elected county superintendent is a full time position and should be compensated as such (Peter Birdsall, Executive Director, California County Superintendents Educational Services Association-CCSESA).

The salary of the County Superintendent is a function of the job. Just because the budget is tight shouldn't influence a fair and appropriate salary. The board needs to step up and do what's right based on the duties and time required to fulfill those duties. (Mike Fine, Chief Executive Officer, Fiscal Crisis and Management Assistance Teach- FCMAT).