

AGENDA  
AMADOR COUNTY SELPA  
GOVERNING BOARD  
Thursday, September 24, 2020  
OPEN SESSION: 3:30 PM

**Meeting Location: Amador County Building, 810 Court Street, Jackson. Remote meeting via Zoom for public access.**

**NOTE: Due to COVID-19 this meeting will be available to the public via Zoom and following the meeting recorded audio will be available on our website.**

**Zoom offers closed captioning during live conferences for disabled persons.**

**To access the meeting online Join Zoom Meeting**

**<https://us02web.zoom.us/j/87177964904?pwd=djBiTkt6cUxJWmE3VWlGZhdKWnpUUT09>**

**Meeting ID: 871 7796 4904**

**Passcode: 082620**

**One tap mobile**

**+16699009128,,87177964904#,,,,,0#,,082620#Directions for accessing the meeting will also be included on our webpage with the meeting link. <https://amadorcoe.org/minutes-agendas/>**

NOTE: A copy of the Board agenda and backup materials is available for inspection and review on the Amador County Unified School District Website at [www.amadorcoe.org](http://www.amadorcoe.org). An audio recording of the Board Meeting is made. If you are in need of a hard copy of the agenda, please email the Communication Specialist at [demi.wright@acusd.org](mailto:demi.wright@acusd.org).

SELPA Governing Board of Trustees meetings are meetings of the Governing Board in public, as per the Brown Act open meeting law. Board Meetings are not meetings for the public to interact informally with the Board. Members of the public may speak formally to the Board by completing a speaker card and giving it to the Communication Specialist.

If a person or group of persons disrupt the orderly conduct of a meeting, the legislative body has a right to order those persons removed from the meeting. If order still cannot be restored after removal of the individuals disrupting the meeting, members of the legislative body can order the room cleared and continue with the meeting. (Government Code §54957.9; Penal Code §8403; Elections Code §18340; Acosta v. City of Costa Mesa (9th Cir. 2013) 718 F.3d 800; White v. City of Norwalk (9th Cir. 1990) 900F.2d 1421, 1425.)

OUR MISSION: Enriched by the diversity and deep traditions of our unique community, Amador County Public Schools will prepare, support, and inspire each student to achieve career and college success in a rapidly evolving world through highly engaging teaching, rigorous learning and innovative pathways supported by strong partnerships in a safe, caring and collaborative environment.

1.0 **CALL TO ORDER**

2.0 **BOARD MEMBERS**

- [ ] Kathryn Brown, SELPA Director, Director of Special Education
- [ ] Jared Critchfield, Assistant Superintendent, Business Services
- [ ] David Vicari, Assistant Superintendent, Human Resources & Employee Relations
- [ ] Dr. Amy Slavensky, ACUSD Superintendent
- [ ] Dr. Robert Russell, ACOE Superintendent

3.0 **ELECTION OF OFFICERS**

3.1 President

3.2 Secretary to the Board

4.0 **ROLL TAKEN BY THE SECRETARY TO THE GOVERNING BOARD**

5.0 **ADDITIONS/DELETIONS OR CORRECTIONS TO THE AGENDA**

6.0 **PUBLIC COMMENTS**

*Public comments regarding Discussion/Action Items will be addressed during this time. Due to Zoom limitations, all public comments should be addressed at this time. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. NOTE: If you wish to address the Board please complete a speaker card and give it to the Board Clerk or Communications Specialist.*

7.0 **CONSENT AGENDA**

7.1 SELPA Governing Board Meeting Minutes 6-11-2020

8.0 **DISCUSSION/ACTION ITEMS**

8.1 **SELPA Governing Board Meeting Calendar - Discussion/Action** (Ms. Brown)

8.2 **SELPA Governing Board Bylaws - Discussion** (Ms. Brown)

9.0 **REPORTS**

9.1 **Transfer of Mild-Moderate Program, Services and Service Providers from ACOE to ACUSD** (Mr. Vicari, Ms. Brown)

9.2 **Professional Development and Collaboration** (Ms. Brown)

9.3 **ACUSD Superintendent's Report** (Dr. Slavensky)

9.4 **ACOE Superintendent's Report** (Dr. Russell)

10.0 **NEXT MEETING**

Pending approval of the Board Meeting Calendar (Item 8.1), the next regularly scheduled meeting of the Amador County SELPA Governing Board is Thursday, October 22, 2020 at 3:30 PM.

11.0 **ADJOURNMENT**

\*The Amador County SELPA complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the SELPA Director's Office by calling (209) 257-5308. All efforts will be made for reasonable accommodations.

\* Any writings or documents that are provided to the governing board in open session will be made available for public inspection at the meeting or at the Amador County Public Schools District Office at 217 Rex Avenue, Jackson, CA during normal business hours. Please note that business hours have changed due to COVID-19. If you need a hard copy of the agenda, please email the Communication Specialist at demi.wright@acusd.org.

AMADOR COUNTY SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)  
BOARD MEETING  
MINUTES

Wednesday, June 10, 2020

**OPEN SESSION IMMEDIATELY FOLLOWING THE ACUSD MEETING**

**Meeting Location:** Remote meeting via Zoom.

**NOTE:** Due to COVID-19 this meeting will be available to the public via Zoom and following the meeting recorded audio will be available on our website.

Zoom offers closed captioning during live conferences for disabled persons.

To access the meeting online join the Zoom meeting via

<https://us02web.zoom.us/j/82690139436?pwd=dGRzaUJ3NFF3SE5GWThmRDk1OXljZz09>

Meeting ID: 826 9013 9436

Password: 61020

To access the meeting via telephone dial +16699009128, dial Meeting ID: 82690139436#, dial Password: 1#, 61020#

Directions for accessing the meeting will also be included on our webpage with the meeting link.

<https://amadorcoe.org/minutes-agendas/>

Board of Trustees meetings are meetings of the Board in public, as per the Brown Act open meeting law. All five Board Members may not have discussion outside an open meeting. This meeting is their opportunity to have discussion in order to conduct their business. Board Meetings are not meetings for the public to interact informally with the Board. Members of the public may speak formally to the Board by completing a speaker card and giving it to the Board Clerk or Communication Specialist.

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**OUR UNITY OF PURPOSE:** We work as a cohesive Governance Team through discussions, actions and decisions that are thoughtful, respectful, and sensitive. We support one another in and away from the Board Room through active listening, vulnerability and honesty. **We make policy decisions that ensure equitable support to increase student achievement and foster social, emotional, and physical well-being for all students.**

**OUR MISSION:** Enriched by the diversity and deep traditions of our unique community, Amador County Public Schools will prepare, support, and inspire each student to achieve career and college success in a rapidly evolving world through highly engaging teaching, rigorous learning and innovative pathways supported by strong partnerships in a safe, caring and collaborative environment.

1.0 **CALL TO ORDER**

2.0 **BOARD MEMBERS**

- [X] Susan Ross – Board President
- [X] Kandi Thompson – Board Clerk
- [X] Deborah Pulskamp
- [X] James Marzano
- [X] Janet White
- [ ] Hailey Dacier – Student Board Member
- [ ] Sophia Davis – Student Board Member

[ ] Rebecca Morla – Student Board Member

3.0 **ROLL TAKEN BY THE SECRETARY TO THE GOVERNING BOARD**

4.0 **ADDITIONS/DELETIONS OR CORRECTIONS TO THE AGENDA**

There were none.

5.0 **PUBLIC COMMENTS**

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There were no public comments.

6.0 **CONSENT AGENDA**

6.1 **Minutes**

6.1a SELPA Board Meeting – May 27, 2020

Board President Ross motioned to approve the consent agenda. Board Member White seconded the motion. **The motion passed 4-0.** (Board Member Marzano was not at the meeting at this time.)

7.0 **DISCUSSION/ACTION ITEMS**

*Public comments regarding Discussion/Action Items will be addressed during the Discussion/Action agenda items. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on each agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. NOTE: If you wish to address the Board please complete a speaker card and give it to the Board Clerk or Communications Specialist.*

7.1 **2020-2021 Amador County Special Education Local Plan Area (SELPA) Local Plan - Second Reading/Discussion/Action** (Mrs. Brown)

The Individuals with Disabilities Education Act 20 United States Code (20 USC) Section 1400 et seq. and related federal regulations, require each SELPA to ensure a continuum of program options are available to meet the needs of students with disabilities for special education and related services. The Amador County SELPA ensures access to special education and related services for all students with disabilities residing within Amador County. Beginning July 1, 2020, all SELPAs are required to submit a Board approved Local Plan, using the CDE-adopted templates.

Dr. Slavensky provided an overview of the plan and recommended the Board have discussion and approve the plan. Board Member Marzano asked if we are meeting all of the necessary timelines. Dr. Slavensky responded that we are currently on schedule with the plan. Board Clerk Thompson motioned to approve item 7.1 and Board Member Marzano seconded the motion. **The motion passed 5-0.**

8.0 **NEXT MEETING**

**SELPA Regular Meeting: Wednesday, August 26, 2020, via Zoom.** Open Session is tentatively scheduled to start at 6:30 PM.

9.0 **ADJOURNMENT**

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# Amador County Public Schools

✓ SELPA

District

County

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**SEPTEMBER 24, 2020**

**AGENDA ITEM #:** 8.1

**SUBJECT:**

SELPA Board Meeting Calendar 2020-2021

**BACKGROUND INFORMATION:**

On February 12, 2020, the SELPA Board approved a Board Calendar with quarterly meeting dates. On July 1, 2020, a new SELPA Board took effect based on the new 2020-2021 Amador County SELPA Local Plan, approved by the ACOE, ACUSD, and SELPA Boards of Trustees.

Based on current COVID19 conditions and ongoing and new legal requirements, there is a need for the SELPA Board to meet more frequently. The new recommended Board Calendar includes monthly meetings on the third or fourth Thursday of the month at 3:30 – 5:00 PM. These regular meetings will be scheduled in the Amador County Administration Center, 810 Court Street, Jackson, CA, unless otherwise announced.

September 24, 2020

October 22, 2020

November 19, 2020

December 17, 2020

January 28, 2021

February 25, 2021

March 25, 2021

April 22, 2021

May 27, 2021

June 24, 2021

**FISCAL IMPLICATIONS:**

None

**RECOMMENDATION:**

Dr. Slavensky recommends that the Board approve the Board Calendar.

**PRESENTED BY:**

Kathryn Brown, Director of Special Education/SELPA

# Amador County Public Schools

✓ SELPA

District

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**SEPTEMBER 24, 2020**

**AGENDA ITEM #:** 8.2

**SUBJECT:**

SELPA Governing Board Bylaws

**BACKGROUND INFORMATION:**

On July 1, 2020, a new SELPA Board took effect based on the new 2020-2021 Amador County SELPA Local Plan, approved by the ACOE, ACUSD, and SELPA Boards of Trustees.

The Amador County SELPA Governing Board presents draft Governing Board Bylaws for this new governing body.

**FISCAL IMPLICATIONS:**

None

**RECOMMENDATION:**

Dr. Slavensky recommends that the Board approve the Board Calendar.

**PRESENTED BY:**

Kathryn Brown, Director of Special Education/SELPA

# AMADOR COUNTY SELPA GOVERNING BOARD BYLAWS

## **Article I. Definition and Purpose**

**Section 1.** Amador County SELPA is designated as a necessary small SELPA shall administer local plans and shall administer the allocation of funds.

**Section 2.** The Governing Board's purpose is

- a. Exercise authority over, assume responsibility for, and be fiscally accountable for special education programs operated by the SELPA
- b. By approving the Local Plan, authorize and actively support the implementation of the plan, ensuring that key program or staffing decisions are made by a majority vote of the SELPA Governing Board, such as staffing, program or core curriculum changes, program location changes, etc., which affect the delivery of special education services to students and families
- c. Enter into agreements, by majority vote, with other agencies participating or potentially participating in the plan, for purpose and delivery of services and programs
- d. Review and approve revisions of the Amador County SELPA Local Plan by majority vote and submission to the ACUSD and ACOE Board of Trustees and the CDE for approval
- e. Collaborate in the governance and administration of the Amador County SELPA and the Amador County SELPA Local Plan, including but not limited to staffing assignments and decisions, the approval and provision of standards-aligned curriculum, and the approval and amendment of procedures.
- f. Appoint/approve the election of members of the Community Advisory Committee (CAC).

**Section 3.** The Amador County SELPA Governing Board serves the Amador County Unified School District and the Amador County Office of Education.

**Section 4.** The Amador County SELPA Governing Board shall not participate in or take a position with respect to the election or appointment of a candidate for any public office.

## **Article II. Composition of Membership**



**Section 1.** The Amador County SELPA Governing Board shall be composed of the following five (5) members:

- a. Director of Special Education/SELPA
- b. Assistant Superintendent of Business Services/Chief Business Official
- c. Assistant Superintendent of Human Resources
- d. Amador County Unified School District (ACUSD) Superintendent
- e. Amador County Office of Education (ACOE) Superintendent

**Section 2.** Each member shall have the right to cast one vote on issues considered by the Governing Board.

### **Article III. Meetings**

**Section 1.** Amador County SELPA Governing Board members meet as frequently as deemed necessary but no less than quarterly each year between the months of July and June.

**Section 2.** The Amador County SELPA Governing Board meetings shall be open to the public. Agendas and related documents shall be posted according to the Brown Act.

**Section 3.** There shall be a portion of the Amador County SELPA Governing Board meeting designated as PUBLIC COMMENT, provided for input from the community at large. Community input will be limited to three (3) minutes for each speaker per each agenda item unless invited by the President to exceed the three-minute limit.

### **Article IV. Officers**

**Section 1.** Officers of the Governing Board shall be nominated and elected annually by the members present at the first meeting of the school year, and these officers shall serve for a term of one year. The elected officers of the SELPA Governing Board shall be the Board President and Secretary, each elected annually from the Governing Board Membership. The Board President shall appoint a Parliamentarian and such other officers as shall be deemed desirable.

**Section 2.** The duties and responsibilities of the officers shall be:

- a. President
  - i. The President shall preside at all meetings of the Governing Board.

- ii. All correspondence written on behalf of the Amador County SELPA Governing Board shall be reviewed and approved by the President prior to dissemination.
- b. Secretary
  - i. Maintain minutes of all Governing Board meetings and submit to AC SELPA Governing Board for approval.
  - ii. Ensure that all notices are duly given in accordance with the provisions of the bylaws and Brown Act requirements.

### **Article III. Voting**

**Section 1.** All actions at the Amador County SELPA Governing Board meeting shall be taken by a majority vote of the members present, with a minimum of three voting members to constitute a quorum.

**Section 2.** Voting shall be done by a show of hands or voice.

**Section 3.** Each Amador County SELPA Governing Board member in attendance shall have the right to cast one vote on matters before the Governing Board.

### **Article IV. RULES OF ORDER**

**Section 1.** The rules contained in the current edition of “Robert’s Rules of Order Newly Revised” shall govern the Amador County SELPA Governing Board in all cases in which they are applicable and in which they are not in conflict with any special rules of order.

**Section 2.** All Amador County SELPA Governing Board members shall encourage a positive atmosphere during any Amador County SELPA event. Amador County SELPA members shall conduct themselves in a professional manner that encourages positive dialog between all persons present in person and/or on a conference call.

### **Article V. Amending Bylaws**

**Article 1.** These bylaws may be amended at any regular Amador County SELPA Governing Board meeting with a two-thirds ( $\frac{2}{3}$ ) vote of those present, provided that a written notice has been given to all members at least one (1) week prior to the meeting.