

AGENDA  
AMADOR COUNTY SELPA  
GOVERNING BOARD  
SPECIAL BOARD MEETING  
Wednesday, April 14, 2021  
OPEN SESSION: 5:00 PM

**Meeting Location: Amador County Building, 810 Court Street, Jackson, Remote meeting via Zoom for public access.**

**NOTE: Due to COVID-19 this meeting will be available to the public via Zoom and following the meeting recorded audio will be available on our website.**

**Zoom offers closed captioning during live conferences for disabled persons.**

**To access the meeting online Join Zoom Meeting**

**<https://us02web.zoom.us/j/85728423569?pwd=Z3JXc0JoNC9HMEZWL2JzS3pINk9hUT09>**

Meeting ID: 857 2842 3569

Passcode: 41421

One tap mobile

+16699009128,,85728423569#,,, \*41421# **Directions for accessing the meeting will also be included on our webpage with the meeting link. <https://amadorcoe.org/minutes-agendas/>**

NOTE: A copy of the Board agenda and backup materials is available for inspection and review on the Amador County Unified School District Website at [www.amadorcoe.org](http://www.amadorcoe.org). An audio recording of the Board Meeting is made. If you are in need of a hard copy of the agenda, please email the Communication Specialist at [demi.wright@acusd.org](mailto:demi.wright@acusd.org).

SELPA Governing Board of Trustees meetings are meetings of the Governing Board in public, as per the Brown Act open meeting law. Board Meetings are not meetings for the public to interact informally with the Board. Members of the public may speak formally to the Board by completing a speaker card and giving it to the Communication Specialist.

If a person or group of persons disrupt the orderly conduct of a meeting, the legislative body has a right to order those persons removed from the meeting. If order still cannot be restored after removal of the individuals disrupting the meeting, members of the legislative body can order the room cleared and continue with the meeting. (Government Code §54957.9; Penal Code §8403; Elections Code §18340; Acosta v. City of Costa Mesa (9th Cir. 2013) 718 F.3d 800; White v. City of Norwalk (9th Cir. 1990) 900F.2d 1421, 1425.)

OUR MISSION: Enriched by the diversity and deep traditions of our unique community, Amador County Public Schools will prepare, support, and inspire each student to achieve career and college success in a rapidly evolving world through highly engaging teaching, rigorous learning and innovative pathways supported by strong partnerships in a safe, caring and collaborative environment.

1.0 **CALL TO ORDER**

2.0 **BOARD MEMBERS**

- [ ] Kandi Thompson
- [ ] Deborah Pulskamp
- [ ] James Marzano
- [ ] Julia Burns
- [ ] James Whitaker
- [ ] Dr. Amy Slavensky, District Superintendent

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*The Board may not take action on any item which is not on this agenda, except when (1) an emergency situation exists, (2) there is need to take immediate action and the need for the action came after posting, or (3) the item was posted for a prior meeting within specified time limits. [Government Code §54954.2]*

[ ] Dr. Steve Russell, County Superintendent

3.0 **PLEDGE OF ALLEGIANCE**

4.0 **ELECTION OF OFFICERS**

4.1 Secretary to the Board

5.0 **ROLL TAKEN BY THE SECRETARY TO THE GOVERNING BOARD**

6.0 **ADDITIONS/DELETIONS OR CORRECTIONS TO THE AGENDA**

7.0 **PUBLIC COMMENTS**

*Public comments regarding Discussion/Action Items will be addressed during this time. Due to Zoom limitations, all public comments should be addressed at this time. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three minutes to address the Board on non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. NOTE: If you wish to address the Board please complete a speaker card and give it to the Board Clerk or Communications Specialist.*

8.0 **CONSENT AGENDA**

8.1 Minutes 2-10-21

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9.0 **DISCUSSION/ACTION ITEMS**

9.1 **SELPA Governing Board Meeting Calendars Revision – Discussion/Action** (Dr. Slavensky)

On February 12, 2020, the SELPA Board approved a Board Calendar with quarterly meeting dates.

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9.2 **Board Bylaws Revision- Discussion** (Dr. Slavensky)

The Amador County SELPA Governing Board presents draft Governing Board Bylaws for this new governing body.

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10.0 **NEXT MEETING**

The next regularly scheduled meeting of the Amador County SELPA Governing Board is Wednesday, April 28, 2021 at 3:30 PM.

11.0 **ADJOURNMENT**

\*The Amador County SELPA complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the SELPA Director's Office by calling (209) 257-5308. All efforts will be made for reasonable accommodations.

\* Any writings or documents that are provided to the governing board in open session will be made available for public inspection at the meeting or at the Amador County Public Schools District Office at 217 Rex Avenue, Jackson, CA during normal business hours. Please note that business hours have changed due to COVID-19. If you need a hard copy of the agenda, please email the Communication Specialist at demi.wright@acUSD.org.

MINUTES  
AMADOR COUNTY SELPA  
GOVERNING BOARD  
Wednesday, February 10, 2021  
OPEN SESSION: 3:30 PM

**Meeting Location: Amador County Building, 810 Court Street, Jackson, Remote meeting via Zoom for public access.**

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Meeting ID: 879 3647 0379

Passcode: 021021

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1.0 **CALL TO ORDER**

2.0 **BOARD MEMBERS**

- [X] Kandi Thompson
- [X] Deborah Pulskamp
- [X] James Marzano
- [X] Julia Burns
- [X] James Whitaker
- [X] Dr. Amy Slavensky, District Superintendent
- [X] Dr. Steve Russell, County Superintendent

3.0 **PLEDGE OF ALLEGIANCE**  
Board Member Thompson led the pledge.

4.0 **ELECTION OF OFFICERS**

3.1 President: Superintendent Russell nominated Board Member Whitaker. Board Member Burns seconded the nomination. **The motion passed 7-0.**

3.2 Secretary to the Board: Board Member Thompson nominated Kathryn Brown. Board Member Pulskamp seconded the nomination. **The motion passed 7-0.**

5.0 **ROLL TAKEN BY THE SECRETARY TO THE GOVERNING BOARD**

6.0 **ADDITIONS/DELETIONS OR CORRECTIONS TO THE AGENDA**

Correction to Agenda item 8.2; a corrected version of the SELPA bylaws was handed out.

7.0 **PUBLIC COMMENTS**

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There were no public comments.

8.0 **DISCUSSION/ACTION ITEMS**

8.1 **SELPA Governing Board Meeting Calendars 2020-2021 and 2021-2022 – Discussion/Action**  
(Ms. Brown)

On February 12, 2020, the SELPA Board approved a Board Calendar with quarterly meeting dates. Board Member Pulskamp mentioned that on days when ACUSD/ACOE and SELPA all meet we could reduce the agenda items to only companion and critical items. Board Member Thompson motioned to approve and Board Member Burns seconded the motion. **The motion passed 6-1.** Superintendent Russell voted no because he believes the SELPA Board needs a meeting time separate from the ACOE/ACUSD Board meetings.

8.2 **SELPA Governing Board Bylaws - Discussion** (Ms. Brown)

The Amador County SELPA Governing Board presents draft Governing Board Bylaws for this new governing body. The board had discussion, which can be heard [here](#). Board Member Pulskamp motioned to approve the bylaws with the mentioned corrections. Board Member Thompson seconded the motion. **The motion passed 7-0.**

9.0 **REPORTS**

9.1 **SELPA Director's Report** (Mrs. Brown)

Mrs. Brown reported that she is working on updating the SELPA Local Plan to include the changes in governance. She also reported that she is working with her ACOE partner, Lisa Shaw-Valdez to provide professional development training for all staff beginning in March 2021 that will accommodate all mild/moderate teachers and staff.

9.2 **ACUSD Superintendent's Report** (Dr. Slavensky)

Dr. Slavensky had no report.

9.3 **ACOE Superintendent's Report** (Dr. Russell)

Dr. Russell had no report.

10.0 **NEXT MEETING**

The next regularly scheduled meeting of the Amador County SELPA Governing Board is Wednesday, May 26, 2021 at 3:30 PM.

11.0 **ADJOURNMENT** 4:20 PM

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# Amador County Public Schools

✓ SELPA

District

County

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APRIL 14, 2021

**AGENDA ITEM #:** 9.1

**SUBJECT:**

SELPA Board Meeting Calendar Revision

**BACKGROUND INFORMATION:**

On February 12, 2020, the SELPA Board approved a Board Calendar with quarterly meeting dates. On July 1, 2020, a new SELPA Board took effect based on the new 2020-2021 Amador County SELPA Local Plan, approved by the ACOE, ACUSD, and SELPA Boards of Trustees. On November 18, 2020, a SELPA Local Plan Amendment to modify the composition of the SELPA Governing Board and the SELPA Board Calendar were approved by the ACOE and ACUSD Boards of Trustees.

In order to facilitate the approval of the Annual SELPA Local Plan in a timely manner, SELPA Board Meetings need to occur on April 28, 2021 and May, 12, 2021.

**FISCAL IMPLICATIONS:**

None

**RECOMMENDATION:**

Superintendent Slavensky recommends that the SELPA Board approve the revised schedule.

**PRESENTED BY:**

Dr. Amy Slavensky, ACUSD Superintendent of Schools

**Amador County Public Schools**  
***Amador County Unified School District***  
***Amador County Office of Education***

Generally, ACUSD and ACOE regular Board meetings are scheduled for the second and fourth Wednesday of every month. Due to some holidays some meetings are schedule on the first or third Wednesday of the month. Special meetings may be called when necessary. These regular meetings will be scheduled in the Amador County Administration Center, 810 Court Street, Jackson, CA unless otherwise announced. This schedule reflects the aligning of Board meetings with the fiscal calendar.

**School Year 2020/2021**

<b>Date</b>	<b>Order of Meetings</b>
May 27, 2020	ACUSD – ACOE
June 10, 2020	ACUSD - ACOE
June 24, 2020	ACUSD - ACOE
July 15, 2020	ACUSD - ACOE
August 12, 2020	ACUSD - ACOE
August 26, 2020	ACOE - ACUSD
September 9, 2020	ACUSD - ACOE
September 23, 2020	ACOE - ACUSD
October 7, 2020	ACUSD - ACOE
November 4, 2020	ACUSD - ACOE
November 18, 2020	ACOE - ACUSD
December 9, 2020	ACUSD - ACOE
January 13, 2021	ACUSD - ACOE
January 27, 2021	ACOE - ACUSD
February 10, 2021	<b>SELPA</b> - ACUSD - ACOE
February 24, 2021	ACOE - ACUSD
March 10, 2021	ACUSD - ACOE
April 14, 2021	ACUSD - ACOE
April 28, 2021	<b>SELPA</b> -ACOE - ACUSD
May 12, 2021	<b>SELPA</b> -ACUSD - ACOE
May 26, 2021	ACOE - ACUSD
June 9, 2021	ACUSD - ACOE
June 23, 2021	ACOE - ACUSD

Dates Submitted for Board approved, December 11, 2019

Revised schedule submitted for Board approval June 24, 2020

Revised schedule submitted for Board approval November 18, 2020

Revised schedule submitted for Board approval on April 14, 2021

# Amador County Public Schools

✓ SELPA

District

County

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**APRIL 14, 2021**

**AGENDA ITEM #:** 9.2

**SUBJECT:**

SELPA Governing Board Bylaws

**BACKGROUND INFORMATION:**

On July 1, 2020, a new SELPA Board took effect based on the new 2020-2021 Amador County SELPA Local Plan, approved by the ACOE, ACUSD, and SELPA Boards of Trustees.

On November 18, 2020, a SELPA Local Plan Amendment to modify the composition of the SELPA Governing Board and the SELPA Board Calendar were approved by the ACOE and ACUSD Boards of Trustees. On February 10, 2021 the SELPA Board approved additional revisions to the Bylaws.

**FISCAL IMPLICATIONS:**

None

**RECOMMENDATION:**

Superintendent Slavensky recommends that the SELPA Board approve new revisions to the SELPA Governing Board Bylaws.

**PRESENTED BY:**

Dr. Amy Slavensky, ACUSD Superintendent of Schools





## AMADOR COUNTY SELPA GOVERNING BOARD BYLAWS

### Article I. Definition and Purpose

**Section 1.** Amador County SELPA is designated as a necessary small SELPA shall administer local plans and shall administer the allocation of funds.

**Section 2.** The Governing Board's purpose is:

- a. Exercise authority over, assume responsibility for, and be fiscally accountable for special education programs operated by the SELPA;
- b. By approving the Local Plan, authorize and actively support the implementation of the plan, ensuring that key program or staffing decisions are made by a majority vote of the SELPA Governing Board, such as staffing, program or core curriculum changes, program location changes, etc., which affect the delivery of special education services to students and families;
- c. Enter into agreements, by majority vote, with other agencies participating or potentially participating in the plan, for purpose and delivery of services and programs;
- d. Review and approve revisions of the Amador County SELPA Local Plan by majority vote and submission to the ACUSD and ACOE Board of Trustees and the CDE for approval;
- e. Collaborate in the governance and administration of the Amador County SELPA and the Amador County SELPA Local Plan, including but not limited to staffing assignments and decisions, the approval and provision of standards-aligned curriculum, and the approval and amendment of procedures;
- f. Appoint/approve the election of members of the Community Advisory Committee (CAC).

**Section 3.** The Amador County SELPA Governing Board serves the Amador County Unified School District and the Amador County Office of Education.

**Section 4.** The Amador County SELPA Governing Board shall not participate in or take a position with respect to the election or appointment of a candidate for any public office.

### Article II. Composition of Membership

**Section 1.** The Amador County SELPA Governing Board shall be composed of the following ~~five (5)~~ **seven (7)** members:

- a. ~~Director of Special Education/SELPA~~
- b. ~~Assistant Superintendent of Business Services/Chief Business Official~~
- c. ~~Assistant Superintendent of Human Resources~~
- d. Amador County Unified School District (ACUSD) Superintendent
- e. Amador County Office of Education (ACOE) Superintendent
- f. ACOE/ACUSD Board of Trustees ~~President~~ **Member**
- g. ACOE/ACUSD Board of Trustees ~~Clerk~~ **Member**
- h. ACOE/ACUSD Board of Trustees Member
- i. ACOE/ACUSD Board of Trustees Member
- j. ACOE/ACUSD Board of Trustees Member

**Section 2.** Each member shall have the right to cast one vote on issues considered by the Governing Board.

### **Article III. Meetings**

**Section 1.** Amador County SELPA Governing Board members meet as frequently as deemed necessary but no less than quarterly each year between the months of July and June.

**Section 2.** The Amador County SELPA Governing Board meetings shall be open to the public. Agendas and related documents shall be posted according to the Brown Act.

**Section 3.** There shall be a portion of the Amador County SELPA Governing Board meeting designated as PUBLIC COMMENT, provided for input from the community at large. Community input will be limited to three (3) minutes for each speaker per each agenda item unless invited by the President to exceed the three-minute limit.

**Section 4.** A minimum of four members must be present to constitute a quorum for a meeting to be held.

**Section 5.** The Board President, the District Superintendent, and the County Superintendent shall work together to develop the agenda for each regular and special meeting. Each agenda shall reflect the SELPA's vision and goals and a focus on student learning.

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the District Superintendent and the County Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board President, the District Superintendent, and the County Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board President, the District Superintendent, and the County Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing ACUSD/ACOE board policy or administrative regulation.

The Board President, the District Superintendent, and the County Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote, an information item that does not require immediate action, or a consent item that is routine in nature and for which no discussion is anticipated.

### **Article IV. Officers**

**Section 1.** Officers of the Governing Board shall be nominated and elected annually by the members present at the first meeting of the school year, and these officers shall serve for a term of one year. The elected officers of the SELPA Governing Board shall be the Board President and Secretary, each elected annually from the Governing Board Membership. The Board President shall appoint a Parliamentarian and such other officers as shall be deemed desirable.

**Section 2.** The duties and responsibilities of the officers shall be:

Revised/Approved 2/10/2021  
Proposed Revisions 4/14/2021

- a. President
  - i. The President shall preside at all meetings of the Governing Board.
  - ii. All correspondence written on behalf of the Amador County SELPA Governing Board shall be reviewed and approved by the President prior to dissemination.
- b. Secretary
  - i. Maintain minutes of all Governing Board meetings and submit to AC SELPA Governing Board for approval.
  - ii. Ensure that all notices are duly given in accordance with the provisions of the Bylaws and Brown Act requirements.

**Article ~~III~~ V. Voting**

**Section 1.** All actions at the Amador County SELPA Governing Board meeting shall be taken by a majority vote of the members present, with a minimum of ~~three~~ **four** voting members **present** to constitute a quorum.

**Section 2.** Voting shall be done by a show of hands or voice.

**Section 3.** Each Amador County SELPA Governing Board member in attendance shall have the right to cast one vote on matters before the Governing Board.

**Article ~~IV~~ I. RULES OF ORDER**

**Section 1.** The rules contained in the current edition of “Robert's Rules of Order Newly Revised” shall govern the Amador County SELPA Governing Board in all cases in which they are applicable and in which they are not in conflict with any special rules of order.

**Section 2.** All Amador County SELPA Governing Board members shall encourage a positive atmosphere during any Amador County SELPA event. Amador County SELPA members shall conduct themselves in a professional manner that encourages positive dialog between all persons present in person and/or on a conference call.

**Article VII. Amending Bylaws**

**Section ~~Article~~ 1.** These bylaws may be amended at any regular Amador County SELPA Governing Board meeting with a ~~two-thirds (2/3)~~ **majority** vote of those present, provided that a written notice has been given to all members at least ~~one (1) week~~ **72 hours** prior to the meeting.