

Amador County Office of Education  
SPEECH LANGUAGE ASSISTANT

JOB DESCRIPTION

A speech-language pathology assistant shall be limited to the responsibilities, duties, and functions as provided in Section 2538.1 of the Business and Professions Code. A speech-language pathology assistant shall disclose while working, his or her name and registration status, as granted by the state, on a name tag in at least 18-point type.

- Conduct speech and language screening, without interpretation, and using screening protocols developed by the supervising speech-language pathologist.
- Provide direct treatment assistance to patients or clients under the supervision of a speech-language pathologist.
- Follow and implement documented treatment plans or protocols developed by a supervising speech-language pathologist.
- Document client progress toward meeting established objectives, and reporting the information to a supervising speech-language pathologist.
- Assist a speech-language pathologist during assessments, including but not limited to, assisting with formal documentation, preparing materials, and performing clerical duties or a supervising speech-language pathologist.
- Schedule activities and prepare charts, records, graphs and data.
- Perform checks and maintenance of equipment, including, but not limited to, augmentative communication devices.
- Assist with speech-language pathology research projects, in-serving training, and family community education.
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REPORTS TO: Director of Special Education.

DEFINITIONS

- a. "Client" shall have the same meaning and effect as the term "patient" and "student".
- b. "Direct supervision" means on-site observation and guidance by the supervising speech-language pathologist while a clinical activity is performed by the speech-language assistant
- c. "Indirect supervision" means supervising speech-language pathologist is not at the same facility or in close proximity to the speech-language pathology assistant, but is available to provide supervision by electronic means.
- d. "Screening" is a pass-fail procedure to identify, without interpretation, clients who may require further assessment following specified screening protocols developed by the supervising speech-language pathologist.
- e. "Supervision" means the provision of direction and evaluation of the tasks assigned to a speech-language pathology assistant.

PHYSICAL DEMANDS AND WORKING CONDITIONS

Light Work:

Positions in this class perform work which may include: lifting, pushing and/or pulling which normally does not exceed 50 pounds.

Mobility:

Positions in this class require the mobility to stand, stoop, reach and bend.

Vision:

Positions in this class require vision (which may be corrected) to read small print.

QUALIFICATIONS

Must be registered as a Speech-Language Pathology Assistant with the Speech-Language Pathology and Audiology Board.

CERTIFICATION REQUIRED

Standard CPR and First Aid Certifications

SALARY LEVEL

Range 44 of the ACOE Classified Salary Schedule.