

Standard Insurance Company

CTA Benefits and Services
 PO Box 4744 Portland OR 97208
 Tel & TTY 800.522.0406 Fax 888.414.0393

Beneficiary Designation/Change for CEIP-Endorsed Plans

PARTICIPANT ID	POLICY NO.	SCHOOL DISTRICT <i>Please do not abbreviate.</i>			
FIRST NAME	MIDDLE INITIAL	LAST NAME		PHONE NUMBER	
ADDRESS	CITY	STATE	ZIP	DATE OF BIRTH	

Unless otherwise specified on a separate sheet of paper, this designation applies to coverage available through your CEIP-endorsed plans, if any, including Disability Insurance Survivors Benefit, Accidental Death and Dismemberment (AD&D) Insurance associated with Disability Insurance, Life Insurance, and Accidental Death and Dismemberment (AD&D) Insurance associated with your Life Insurance. Designations are not valid unless signed, dated and delivered to The Standard at the address above during your lifetime. **See page 2 for further information.**

Primary Beneficiary Information * Required fields.

FULL NAME*	DATE OF BIRTH*	ADDRESS	SOCIAL SECURITY NO.	RELATIONSHIP*	% OF BENEFIT*

TOTAL 100%

Contingent Beneficiary Information * Required fields.

FULL NAME*	DATE OF BIRTH*	ADDRESS	SOCIAL SECURITY NO.	RELATIONSHIP*	% OF BENEFIT*

TOTAL 100%

Signature Required

Signature _____ Date _____

BENEFICIARY INFORMATION

- Your designation revokes all prior designations.
- **Primary Beneficiary Definition:** The party designated to receive the proceeds of a life insurance policy following the death of the insured. Also known as first Beneficiary.
- **Contingent Beneficiary Definition:** The party designated to receive the proceeds of a life insurance policy following the insured’s death if the primary Beneficiary predeceased the insured. Also known as secondary Beneficiary and successor Beneficiary.
- If you name two or more Beneficiaries in a class (primary or contingent), two or more surviving Beneficiaries will share equally, unless you provide for unequal shares. If you complete the “% of Benefit” box(es), the amounts should add up to 100% for each class (primary or contingent).
- Benefits are payable to a contingent Beneficiary only if you are not survived by one or more primary Beneficiaries.

Examples:

FULL NAME*	DATE OF BIRTH*	ADDRESS	SOCIAL SECURITY NO.	RELATIONSHIP*	% OF BENEFIT*
Primary* Jane Doe	1/1/68	123 Anywhere St.	XXX-XX-XXXX	Spouse	50%
Primary Jim Doe	5/23/72	62 Somewhere St.	XXX-XX-XXXX	Brother	50%

FULL NAME*	DATE OF BIRTH*	ADDRESS	SOCIAL SECURITY NO.	RELATIONSHIP*	% OF BENEFIT*
Contingent Sally Doe	7/6/93	123 Anywhere St.	XXX-XX-XXXX	Child	100%

- If a minor (a person not of legal age) or your estate is the Beneficiary, it may be necessary to have a guardian or a legal representative appointed by the court before any death benefit can be paid. If the Beneficiary is a trust or trustee, the written trust must be identified in the Beneficiary designation.

Examples:

FULL NAME*	DATE OF BIRTH*	ADDRESS	SOCIAL SECURITY NO.	RELATIONSHIP*	% OF BENEFIT*
Primary Jane Doe	1/1/68	123 Anywhere St.	XXX-XX-XXXX	Spouse	100%

FULL NAME*	DATE OF BIRTH*	ADDRESS	SOCIAL SECURITY NO.	RELATIONSHIP*	% OF BENEFIT*
Contingent Doe Family Trust	N/A	123 Anywhere St.	N/A	N/A	100%

- A power of attorney must grant specific authority, by the terms of the document or applicable law, to make or change a Beneficiary designation. If you have questions, consult your legal advisor.
- Dependents Insurance, if any, is payable to you, if living, or as provided under the Group Policy.
- If you currently have a Beneficiary designation on file with your plan administrator for Life coverage under Standard’s Group Policy, that designation will also apply to any approved Additional/Optional Life, or other coverage increase. If you have no Beneficiary designation on file or wish to change the name of a current designee, submit the completed form to The Standard. If you do not name a Beneficiary or if you are not survived by one, benefits will be paid in equal shares to the first surviving class as defined by the Group Policy.
- Please Note: The Standard may not advise you on how to designate Beneficiary(ies). If you need assistance with completing this form, please contact The Standard at 800.522.0406.